

Understanding “Holds” on Your Account

“Holds” on your account indicate that WCJC needs a specific document or piece of information in order to allow you to register for courses. Below are a list of common “holds” and how to satisfy them (get them removed). Most students will only need to satisfy three (3) of these holds. Please see your WCJC online services account to determine which holds you need to satisfy.

- **HS –Need Official High School Transcripts**: An official copy of your high school transcript is needed. Dual Credit students need to be advised that the transcript must indicate you completed 10th grade (not just in progress).
- **TE—Need College Entrance Test Score**: College entrance/placement test scores are needed. This can be satisfied with ACT or SAT scores (if they are at or above the college readiness level), TAKS scores or Texas Success Initiative Assessment (TSIA) scores. Most new high school graduates will be using the TSIA. Dual Credit students have additional options to satisfy this requirement. Please see the college website on the testing page for more explanation on college readiness and test scores.
- **CU---Need Official College Transcript**: If you indicated on your application for admission that you have attended any other college(s), then official copy or copies of all previous college course work is needed.
- **GE---Need Official GED Certificate with date earned on it**: If you indicated on your application for admission that you earned a GED, then the GED certificate showing the date of completion is needed.
- **BM –Need WCJC Bacterial Meningitis Immunization Record**: Students under the age of 22, attending classes on any WCJC campus must submit verification that they have received immunization for Bacterial Meningitis. See the college website at admission page “immunization” link for more information.
- **EA –Need Early Admission Form**: A signed Certificate of Early Enrollment form to admit dual credit students. The form must be signed by a parent/guardian, the student and the high school principal. The form is available on the college website from the admissions page.
- **MA—Mandatory Advising –See Advisor**: This hold indicates you must meet with an advisor to discuss your academic plan prior to registration. Plan ahead and allow yourself time to visit with your advisor. This is a great opportunity to get expert assistance with your degree and program planning. Advisors are available on all WCJC campuses and no appointments are necessary.