

# Continuing Education Course Schedule

OPENING SUMMER 2009  
The New WCJC Sugar Land Campus  
will be located at the  
University of Houston–Sugar Land  
14004 University Boulevard



(Visit [wcjc.edu](http://wcjc.edu) for more information)

# Start Smart



*Wharton County  
Junior College*

## Summer Semester 2009

Continuing Education Hotline  
(800) 561-9252, ext. 6597  
Available 24 hours a day for course status.

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## EXPRESS SIGN-UP

Continuing Education’s Express “Sign-Up” – four easy ways to get a seat in the course you want.

### 1. WEB REGISTRATION

REGISTER ONLINE! Visit our website at [www.wcjc.edu](http://www.wcjc.edu) and click “log in” under the WCJC Online Services tab on the WCJC homepage. A tutorial is available 24-hours a day to help you with online registration. Click the Online Services link on the WCJC homepage, then click “Tutorial”.

### 2. COME-IN

You may register in person at the Wharton, Sugar Land and Bay City Campuses, or at the Fort Bend Technical Center in Richmond. Offices are open, Monday-Friday, 8 a.m. – 5 p.m. For information on registering for online Ed2Go Continuing Education courses, please contact 281-239-1531.

### 3. MAIL- IN

You may simply complete the registration form (or a copy of one) located on the back page of this schedule and send it to one of the addresses on the form. Please use one form for each person registering for a class. If the course is scheduled to meet within 7 days, please use the “FAX IN” or “COME IN” method of enrollment. For information on registering for online Ed2Go Continuing Education courses, please contact 281-239-1531.

### 4. FAX-IN

You may register by fax. Please fax in your registration to one of the following fax numbers: Wharton, Bay City, and El Campo courses (979) 532-6494; Sugar Land courses (281) 243-8583; and Fort Bend Technical Center courses (281) 239-1629. If you choose to register by fax, please include your VISA or MASTERCARD number, expiration date, and signature to insure your seat in the class. This method of enrollment is available 24-hours a day. For information on registering for online Ed2Go Continuing Education courses, please contact 281-239-1531.

*Classes are cancelled 3 days prior to first class meeting date when minimum enrollment has not been met. Please call (800) 561-9252 ext. 6597 for up to date course status and information. Registration is not complete until payment is made. No registrations will be accepted during class, and registration will end one day prior to course beginning date.*

**DISCLAIMER:** This schedule has been carefully prepared to assure that all information is accurate and as complete as possible. However, the college reserves the right to make changes which may result in deviations from the information in the schedule content.

**IMPORTANT WCJC PHONE NUMBERS**

- Emergency Medical Training ..... 979-532-6554**
- Law Enforcement & Fire Academy..... 979-532-6554**
- Sugar Land Courses..... 281-243-8495**
- Sugar Land Bookstore..... 281-243-8419**
- Fort Bend Technical Center Courses..... 281-239-1531**
- Fort Bend Technical Center Bookstore..... 281-239-1513**
- Wharton, Bay City, & El Campo Courses..... 979-532-6324**
- Wharton Bookstore ..... 979-532-6414**
- Online Continuing Education Courses ..... 281-239-1531**
- Continuing Education Course Hotline ..... 800-561-9252, ext. 6597**

You may contact the offices listed above using our toll free number: 1-800-561-9252, then enter the last four digits of the phone number listed above as the extension you wish to reach.

**ABBREVIATIONS FOR DAYS OF THE WEEK APPEAR AS FOLLOWS:**

Monday=M    Tuesday=T    Wednesday=W    Thursday=R    Friday=F  
Saturday=S    Sunday=U

**Services for Students with Disabilities**

Wharton County Junior College is committed to providing a discrimination-free environment for its students with disabilities. Students with disabilities are encouraged to inform the college of any assistance they may need when they apply. Early self-identification allow the students to receive what ever accommodation the may need as quickly as possible. Students with disabilities are encouraged to register with an ADA Coordinator, located in the Office of Student Services and to provide appropriate medical documentation. This action entitles qualified students with disabilities to their legal rights and assures them of receiving information on services and procedures available to them. Disability information is strictly confidential and is not released without the consent of the student. It is the responsibility of the student to voluntarily and confidentially disclose information regarding the nature and extent of the disability. Wharton County Junior College does not assume responsibility for providing special accommodations and services to students who have not identified themselves as having a qualified disability and who have not made their disability known. Specific disability services are based on individual needs and circumstances. To initiate services, students should contact the ADA Coordinator prior to each semester. The ADA Coordinator’s office is located in the Office of Student Services at 979-532-6384.

**REFUND POLICY**

Students requesting refunds at least FOUR full working days prior to the first class meeting shall receive a 100% refund of all tuition and fees unless an earlier refund date is published for an individual course, seminar, workshop, conference, or other non-credit offering. No refund of tuition or fees is issued for requests fewer than three working days prior to the first class meeting. Refunds will be made to the student, or applied toward the tuition for another non-credit class.

**NOTICE**

Wharton County Junior College reserves the right to adjust this schedule in any manner whatsoever including time, classrooms and/or instructor as circumstances warrant. Any class with fewer than 8 students may be cancelled.

