



Wharton County Junior College

Leadership Committee Meeting

1. Leadership Committee Meeting Minutes - Luncheon

Item	Description
Date	November 19, 2007
Time	11:30 A.M. – 1:00 P.M.
Location	Hutchins Memorial Center

2. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Deanna Feyen
Attendees	Pate, Dr. Ty; Pinson, Dale; Kocian, Bryce; Youngblood, Pam; Bahnsen, Gene; Carter, Zina; Clark, Sarah; Collins, Leigh Ann; Dees, Stephanie; Feyen, Mike; Heierman, Will; Hsu, Kwei; Hunt, G.G.; Jeffrey, Jennifer; Johnson, Dr. Michael; Kucera, David; Osborne, Caroline; Raun, Kim; Rehak, Patricia; Rosier, Ken; Spellman, Dr. Paul; Stavinoha, Natalie; Taylor, Dr. Wayne; Watson, Barbara; Wessels, Gus; Wolter, Robert; Wuthrich, Philip
Absent	

3. Agenda

	Topic	Owner
1.	SACS	

4. Information Items

	Description	Date	Participants
1.	<p>Dr. Johnson handed out information about the SACS process. He stated the process is very different from the last one. The team is smaller, how the team interacts with the employees has changed, group interviews are different, and the exit conference is less confrontational. He stated the whole campus should get excited about the QEP plan. You need to ask the question, "How can we make our institution better?"</p> <p>Questions:</p> <p>Dr. Spellman asked about faculty interaction. Dr. Johnson explained the team might ask about the QEP or faculty related items.</p> <p>Leigh Ann asked about 3.5.1., College Level Competencies. He stated the competencies needed to be identified and the student needs to understand those competencies.</p> <p>Dr. Johnson explained the SACS multi-stage process.</p> <p>1st stage – compliance certification – This is evaluated by a committee off campus which is the first cut at the process. A report will be sent to the institution which will give us a chance to address the issues in a focused report. The compliance report is due in March 2008 and the committee will meet in May 2008.</p> <p>2nd stage – QEP – The QEP report will be due six weeks prior to the</p>		

	<p>on-site visit in October 2008. The on-site committee can react with the institution before and during the visit. The on-site committee will come on campus and will have interviews and write recommendations if there are still problems. If there are recommendations, another report will be written that will be due March 2009. It will go to a committee in June 2009. The committee will make a decision on reaffirmation or send a letter with recommendations. Recommendations will have to be completed within 2 years.</p> <p>3.5.1. – Dr. Johnson stated this was the most cited standard. You have to show students have obtained those competencies. You need to ask how you are measuring these. It has to have external validity. Passing a course does not necessarily state the student masters the competency. This can be accomplished by a standardized exam or to extract the information from the course through grades.</p> <p>Dr. Spellman asked about following students after junior college. Dr. Johnson explained you have to capture those that don't go on to a four year college. Collecting the data could be problematic and the variables make it hard to determine if the grades produced beyond junior college have anything to do with the class you taught.</p> <p>Sarah Clark asked about the students that don't graduate. Dr. Johnson stated the institution should think about this, but it is not addressed on The standard. He recommended to look at courses outside the gen-ed area, such as, technical courses.</p> <p>Dr. Spellman asked if an area is identified up front to have a problem, can you self-identify that you are working on a plan. Dr. Johnson stated you would be non-compliant. He also stated your response would be written when you are further along with the plan, which would be a good approach.</p> <p>Sarah Clark asked what if any involvement would the students have during the visit. Dr. Johnson stated students might be asked about the QEP plan, but there wouldn't be much interaction beyond that.</p> <p>Ms. McCrohan thanked everyone for their questions and Dr. Johnson's comments. They reiterated that this was a peer process.</p> <p>Dr. Johnson stated that with not having a background in a two year college, he has been impressed with community colleges.</p>		
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7. Action Items

	New Action Items	Owner	Due Date	Status
1.				

5. Adjournment

		Owner	Due Date	Status
1.	The meeting adjourned at 1:00 P.M.			