

Administrative Master Syllabus

Course Information

Course Title	Non-Course Based Option - INRW
Course Prefix, Num. and Title	NCBI 0300
Division	Communication & Fine Arts
Department	College Readiness
Course Type	Academic General Education Course (from ACGM, but not WCJC Core)
Course Catalog Description	Integration of critical reading and academic writing skills. Successful completion of this intervention if taught at the upper (exit) level fulfills TSI requirements for reading and/or writing. The Non-Course Based Option - INRW (NCBI 0300) is an accelerated developmental reading and writing course. Students must take ENGL 1301 in the same semester that they take the NCBI 0300. This class includes just-in-time tutoring and supplemental instruction for ENGL 1301. Students must complete ENGL 1301 and/or NCBI 0300 with a "C" or better to satisfy TSI requirements.
Pre-Requisites	NCBI 0300 TSI Placement and/or Advisor/Instructor recommendation and/or completion of INRW 0306 and NCBI 0306
Co-Requisites	ENGL 1301 and PSYC 1300 or EDUC 1300

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours:	3:3:0
Lab/Other Hours	
Equated Pay Hours	3
Lab/Other Hours Breakdown: Lab Hours	Enter Lab Hours Here.
Lab/Other Hours Breakdown: Clinical Hours	Enter Clinical Hours Here.
Lab/Other Hours Breakdown: Practicum Hours	Enter Practicum Hours Here.
Other Hours Breakdown	List Total Lab/Other Hours Here.

Approval Signatures

Title	Signature	Date
Prepared by:		
Department Head:		
Division Chair:		
Dean/VPI:		
Approved by CIR:		

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Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

- 1. The Writing Process
- 2. Basic Essay Organization
- 3. Effective Reading Strategies
- 4. Rhetorical Modes Cause/Effect, Comparison/Contrast, Division/Classification, Exemplification/Evaluation
- 5. Sentence Structure
- 6. Analysis of Writing
- 7. Analysis of Readings

Course Learning Outcomes:

Learning Outcomes – Upon successful completion of this course, students will:

- 1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying length.
- 2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
- 3. Identify and analyze the audience, purpose, and message across a variety of texts.
- 4. Describe and apply insights gained from reading and writing a variety of texts.
- 5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
- 6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
- 7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
- 8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
- 9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
- 10. Recognize and apply the conventions of standard English in reading and writing.

Methods of Assessment:

- 1. Specific writing assignments related to reading assignments.
- 2. Classroom activities, writing assignments.
- 3. Specific writing assignments related to reading assignments
- 4. Successful demonstration in class discussions
- 5. Specific writing assignments
- 6. Classroom activities
- 7. Specific writing assignments, writing summaries of reading assignments
- 8. Successful demonstration in class discussion, classroom
- 9. Specific writing assignments related to reading assignments
- 10. Post Test

Required text(s), optional text(s) and/or materials to be supplied by the student: None

Suggested Course Maximum:

10

List any specific or physical requirements beyond a typical classroom required to teach the course.

None

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Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

The student must earn an A, B, or C and participate in a minimum of 4 hours of the NCBI 0300 or pass the TSIA in order to exit NCBI 0300. NCBI 0300 participation is a requirement in order to pass and receive credit for ENGL 1301.

If the student is not in compliance with and is not passing the NCBI 0300, the student will be administratively withdrawn from both the NCBI 0300 and ENGL 1301. The student will then not receive credit for ENGL 1301. Students must achieve at least a "C" in ENGL 1301 to pass NCBI 0300.

A 100-90

B 89-80

C 79-70

D 69-60

F 59 and below

Curriculum Checklist:

⊠ Aaminis	trative General Education Course (from ACGM, but not in WCJC Core) – No additional documents
needed.	
\square Adminis	trative WCJC Core Course. Attach the Core Curriculum Review Forms
	☐ Critical Thinking
	□ Communication
	☐ Empirical & Quantitative Skills
	□eamwork
	☐ Social Responsibility
	☐ Personal Responsibility
□ WECM C Checklist	Course -If needed, revise the Program SCANS Matrix and Competencies

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