**PARKING**

To park on campus you will need a parking permit. You may pick one up from the security office. Place the parking permit on the dashboard of your car, so that it is visible through the windshield.

## Accounting

### NEW! Online Tax Preparation

8 hrs. .... \$75

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90739 MW	ACNT1006-501 06:00P-08:00PM	BAYC122 06/22-07/01	BAY
90740 TR	ACNT1006-702 06:00P-08:00PM	ELNORT 06/23-07/02	ELC
90741 MW	ACNT1006-701 06:00P-08:00PM	LADIEU104 07/20-07/29	WHA

This 8-hour course is designed to provide participants with tips and guidance for filing personal income taxes online. Filing taxes online is a good way to get refunds back quickly. Students will learn e-file, free-file, deductions and earned income, as well as many other pitfalls that are regularly experienced by do-it-yourselfer income tax preparers.

### Beginning Quickbooks

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90727 TR	ACNT1010-901 06:00P-09:00PM	SUGTBA 07/07-07/23	SGL

Quick Books is one of the most popular accounting software packages. It can simplify the accounting process and give you access to reports needed to analyze your financial situation. This class will help develop a great bookkeeping solution for small businesses. A textbook and data storage device required. Required textbook is available at the WCJC Bookstore at the Sugar Land Campus.

### Payroll Accounting

24 hrs. .... \$240

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90671 MW	ACNT1015-401 06:00P-09:00PM	FBTC103 06/15-07/08	FBT

Payroll accounting will focus on payroll and associated records. This course is designed to deliver information on how to process payroll in an accurate and timely manner. Students will become knowledgeable about the payroll process, constant changes in the legal environment, and technology that is needed to ensure a successful management process. The required textbook is available at the WCJC Bookstore.

## Career Development

### NEW! Administrative Assistant

Today's administrative assistant is a vital part of any productive office. Many administrative assistants are responsible for keeping the office running smoothly, filling out budgetary forms, and dealing with clients, co-workers, and outside personnel. This block of courses is designed to adequately prepare participants for the challenges that confront administrative assistants in the workforce. Topics included in the courses in this series include business computers, business mathematics, conflict resolution, business ethics, telephone & email etiquette, dress for success, and resume writing and interviewing skills. (Not all classes held in summer semester, some classes will be held in fall and spring semesters in addition to summer.) Required textbook(s) are available at WCJC Bookstore at the Wharton Campus.

### Business Computer Applications

18 hrs. .... \$115

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90689 TR	POF1004-501 06:00P-09:00PM	BAYC122 06/09-06/25	BAY

### Business Mathematics

18 hrs. .... \$115

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90690 TR	TECM1013-501 06:00P-09:00PM	BAYC123 06/30-07/16	BAY

### Intermediate

### Business Computers

21 hrs. .... \$135

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90691 TR	ITSW1058-501 06:00P-09:00PM	BAYC122 07/21-08/11	BAY

### Bank Teller Training

48 hrs. .... \$400

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90673 MTWR	BNKG1005-401 06:00P-09:00PM	FBTC102 07/06-07/30	FBT

This course provides basic job skills, basic teller training, customer service skills, sales, regulatory compliance as well as security issues. Teller topics include: bank processes; confidentiality; privacy laws; checking and savings accounts; Certificates of Deposit and money markets; IRA's; handling of currency, checks and ATM transactions.

## Child Development

### Associate

120 hrs. .... \$575

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
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90672	CDEC1016-401	FBTC103	FBT
MTWR	09:00A-01:00PM	06/15-08/04	

This course provides the 120-clock hour's of instruction necessary for the CDA program credential. Offers a variety of experiences used to build practical skills in early childhood. The Council for Early Childhood Professionals and the State of Texas recognize this program. To receive the credential, a student will also need to complete 480 hours working in a licensed childcare facility within five years of taking this course. Final testing is administered by the CDA. The fees for the CDA test are not included in the class cost. A textbook is required and may be purchased at the WCJC Bookstore at the Fort Bend Technical Center.

## Certified Fiber Optics Technician

This is a 60-hour Fiber Optics Technician (CFOT) training program. This certification will provide the knowledge and skills necessary to certify and troubleshoot fiber optic cable networks accurately and efficiently. Trainees will certify or troubleshoot different cable systems with a combination of fibers, connectors, and splices. These cable systems will be modeled on the most commonly occurring problems. The Certified Fiber Optics Technician course involves an overview of the basics, and an in-depth troubleshooting practice. This program provides detailed, hands-on instruction and practice of fiber optic trouble-shooting techniques. Upon successful completion of the program, students will become a Certified Fiber Optics Technician who with an accreditation from Electronics Technicians Association (ETA).

## Certified Fiber Optics Technician I

32 hrs. .... \$1800

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
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90751	CSIR2051-901	SUGTBA	SGL
WRFS08:	00A-04:00PM	06/17-06/20	

## Certified Fiber Optics Technician II

32 hrs. .... \$1800

CRN/ DAY	COURSE #/ TIME	ROOM/LOCATION DATE
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90750	CSIR2051-902	SUGTBA	SGL
WRFS	08:00A-04:00PM	07/15-07/18	

## NEW! Customer Service

12 hrs. .... \$125

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
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90757	BUSG1005-401	FBTC102	FBT
TR	06:00P-09:00PM	06/16-06/25	

This course is designed to teach the basics of providing good customer service. This class is an introduction to the basic concepts of customer service, face-to-face communication skills, time management, and professional attitudes. Focus on developing effective techniques to deliver excellent customer service in different settings and situations. No prerequisites are required to attend this class. Required textbook is available at the WCJC Bookstore at the Fort Bend Technical Center.

