



Transient Student Approval Form

Student Information

DOB (MM/DD/YYYY)	Last Name (Current Full Legal)	First Name
Email Address	Home Phone	Cell Phone

To Be Completed by the Student's College/University

The above named student is in good academic standing, is college ready in Math, Writing, and Reading, and is eligible and authorized to take the course(s) listed below during the semester/year named. Transfer credit for these courses will be acceptable upon successful completion of the course work and upon the receipt of an official transcript.

College/University: \_\_\_\_\_

Name of Certifying Official: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Intended Term of Enrollment at WCJC

Fall Term  
  Spring Term  
  Summer Term  
  Mini Term (ONE course maximum)

HOME INSTITUTION			WHARTON COUNTY JUNIOR COLLEGE				
Course Prefix	Course Number	Course Title	WCJC CRN	Course Prefix	Course Number	Course Title	OAR Notes-OFFICE ONLY

INSTRUCTION PROCESS

A WCJC Application for Admissions (requesting Transient Student Status) must be on file with the OAR (Office of Admissions and Registration) office prior to registration. High school and college transcripts are not required, and any placement testing requirements will be waived, as a courtesy to the home institution. This Transient Student Approval Form should be submitted to the OAR in advance of registration.

- Deliver by hand to the Office of Admissions and Registration at any Wharton County Junior College Campus (Richmond, Sugar Land, Wharton and Bay City) OR Email: registrar@wcjc.edu OR Fax: Bay City (979) 244-3477; Richmond (281) 239-1611; Sugar Land (281) 243-8583; Wharton (979) 532-6494. OAR staff will perform the registration and notify you.
- Contact the OAR (Office of Admissions and Registration) to verify the registration process.
- Go online at [www.wcjc.edu](http://www.wcjc.edu) to view your schedule and pay your fees.

REQUIRED SIGNATURES

I understand the transient policy stated above and request permission to take the above listed course(s).

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Home College/University

Certifying Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

OAR – Office Use Only

Processed by \_\_\_\_\_ Term \_\_\_\_\_