

HUMAN SERVICES

(CIP 51.1502)

ACCREDITED: Council for Standards in Human Service Education

ENTRANCE REQUIREMENTS

The Human Services Program is accredited by the Council for Standards in Human Service Education (CSHSE). Graduates of the program may be eligible to sit for the Center for Credentialing and Education's (CCE) national certification examination.

Consideration for acceptance into the Human Services program is based upon the submission of the following:

1. Completed application for admission to WCJC, submitted to both the Office of Admissions and Registration and to the Human Services program
2. Copy of all College transcripts (if applicable)
3. Completed application to the Human Services program
4. Completed Criminal Background Check through the college-approved agency
5. Negative drug screen when required
6. AAS ONLY: Acceptable college entrance exams on file with college and evidence provided for the Human Services program

Upon acceptance into the Human Services program:

1. All students who are accepted into the Human Services program must purchase liability insurance through WCJC at a cost of approximately \$35.00 when enrolled in the practicum field experience.
2. Practicum settings may require evidence of immunizations (possibly diphtheria-tetanus, Hepatitis B, measles, mumps, rubella, varicella, and a TB test – positive TB test will require follow-up), negative drug screen, and a criminal background check.
3. A grade of "C" or higher must be obtained in all curriculum specific to the Human Services program. A GPA of 2.0 is required in all other general education courses in the Human Services program degree plan.
4. Students may enroll in program courses without meeting TSI requirements in ELAR (Reading and Writing) and Math or while completing TSI requirements. In order to complete the AAS degree in Human Services, students must meet TSI requirements of the academic courses in the degree plan.

Students pursuing a Human Services Certificate or AAS degree should be aware of the following:

- **Criminal Background Checks and Drug Screening:** All clinical/practicum facilities utilized in the Human Services program require criminal background checks be completed prior to allowing students to participate in clinical training at their facilities. Applicants conditionally accepted into the program will be required to complete a criminal background check. Final acceptance into the program is contingent upon a satisfactory background check which will be completed by an approved agency.
 - Students will be allowed to take 12 semester credit hours prior to the completion of the criminal background check.
 - The cost of the background check will be at the applicant's expense; anticipated to be approximately \$52.00.
 - Information regarding this process should be obtained from the Program Director.
 - Students will be required to have a negative drug screen through the college approved agency. The estimated cost is \$40.00. Students may be required to submit to additional drug

screens as required by the Human Services program and/or the clinical/practicum sites as warranted.

- Students should be aware certain criminal histories may prevent them from participating in the practicum experience. Prior to the start of clinical/practicum, drug screens and criminal background checks will be required. Students deemed ineligible for clinical/practicum due to original history will be dismissed from the program and dropped from the program courses.
- A second criminal background check may be required prior to entering the practicum field experience.

HUMAN SERVICES

Technician

(CIP 51.1502)

Level I Certificate

The Human Services Technician Level I certificate will provide students an opportunity to gain entry-level skills to enter fields such as, but not limited to, psychiatry, psychology, human services, social work, child welfare, health, family services, criminal justice, substance abuse, education, or working in environments assisting the homeless. It will also train students to observe patients and record information, conduct patient interviews, implement treatment plans, employ problem-solving techniques and develop an awareness of elements relative to a multi-culturally diverse community population. Certificate completers will participate in external learning experiences in a variety of contexts and will be required to complete a supervised practicum or clinical experience consisting of 180 hours. Effective communication, ethical protocol, cultural diversity, and interpersonal and time management skills will be emphasized throughout the program.

Semester I

COSC 1301	Introduction to Computing
CHLT 1309	Community Ethics
CHLT 1302	Wellness and Health Promotion
CMSW 1309	Problems of Children and Adolescents
PSYT 1329	Interviewing and Communication Skills
SCWK 1321	Orientation to Social Services

Semester II

PSYT 2321	Crisis Intervention
DAAC 1317	Basic Counseling Skills
DAAC 1319	Substance-Related and Addictive Disorders
CHLT 1340	Community Health Advocacy
GERG 1342	Aging and Mental Health
PSYT 2335	Family Systems

Semester III

PMHS 2260*	Clinical – Psychiatric/Mental Health Services Technician (Capstone Course)
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Total Semester Hours – 38

*Contact Program Director for permission.