## NEW! Resume Writing & Interview Skills

8 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
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90729	POFT1006-901	SUGTBA	SGL
TR	06:00P-09:00PM	07/07-07/09	

This course is for a person who is interested in creating, revising, or omitting items from their resume that might hinder them from getting a phone call. Discussion on the following topics will be: Do's and Don'ts of Resumes, Action Words for Job Descriptions, Sample Resumes, Sample Summary Statements, Types of Resumes, and Cover Letters. Required textbook is available at the WCJC Bookstore at the Sugar Land Campus.

## Computer-Aided Drafting

### Introduction to AutoCAD

18 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
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90650	DFTG1014-901	SUGAR404	SGL
TR	06:00P-09:00PM	06/16-07/02	

An entry-level course designed to teach basic elements of computer-aided drafting. Course provides practical knowledge to enable the student to construct basic drawings using AutoCAD. Learn to make drawings by means of absolute, relative, and polar coordinates, create hardcopy plots, and create different layers using various colors and line types. Pre-requisite: Minimum of six-month PC experience. Recommended: prior drafting experience. Textbook is available at the WCJC Bookstore at the Sugar Land Campus. Please bring a diskette or flash drive to store your work.

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## Intermediate AutoCAD

18 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90651 TR	DFTG1050-901 06:00P-09:30PM	SUGTBA 07/14-07/30	SGL

Learn how to use polylines, mirror, osnap, and ortho commands; how to place text on a drawing, how to define a block and how to do dimensioning. Pre-requisite: Introduction to AutoCAD. Textbook is available at the WCJC Bookstore at the Sugar Land Campus. Please bring a diskette or flash drive to store your work.

## Advanced AutoCAD

18 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90758 TR	ARTC1051-901 09:00A-12:00N	SUGTBA 08/04-08/20	SGL

Lectures and exercised will build upon skills learned in the Introductory and Intermediate AutoCAD sessions. Learn advanced dimensioning commands, create multiple objects in a pattern using arrays and grips and learn transparent commands and editing. Pre-requisite: Intermediate AutoCAD. Textbook is available at the WCJC Bookstore at the Sugar Land Campus. Please bring a diskette or flash drive to store your work.

## AutoCAD 3D

18 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90759 TR	DFTG1000-902 06:00P-09:00PM	SUGTBA 08/04-08/20	SGL

Learn to use the AutoCAD Map 3D mapping software is one of the leading engineering platforms for creating and managing spatial data and bridges the gap between CAD and GIS. AutoCAD Map 3D makes it possible for engineering and GIS professionals to work with the same data, and helps you integrate geo-spatial functions in a single environment for more efficient workflows. Prerequisites: Introduction to Auto-CAD or experience, Text books available at the WCJC book store

## Computers & New Technology

### NEW! Beginning Blogging

3 hrs. .... \$60

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90730 R	AVOC7278-901 06:00P-09:00PM	SUTBA 07/09-07/09	SGL
90698 T	AVOC7278-701 06:30P-09:30PM	ELCNCS 07/14-07/14	ELC
90703 S	AVOC7278-501 01:30P-04:30PM	BAYC122 08/08-08/08	BAY

This course will teach the basics of blogging online, and creating a personal blog to post pictures, quotes, and interesting things about life. Learn how to post to other blogs such as news and newspapers, political blogs and more! Keep friends and family updated by creating a blog of the happenings in your life. Some topics in this course include: What blogs are, is blogging for you, choosing topics for blogs, create your own blog site, blog design tips, appropriate content, and joining blogging networks. Required textbook is available at the WCJC Bookstore at the Wharton and Sugar Land Campuses.

### Beginning Computers

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90674 TR	ITSC1006-401 06:00P-09:00PM	FBTCTBA 06/16-07/02	FBT

A hands-on class using MS Windows. You will learn how to use a computer from the very beginning, including: Navigating the computer desktop, how to set up your computer the way YOU want it, learn some simple Internet surfing and how to access files on your computer, and you will even learn how to setup a basic document. Textbook is available at the WCJC Bookstore at the Fort Bend Technical Center. Please bring a diskette or flash drive to store your work.

