

Administrative Master Syllabus

Course Information

Course Title	Orientation to Social Services
Course Prefix, Num. and Title	SCWK 1321 – Orientation to Social Services
Division	Allied Health
Department	Human Services
Course Type	WECM Course
Course Catalog Description	Introduction to basic concepts, information, and practices within the field of social services. Topics include the historical development of social services: populations served by social service workers; and review of current treatment and/or services.
Pre-Requisites	None
Co-Requisites	None

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours:	3:3:0
Lab/Other Hours	
Equated Pay Hours	3
Lab/Other Hours Breakdown: Lab Hours	Enter Lab Hours Here.
Lab/Other Hours Breakdown: Clinical Hours	Enter Clinical Hours Here.
Lab/Other Hours Breakdown: Practicum Hours	Enter Practicum Hours Here.
Other Hours Breakdown	List Total Lab/Other Hours Here.

Approval Signatures

Title	Signature	Date
Department Head:	Victoria Schultz	09-29-2023
Division Chair:	CJDerkowski	10/23/2023
VPI:		

Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

Part I:

1. Be familiar with the history, breadth and depth of social/human services
2. Conceptualize the networking of social service agency process: programs provided under social welfare/social insurances
3. Be familiar with the “umbrella” or divisions of social/human service agencies
4. Develop an awareness of the social welfare movement

Part II:

1. Identify and describe the basic role functions of human service workers
2. Become familiar with the influence of culturally diverse service populations
3. Become aware of the credentialing of human service providers
4. Identify the types of problems typically addressed by human services and terminology to delivery of services
5. Become familiar with the special populations and service systems falling within boundaries of human services; assess client needs to determine eligibility for various social service programs
6. Identify issues/problematic behaviors of individuals across the lifespan
7. Develop an understanding of the medical/psychiatric, and wellness models/terminology
8. Become more familiar with common treatment strategies utilized in the field of human services and case management – the cornerstone for human services
9. Become more aware of common crisis states, major disasters and principle guidelines in crisis intervention programs
10. Develop a basic understanding of social control, human rights, ethics and the law; legislation establishing major social welfare programs with the regulations enacted by the Dept. of Health and Human Services and how they affect service delivery

Course Learning Outcomes:

Learning Outcomes – Upon successful completion of this course, students will:

1. Describe the historical development of social services and discuss terminology used by social service providers.
2. Assess client needs to determine eligibility for social service programs; compare and contrast the populations served including treatment and resources.
3. Identify and describe the basic role functions of human service workers, cultural diversity of populations served; and utilize ethical principles regarding issues unique to service populations.

Methods of Assessment:

1. Three examinations during the semester:
Examination One – 1,2,3
Examination Two – 2,3
Final Examination – 1-3
2. Group Project to address 1,2,3

Required text(s), optional text(s) and/or materials to be supplied by the student:

Neukrug, E. Theory, practice, and trends in human services: An Introduction. CA: Thomson
Brooks/Cole. (latest edition).

Suggested Course Maximum:

25

List any specific or physical requirements beyond a typical classroom required to teach the course.

Laptop, WebCam with Microphone, headset, access to internet/WIFI (not compatible with Internet Explorer at remote off-campus sites).

Working knowledge of Brightspace the college's Learning Management System.

Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Examination One	100 points
Examination Two	100 points
Group Project/Term Paper	100 points
Final Examination	100 points
Total Points	400 Points

360 – 400 = A = 90% - 100%

320 – 359 = B = 80% - 89%

280 – 319 = C = 70% - 79%

240 – 279 = D = 60% - 69%

239 & below = F = below 60%

The required individual project/term paper reflects an understanding of the complexities of the dynamics of service provision within the broad field of Human Services.

Curriculum Checklist:

- ☐ **Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- ☐ **Administrative WCJC Core Course** – Attach the Core Curriculum Review Forms
 - ☐ Critical Thinking
 - ☐ Communication
 - ☐ Empirical & Quantitative Skills
 - ☐ Teamwork
 - ☐ Social Responsibility
 - ☐ Personal Responsibility
- ☒ **WECM Course** – If needed, revise the Program SCANS Matrix and Competencies Checklist