How to Log in to Web Access

1. Go to www.wcjc.edu
2. Click the “Employees” Quick Link…
3. Click “Employee Email”
4. Log in…in the Domain\username field, enter “wcjc\username” then click “Log On” or Enter (make sure you are using the backslash key ‘\’ and not the forward slash ‘/’)

5. Always **EXIT** your browser to protect your privacy