### Beginning Computers for Senior's

12 hrs. .... \$65

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90646 M	ITSC1012-901 09:00A-12:00N	SUGTBA 06/15-07/06	SGL
90648 W	ITSC1012-903 09:00A-12:00N	SUGTBA 06/17-07/08	SGL
90649 F	ITSC1012-904 09:00A-12:00N	SUGTBA 06/19-07/17	SGL
90688 MR	ITSC1012-702 10:00A-12:00N	ELNORT 07/06-07/23	ELC
90647	ITSC1012-902	SUGTBA	SGL

WF	09:00A-12:00N	07/08-07/17	
90695	ITSC1012-501	BAYC122	BAY
S	10:00A-01:00PM	07/11-08/01	
90707	ITSC1012-701	LADIEU104	WHA
TR	04:00P-06:00PM	07/14-07/30	
90675	ITSC1012-401	FBTCTBA	FBT
TR	06:00P-09:00PM	07/28-08/06	

This course is specifically designed for senior adults who are interested in learning computers, Internet and E-Mail in a slow-paced, fun learning atmosphere. Participants will learn how to use their computer the way they want, send greetings and pictures, pay bills and shop online, surf the Web, compose letters and much more! No textbook required for this class. Handouts will be given on the first day of class.

### Beginning Photoshop

18 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90728	ARTC1051-901	SUGTBA	SGL
F	09:00A-12:00N	06/19-07/31	

Artists, photographers, designers, and hobbyists all rely on Adobe Photoshop for graphic design work. If you want to work with graphics, Photoshop is the program you will need to learn. This hands on, project-oriented course is filled with detailed step-by-step instructions you'll have no trouble following as you learn how to edit photos, create basic paintings, and prepare you images for printing. Discover how to improve photographs by removing flaws, correcting for poor exposure, or adding new elements. No prior artistic ability is required to take this course. Text book is available at the WCJC Bookstore.

### NEW! Beginning Computers in Spanish

12 hrs. .... \$100

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90697	ITNW1007-501	BAYC124	BAY
S	10:00A-01:00PM	07/11-08/01	
90696	ITNW1007-701	LADIEU104	WHA
MW	06:00P-09:00PM	07/06-07/15	

A hands-on class using MS Windows. You will learn how to use a computer from the very beginning, including: Navigating the computer desktop, how to set up your computer the way YOU want it, learn some simple Internet surfing and how to access files on your computer, and you will even learn how to setup a basic document. Textbook is available at the WCJC Bookstore at the Wharton Campus. Please bring a diskette or flash drive to store your work. This course is offered in Spanish.

### NEW! Computer Games for Senior's

4 hrs. .... \$40

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90723	AVOC7055-701	LADIEU104	WHA
S	10:00A-12:00N	08/01-08/08	

This course is perfect for senior adults who would like to keep a sharp edge and have a great time playing games on the computer. Participants will learn to use the Internet to gain access to the most popular computer games on the web and beyond. Games such as Sudoku, card games, text games, puzzles, and many more will be discussed, and we will show participants how to download games and play games that come pre-loaded on many computers. No textbook is required for this class.

### NEW! How to create a pod-cast

6 hrs. .... \$60

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90699	AVOC7279-501	BAYC122	BAY
S	10:00A-01:00PM	08/08-08/15	

This is a great class for anyone interested in learning how to create a podcast and post it for easiest access to an audience. A podcast has become a great way to post audio, and video to the web for others to listen to and watch at a later date. Learn terminology, creation of a podcast, posting the podcast online for easy access to your audience, quality and more. A great course for those who wish to record lectures, analysis, and for those interested in providing commentary or even creating their own talk show! This course is an essential tool for teachers, preachers, or anyone looking to post events online for others to view.

### Introduction to MS Excel 2007

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90653	ITSW1022-901	SUGTBA	SGL
MW	06:00P-09:00PM	06/22-07/08	
90676	ITSW1022-401	FBTCTBA	FBT
TR	06:00P-09:00PM	07/07-07/23	
90652	ITSW1022-902	SUGTBA	SGL
MW	09:00A-12:00N	07/13-07/29	

Excel is a spreadsheet program. Typical uses include compiling financial information, statistical information, and creating charts from data. Excel allows users to create lists of numerical data and apply mathematical formulas to the data. Students will learn the to use the toolbars, screen navigation using mouse and keyboard , concepts of spreadsheets and

## Wharton County Junior College

workbooks, selection techniques, using Excel as a simple database, simple formulas and functions, using the cut/paste function, auto-fill, formatting, and simple charting. Textbook is available at the WCJC Bookstore at the Fort Bend Technical Center and the Sugar Land Campus. Please bring a diskette or flash drive to store your work.

### Introduction to MS PowerPoint 2007

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90655 TR	ITSW1047-901 06:00P-09:00PM	SUGTBA 06/16-07/02	SGL
90654 MW	ITSW1047-902 09:00A-12:00N	SUGTBA 07/13-07/29	SGL

Learn how to prepare professional presentations that can be displayed from your PC or laptop. Learn how to project transparencies, print speaker notes and audience handouts, and create slides, use bullets to make your point, insert pictures and clipart, formatting for a professional-looking presentation, graphs and organizational charts. Textbook is available at the WCJC Bookstore. Please bring a diskette or flash drive to store your work.

### Introduction to MS Word 2007

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90678 MW	POF11024-401 06:00P-09:00PM	FBTCTBA 06/15-07/01	FBT
90656 MW	POF11024-902 06:00P-09:00PM	SUGTBA 06/15-07/01	SGL

This course will provide participants with a basic understanding of the processes in Microsoft Word 2007. Students will learn terminology, how to set up personal letterhead, create mailing labels, change typestyles and colors, formatting lines, and borders, and much more. Pre-requisite: A basic understanding of a personal computer. Textbook is available at the WCJC Bookstore. Please bring a diskette or flash drive to store your work.

