

## Administrative Master Syllabus

### Course Information

<b>Course Title</b>	Coding and Classification Systems
<b>Course Prefix, Num. and Title</b>	HITT 1341 Coding and Classification Systems
<b>Division</b>	Allied Health
<b>Department</b>	Health Information Technology
<b>Course Type</b>	WECM Course
<b>Course Catalog Description</b>	Fundamentals of coding rules, conventions and guidelines using clinical classification systems.
<b>Pre-Requisites</b>	HITT 1301, HITT 1305, BIOL2404
<b>Co-Requisites</b>	HITT 2330

### Semester Credit Hours

<b>Total Semester Credit Hours (SCH): Lecture Hours:</b>	3:2:4
<b>Lab/Other Hours</b>	
<b>Equated Pay Hours</b>	4
<b>Lab/Other Hours Breakdown: Lab Hours</b>	4
<b>Lab/Other Hours Breakdown: Clinical Hours</b>	Enter Clinical Hours Here.
<b>Lab/Other Hours Breakdown: Practicum Hours</b>	Enter Practicum Hours Here.
<b>Other Hours Breakdown</b>	

### Approval Signatures

Title	Signature	Date
<b>Department Head:</b>		
<b>Division Chair:</b>		
<b>VPI:</b>		

## Additional Course Information

**Topical Outline:** Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

- A. Basic principles of taxonomy
- B. Historical development of nomenclatures
- C. Purpose of classification system
- D. Historical development of classifications
- E. Standard Nomenclature of Diseases and Operations (SNDO)
- F. Other Classification Systems, Nomenclatures and Reference Tools
- G. International Classification of Diseases, 10<sup>th</sup> Revision, Clinical Modification
- H. International Classification of Diseases, 10<sup>th</sup> Revision, Procedure Coding Systems
- I. Encoding Systems
- J. Secondary Records--Indexes and Registers
- K. Tumor Registry and Cancer Programs
- L. Data Quality

### Course Learning Outcomes:

**Learning Outcomes – Upon successful completion of this course, students will:**

- 1. Apply nomenclatures and classification systems.
- 2. Assign codes.

**Methods of Assessment:**

- 1. Written exam
- 2. Written exams and exercises

### Required text(s), optional text(s) and/or materials to be supplied by the student:

Palkie and Walraven. Basic ICD-10-CM and ICD-10-PCS Coding, current year. Chicago, IL. AHIMA Press.  
AHIMA Virtual Lab Medical Coder Access.

Access to a computer with an external webcam and microphone, a reliable internet connection, and access to the WCJC learning management system.

### Suggested Course Maximum:

20

### List any specific or physical requirements beyond a typical classroom required to teach the course.

Access to appropriate technology for online courses.

**Course Requirements/Grading System:** Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Grading scale:

- 93—100% A
- 85—92% B
- 78—84% C
- 70—77% D

Rev. June 2023

69—0% F

Final evaluation will be based on grades achieved during the semester and the final exam.

Daily Average 30%

Regular Exams 50%

Final Exam 20%

### **Curriculum Checklist:**

- Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- Administrative WCJC Core Course** – Attach the Core Curriculum Review Forms
  - Critical Thinking
  - Communication
  - Empirical & Quantitative Skills
  - Teamwork
  - Social Responsibility
  - Personal Responsibility
- WECM Course** – If needed, revise the Program SCANS Matrix and Competencies Checklist