



# Wharton County Junior College

## How to Pay for Classes Online

**Step 1** Access the WCJC website at [www.wcjc.edu](http://www.wcjc.edu)

**Step 2** Click on the Login link.



**Step 3** Enter **User ID** (SSN with no dashes) and **PIN** to login (First Time, use Date-of-Birth, 6-digit format mmddyy, with leading zeros ex: 010485)

An alternate User ID is your Banner student ID number.

User ID:   
PIN:

If you have forgotten your PIN, click the Forgot Pin? Button. Your security question will display with an area to type in your answer. Answering your security question correctly allows you to choose a new PIN – it will not give you the old PIN.

Are you new to Online Services?  
Click [here](#) for help!

**Step 4** Click **Student Services and Financial Aid** to access the self-service menu.



## Student Services & Financial Aid

### [Registration](#)

Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

### [Student Records](#)

View your holds; Display your grades and transcripts; Review charges and **make payments (make sure you select the correct term)**

### [Financial Aid](#)

Apply for Financial Aid; Review the status of your financial aid applications; Check status of document requirements; Review loans.

**Step 5** Select **Account Summary by Term** from the Student Records Menu.



**Step 6** View a summary of your charges by Term.

<i>Summary</i>			
<b>Account Balance:</b>			\$162.00
<b>Summer 2 2004</b>			
Detail Code	Description	Charge	Payment Balance
1BDI	Wharton Bldg Use Fee - I/D	\$18.00	\$18.00
1GSF	Wharton General Service Fee	\$48.00	\$48.00
1TUI	Wharton Tuition Indistrict	\$96.00	\$96.00
<b>Term Charges:</b>		\$162.00	
<b>Term Credits and Payments:</b>			\$0.00
<b>Term Balance:</b>			\$162.00
<b>Account Balance:</b>			\$162.00

**Step 7** Click **Pay Now / Installment Plan** at the bottom of the Summary page.

[ **Pay Now / Installment Plan** |  
[Overall Financial Aid Status](#) | [Financial Aid Award Information Menu](#) ]

**Step 8** Follow the instructions on the payment screens.