### Intermediate MS Excel 2007

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90677 MW	ITSW2029-401 06:00P-09:00PM	FBTCTBA 07/27-08/12	FBT
90726 TR	ITSW2029-902 06:00P-09:00PM	SUGTBA 07/14-07/30	SGL

Learn more about Excel including sorting data, statistical and financial functions, graphing data and linking worksheets. Following on the

introductory session, this course promotes a deeper understanding of Excel. Pre-requisite: Introduction to MS Excel or equivalent knowledge. Textbook is available at the WCJC Bookstore. Please bring a diskette or flash drive to store your work.

### Intermediate MS Word 2007

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90679 MW	POF11042-401 06:00P-09:00PM	FBTCTBA 07/06-07/22	FBT
90657 MW	POF11042-901 06:00P-09:00PM	SUGTBA 07/13-07/29	SGL

This intermediate Word MS Word 2007 course introduces production techniques, search/replace functions, headers/footers, spell check, mail merge, file functions, and printer set-up. Pre-requisite: Introduction to MS Word or equivalent knowledge. Textbook is available at the WCJC Bookstore. Please bring a diskette or flash drive to save your work.

### Making Money on E-bay

12 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90681 TR	ITNW2036-402 09:00A-12:00N	FBTCTBA 06/23-07/02	FBT
90680 MW	ITNW2036-401 06:00P-09:00PM	FBTCT103 08/03-08/12	FBT

Participants will learn the ins and outs of selling products and services on E-bay using proven techniques for effective marketing. Learn to maintain multiple auctions, design your web page, establish the best pricing techniques, and build a reputable business right in your own home.

### NEW! MS Office 2007

#### -Update

10 hrs. .... \$90

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90711 MW	ITSC1004-501 06:00P-08:00PM	BAYC122 07/27-08/10	BAY
90712 TR	ITSC1004-701 06:30P-08:30PM	ELNSC 07/28-08/11	ELC

This course is designed for individuals who are transitioning to MS Office 2007 from a previous version of the software package. Participants will learn how to navigate in the new format, toolbars and frequently used options, what is new and what features are gone. Software included in this training update is MS Word, MS Excel, MS Outlook, and MS PowerPoint. Required textbook is available at the WCJC Bookstore.

**NEW! Using a Blackberry**

**3 hrs. ....\$30**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90754 T	AVOC7277-701 06:30P-09:30PM	ELCNSC 07/21-07/21	ELC
90702 S	AVOC7277-501 01:30P-04:30PM	BAYC122 08/15-08/15	BAY

A course designed to teach participants how to effectively use their Blackberry mobile device. Many users are confused by operating manuals, and miss out on the most helpful aspects of the technology. This course will teach: Why buy Blackberry, BlackBerry Enterprise Server (corporate e-mail) & BlackBerry Internet Service (home/personal email setup), selecting the right Blackberry, basic controls, media card, Messenger, installing 3rd party applications, Blackberry Internet Services (BIS), and more.

**NEW! Using an iPod**

**3 hrs. ....\$30**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90701 S	AVOC7280-501 10:00A-01:00PM	BAYC122 06/27-06/27	BAY
90700 S	AVOC7280-701 10:00A-01:00PM	LADIEU104 07/25-07/25	WHA

Now that you've made the leap to this century and purchased your first iPod, you may be thinking, now what? This course will show you how to use your iPod and get the most out of this new relatively new piece of technology. We will show you the features of iPod video and audio, downloading music to the player, podcast basics, and a brief overview of how teachers are using iPods for the classroom. A great class for students, parents, teachers, and all individuals who would like to know more about their iPod.

**Emergency Medical Services**

**Healthcare Provider CPR**

**8 hrs. ....\$30**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90731 S	EMSP1019-701 08:00A-05:00PM	LADIEUTBA 06/06-06/06	WHA
90733 S	EMSP1019-901 08:00A-05:00PM	SUGAR122 07/11-07/11	SGL
90735 S	EMSP1019-702 08:00A-05:00PM	LADIEUTBA 08/01-08/01	WHA

An 8-hour course designed for people considering a career in health care profession or wanting the skills to save a life. Students will be trained in the techniques in lifesaving skills of respiratory and cardiac emergencies involving

adults, children and infants. Upon completion, the students will receive a CPR card from the American Heart Association. This is a required course for all students enrolling into the EMT Program. Additional costs include the required textbook and pocket mask.

**Healthcare Provider CPR- Refresher**

**8 hrs. ....\$20**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90732 S	EMSP2055-701 08:00A-05:00PM	LADIEUTBA 06/06-06/06	WHA
90734 S	EMSP2055-901 08:00A-05:00PM	SUGAR122 07/11-07/11	SGL
90763 S	EMSP2055-702 08:00A-05:00PM	LADIEUTBA 08/01-08/01	WHA

An 8-hour skills course to verify that a student's skills are current. Upon completion, the student will have satisfied the pre-requisite for the EMT and EMT I class. Additional costs include the required textbook and pocket mask.

