

Administrative Master Syllabus

Course Information

Course Title	Non-Course Based Option - INRW		
Course Prefix, Num. and Title	NCBI 0306		
Division	Communication & Fine Arts		
Department	College Readiness		
Course Type	Academic General Education Course (from ACGM, but not WCJC Core)		
Course Catalog Description	Integration of critical reading and academic writing skills. This intervention is designed specifically for students assessed at ABE BASE levels 3-4 and must be part of a student's co-enrollment (co-requisite) enrollment: 1) as a mainstreamed intensifier providing contact hours for additional, just-in-time instructional support for the student's success in the developmental IRW course, or 2) as a contextualized and/or integrated basic skills instructional support for a Career/Technical Education course.		
Pre-Requisites	Enter Pre-Requisites Here.		
Co-Requisites	INRW 0306		

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours:	3:3:0
Lab/Other Hours	
Equated Pay Hours	3
Lab/Other Hours Breakdown: Lab Hours	Enter Lab Hours Here.
Lab/Other Hours Breakdown: Clinical Hours	Enter Clinical Hours Here.
Lab/Other Hours Breakdown: Practicum Hours	Enter Practicum Hours Here.
Other Hours Breakdown	List Total Lab/Other Hours Here.

Approval Signatures

Title	Signature	Date
Prepared by:		
Department Head:		
Division Chair:		
Dean/VPI:		
Approved by CIR:		

Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

- Overview of Writing Process and Active Reading
- Vocabulary in Context: Context clues, examples, synonyms, antonyms
- Topics, Main Ideas, and Topic Sentences
- Organized paragraph structure and Supporting Details
- Transitions and Rhetorical patterns
- Drafting, Revising, and Summarizing: reading, planning, and organizing essays

• Critical Thinking, Reading, and Writing: making inferences, analyzing author's message and tone, distinguishing fact and opinion, and evaluating author's techniques

• Conventions of Standard English: sentence structure, sentence errors, effective sentences, mechanics, and word usage

- Lab Component
- Drafting, revising, editing, and publishing of essays

Course Learning Outcomes:

Learning Outcomes – Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.

- 2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
- 3. Identify and analyze the audience, purpose, and message across a variety of texts.
- 4. Describe and apply insights gained from reading and writing a variety of texts.
- 5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical

development of ideas, and use of appropriate language that advance the writer's purpose.

6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.

7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.

- 8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
- 9. Develop and use effective reading and revision strategies to strengthen the writer's

ability to compose college-level writing assignments.

10. Recognize and apply the conventions of standard English in reading and writing.

Methods of Assessment:

- 1. Specific writing assignments related to reading assignments.
- 2. Classroom and lab exercises, writing assignments.
- 3. Specific writing assignments related to reading assignments, lab exercises.
- 4. Successful demonstration in class discussions.
- 5. Specific writing assignments, successful completion of a timed writing assignment in response to a department-level prompt, course examination.
- 6. Classroom and lab exercises.
- 7. Specific writing assignments, writing summaries of reading assignments.
- 8. Successful demonstration in class discussion, classroom and lab exercises, Course examinations.
- 9. Specific writing assignments related to reading assignments, final exam.
- 10. Lab assignments.

Required text(s), optional text(s) and/or materials to be supplied by the student:

English Essential, Current Edition, John Langan and Beth Johnson, Townsend Press

Suggested Course Maximum:

24

List any specific or physical requirements beyond a typical classroom required to teach the

course.

Computer Lab

Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

- Overview of Writing Process and Active Reading
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- Transitions and Rhetorical patterns
- Drafting, Revising, and Summarizing: reading, planning, and organizing essays

• Critical Thinking, Reading, and Writing: making inferences, analyzing author's message and tone, distinguishing fact and opinion, and evaluating author's techniques

- Conventions of Standard English: sentence structure, sentence errors, effective sentences, mechanics, and word usage
- Lab Component

• Drafting, revising, editing, and publishing of essays Daily Grades 50%

Lab Grades 50%

A 100-90

- B 89-80
- C 79-70
- D 69-60

F 59 and below

Curriculum Checklist:

Administrative General Education Course (from ACGM, but not in WCJC Core) – No additional documents needed.

Administrative WCJC Core Course. Attach the Core Curriculum Review Forms

□Critical Thinking

Empirical & Quantitative Skills

□Teamwork

□Social Responsibility

Personal Responsibility

WECM Course -If needed, revise the Program SCANS Matrix and Competencies Checklist