**Basic Trauma Life Support**

**16 hrs. ....\$85**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90736 SU	EMSP1046-701 08:00A-05:00PM	LADIEUTBA 08/01-08/02	WHA

This course is designed to teach basic EMT's and other basic providers the skills necessary to recognize mechanisms of injury, assess, and perform critical interventions, package and transport the trauma patient.

**Industrial Safety and Professional Development**

**NEW! HVAC for Landlords & Maintenance Personnel**

**7 hrs. ....\$80**

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90710 F	HART1043-701 09:00A-05:00PM	REYNOLDS 06/26-06/26	WHA

This course is designed for HVAC personnel that would include landlords and maintenance personnel for rental properties and apartment complexes. This course will satisfy CEU requirements for maintaining an HVAC license. Course topics include, but are not limited to, using applications for calculating heat and a/c loss and gain, basic principles of cooling and heating design loads, dealing with mold, law reviews, and basic electricity for HVAC.

**NEW! Professional Development: Occupational Safety for Industry**

8 hrs. .... \$130

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90716 R	OSHT2015-501 09:00A-05:00PM	BAYC111 07/23-07/23	BAY

This course is designed for workers in vocational industry and will retrain employees in the areas of safety, safety communications, written reports, following safety orders, instructions, and procedures. This seminar will also cover documenting unsafe working conditions, reporting accidents, and applicable regulatory standards.

**NEW! Professional Development for Welders: Safety Updates**

7 hrs. .... \$80

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90715 F	WLDG1091-701 09:00A-05:00PM	REYNOLDS 06/26-06/26	WHA

This course is designed to refresh the skills of current welding personnel. Topics covered in the refresher course will include: welding safety, OSHA regulations, MSDS sheets, use and care of power tools, and care and precision in measuring. This course is essential for welding supervisors, lead welders, and front line welding personnel.

**Languages**

**ESL: English as-a-Second Language I**

48 hrs. .... \$400

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90663 MTW	COMG1000-401 06:00P-09:00PM	SUGTBA 06/15-07/20	SGL
90704 MW	COMG1006-501 06:00P-09:00PM	BAYTBA 06/22-08/12	BAY
90687 MW	COMG1000-402 09:00A-01:00PM	FBTCTBA 07/06-08/12	FBT

This is a conversational English course designed for the non-English speaker. Curriculum concentrates on the development of survival skills and emphasizes listening, speaking, oral-reading, and writing in English. Pronunciation of the English alphabet will be part of this course. Textbook is available at the WCJC Bookstore.

**ESL: English as-a-Second Language II**

24 hrs. .... \$240

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90746 TR	COMG1003-901 06:00P-09:00PM	SUGTBA 07/21-08/13	SGL

This course is for ESL students who have intermediate fluency. Students will conduct longer conversations in American English with an emphasis on English used in the workplace. Accent correction will be addressed. Pre-requisite: ESL I or equivalent knowledge. Textbook is available at the WCJC Bookstore.

**Spanish I for Healthcare**

24 hrs. .... \$175

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90661 TR	SPNL1001-901 06:00P-09:00PM	SUGTBA 06/16-07/09	SGL

This course introduces the non-native speaker to Spanish, focusing on pronunciation, building vocabulary, and teaching basic skills in speaking, listening and everyday situations. Culture, traditions and social etiquette of Spanish-speaking countries will be presented, as well as business vocabulary and phrases. Play games and have fun learning a new and essential language in an upbeat educational atmosphere. Required textbook is available at the WCJC Bookstore.

**Spanish II**

18 hrs. .... \$175

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90662 TR	SPNL1091-901 06:00P-09:00PM	SUGTBA 07/14-07/30	SGL

This course is designed to expand vocabulary, build comprehension and focus on conversation. Take what you learned in Spanish 1 and build your vocabulary to hold a conversation completely in Spanish. Required textbook is available at the WCJC Bookstore. Pre-Requisite: Spanish I.

**Medical Careers**

**Basic Medical Assistant Technician**

32 hrs. .... \$275

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90756 TR	MDCA1000-701 06:00P-09:00PM	ELCNCS 06/23-07/28	ELC

This course will introduce medical office operations, office equipment, office procedures management responsibilities, human relations, receiving patients, and communica-

tions. The student will be able to demonstrate knowledge related to records keeping, ethical behavior and general operations in a medical office. Recommended Pre-requisite: Medical Terminology (SRGT1001).

## **Medical Billing & Coding- Beginning**

**60 hrs. .... \$550**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90753 MW</b>	<b>HITT1013-901 06:00P-09:00PM</b>	<b>SUGTBA 06/15-08/19</b>	<b>SGL</b>

This course will prepare students to work with health insurance and reimbursement in various health care settings. This course includes application of coding skills to prepare insurance forms for submission to third party payers. Participants will demonstrate accurate coding of medical records using various coding systems; demonstrate proper preparation and execution of third party payer reimbursement forms using local, state, and federal guidelines, and demonstrate proper bookkeeping transactions on patient accounts. Required textbook is available at the WCJC Bookstore. Pre-Requisite: HITT1013: Introductory Medical Billing & Insurance Coding.

## **Medical Terminology**

**48 hrs. .... \$400**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90752 TR</b>	<b>SRGT1001-901 06:00P-09:00PM</b>	<b>SUGTBA 06/16-08/06</b>	<b>SGL</b>

This course is a study of basic medical terminology related to the healthcare industry. Emphasis is placed on human body systems, anatomy, diseases, and treatment. Relevant clinical examples and current topics of medical interest will be covered in this course. Homework, examinations, and regular attendance are very important in this class. This course is designed to prepare students for many medical training programs, including the Anatomy and Physiology course in the college credit nursing program. Note: There are no medical requirements for entering this course offering. No background check is required.

## **Phlebotomy Technician**

**120 hrs. .... \$720**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90686 MWF</b>	<b>PLAB1023-401 06:00P-09:00PM</b>	<b>FBTC214 06/15-07/22</b>	<b>FBT</b>

This course provides skills development in the performance of a variety of blood collection methods using proper techniques and standard precautions. Emphasis is placed on infection prevention, proper patient identification, labeling of specimen, quality assurance,

specimen handling, processing, and accessioning. Additional topics include professionalism, ethics, and some medical terminology. Class meets for eight weeks prior to clinical rotations. Includes 120-hours of work based instruction through clinical rotations. Pre-requisites: Quick-TASP reading test with a score of 14 or above, copy of high school transcript or GED, immunization records or boosters for Measles, Mumps, Rubella (MMR), Tetanus within the last ten years (Td), Varicella (Chickenpox) or evidence of having had the disease, Hepatitis B series completed/started by the beginning of class, TB skin test with results within 60 days of course beginning. Supplies needed for class include: 1 box of medical grade disposable gloves, scrubs (top and bottoms) or disposable lab coat, and non-skid shoes. Required textbook is available for purchase at the WCJC Bookstore. Clinical handbook and packet are given on the first day of class.

## **Phlebotomy Tech-Clinical**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90685 MTWRF</b>	<b>PLAB1060-401 08:00A-05:00PM</b>	<b>FBTC DATESTBA</b>	<b>FBT</b>

## **NEW! Professional Development for Nursing Home Personnel**

**7 hrs. .... \$75**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90737 F</b>	<b>GER51000-501 10:00A-01:30PM</b>	<b>BAYC111 06/12-06/19</b>	<b>BAY</b>
<b>90738 F</b>	<b>GER51000-701 10:00A-01:30PM</b>	<b>LADIEUTBA 07/17-07/24</b>	<b>WHA</b>

This course is designed to teach the expectations, observations, and methods for dealing with physical and emotional challenges of the elderly. Emphasis will be placed on available resources for understanding the impact of retirement, long-term care options, and end-of-life issues. This class will also describe the difficulties that confront families of aging parents and explore end of life issues.

## **Personal Enrichment**

### **NEW! Beginning Photography**

**5 hrs. .... \$60**

<b>CRN/ DAY</b>	<b>COURSE #/ TIME</b>	<b>ROOM DATE</b>	<b>LOCATION</b>
<b>90749 S</b>	<b>AVOC7070-902 09:00A-02:00PM</b>	<b>SUGTBA 06/06-06/06</b>	<b>SGL</b>

In this basic photography course, students will learn to make interesting, exciting pictures with nearly any kind of camera. The class will stress key elements of photography such as basic camera operation and how they func-

**Wharton County Junior College**

tion, composition and subject treatment, color prints vs. black and white, and using live objects in pictures. It will help de-mystify equipment by relating various cameras, films, filter, lenses, and flash accessories to their function and in feature photography.

**Concealed Handgun Training**

10 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90708 S	CJLE1023-701 08:00A-06:00PM	LADIEU105 06/27-06/27	WHA

This course is for anyone interested in the Texas Concealed Handgun License. We feature articles on the Concealed Handgun License, Texas laws on weapons and the use of deadly force, all sorts of shooting, handguns, long guns, and hunting, the Second Amendment to the Constitution, Liberty and Freedom. This course will satisfy state requirements for obtaining a permit to carry concealed hand guns in the State of Texas, which trains men and women self defense techniques, gun and child safety, and Texas laws regarding use of force and licensing requirements. A written exam and proficiency test that students will have to shoot a qualifying score at the gun range. Guns and ammo will be provided. Please bring eye protection and gun ear muffs for hearing protection. Upon successful completion of both portions of the class, student will receive an endorsement which is required when submitting application for CHL to the State of Texas. Licensing process is the responsibility of the student; the college is offering the endorsement process only.

**NEW! Digital Photography**

8 hrs. .... \$75

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90682 S	AVOC7071-401 08:00A-05:00PM	FBTC103 06/20-06/20	FBT
90684 TR	AVOC7071-402 05:30P-09:30PM	FBTC103 08/04-08/06	FBT

This course will assist a beginning digital photographer to take better photos. This will be a hands-on class which will address understanding and making use of camera controls, sharpness, exposure, light and color, flash, white balance, resolution and composing images. Students must bring their digital camera, with manual, memory card and transfer USB cable to class.

**NEW! U.S. Citizenship**

16 hrs. .... \$250

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90706 TR	AVOC7066-501 06:00P-08:00PM	BAYTBA 06/30-07/23	BAY
90683 TR	AVOC7066-401 06:00P-09:00PM	FBTC103 07/14-07/23	FBT
90705 MW	AVOC7066-701 06:00P-08:00PM	LADIEU105 07/06-07/29	WHA

This course will help legalized permanent residents meet the objectives for the United States Immigration and Naturalization Service (INS) interview for citizenship eligibility. Students will concentrate on the 100 questions produced by the INS for the interview in order to help students gain basic knowledge of U.S. History and Government in order to become better and more informed citizens of this country.

**Yoga**

8 hrs. .... \$40

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90709 TR	AVOC7059-701 12:15N-01:15PM	GYM 06/30-07/23	WHA

Yoga integrates body and mind for total performance, and is an effective means of achieving body/mind health. Stretching and deep breathing techniques for flexibility; stress reduction and relaxation; plus a variety of strength and endurance training techniques will be the focus of this class. Yoga is appropriate for all ages and all fitness levels to achieve and maintain overall health and fitness.

**Teacher Training & Continuing Education**

**NEW! Connecting Teachers, Students, and Families for School Counselors**

7 hrs. .... \$70

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90718 F	EDTC2000-501 10:00A-01:30PM	BAYCTBA 07/10-07/17	BAY
90717 R	EDTC2000-701 10:00A-01:30PM	LADIEUGED 06/18-06/25	WHA

This is a course that is designed for school counseling staff to satisfy CEU requirements mandated by the State of Texas. It will show strategies for conveying to parents how activities at home can support academic goals at school. Teaches counseling staff how to deal with parents and to foster an atmosphere that shows how much parental involvement, teacher participation, and counselor guidance can greatly benefit students.

## Substitute Teacher

12 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90665 MW	EDTC1002-901 06:00P-09:00PM	SUGTBA 07/06-07/15	SGL

This course is designed for those who want to become a substitute teacher or for those who are currently substituting. The course will cover effective class management, teaching in general, and classroom procedures. Ideas, activities, and role-playing will be presented, as well as information regarding assignment variations, lesson plans, and non-instructional duties. You will learn educational definitions, legal considerations, qualifications, and the placement process. This course is a "Survival Guide for Successful Substitute Teaching". A minimum of 60 college credit hours is required for substitute placement.

## NEW! Team Building for School Administrators

7 hrs. .... \$70

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90721 F	QCTC1002-502 10:00A-01:30PM	BAYC115 07/10-07/17	BAY
90720 R	QCTC1002-501 10:00A-01:30PM	LADIEUTBA 06/18-06/25	WHA

This is a class for school administrators who would like to build a strong team of administrators, counselors, teachers, and support staff. Good leaders make an effort to recognize the strengths, weaknesses, talent, and individuality of each staff member. This class will teach the basics of building a goal and success oriented staff and how to ensure the best possible quality instruction by making each staff member feel a sense of responsibility and ownership in the program they are teaching. This course will satisfy the State of Texas CEU requirement for school administrators. .7 CEU's are available for this class.

## NEW! Tech Savvy Teachers: Using Technology for Effective Teaching

7 hrs. .... \$75

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90714 F	EDTC1093-501 10:00A-01:30PM	BAYC122 07/10-07/17	BAY
90713 R	EDTC1093-701 10:00A-01:30PM	LADIEU104 06/18-06/25	WHA

This class is an exciting look at how technology can enhance learning in the classroom. Teaching staff has an urgent need to stay ahead of the technology that student's are using so artfully. In this course, teachers will learn how to utilize iPod learning, creating and using Pod-

casts, data projectors, using handheld devices for benefit instead of detriment, and integrating technology into current curriculum. This course will provide teachers with .7 CEU hours for professional development.

## The Indispensable Teacher's Aide

24 hrs. .... \$200

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90722 F	EDTC1094-502 09:00A-03:00PM	BAYC112 07/10-07/31	BAY
90664 MW	EDTC1094-901 06:00P-09:00PM	SUGTBA 07/27-08/19	SGL
90719 R	EDTC1094-501 09:00A-03:00PM	LADIEUTBA 06/18-07/09	WHA

The role of the teacher aide in the public school system will be discussed. Topics will include: rules and regulations for school personnel, classroom management, behavior modification, office machines and audio-visual equipment, classroom etiquette, interview skills, and more!

## Test Preparation/ G.E.D. Preparation

### A.C.T. Preparation

12 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90670 MTW	AVOC7060-905 09:00A-12:00N	SUGTBA 08/03-08/05	SGL
90669 MTWR	AVOC7060-904 09:00A-12:00N	SUGTBA 07/06-07/09	SGL
90693 TR	AVOC7060-502 02:00P-05:00PM	BAYC123 07/21-07/30	BAY

Prepares students to take the A.C.T. by utilizing practice tests and intensive work on common problem areas. Students will be introduced to all sections of the A.C.T. exam. Required textbook is available at the WCJC Bookstore.

### A.C.T., S.A.T.

### Math Preparation

9 hrs. .... \$90

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90668 MWR	AVOC7060-903 06:00P-09:00PM	SUGTBA 06/22-06/25	SGL

This course is an intensive review of math skills designed to help prepare for the A.C.T. and S.A.T. tests. We will teach skills and strategies for higher scores on these exams. Required textbook is available at the WCJC Bookstore.

## Wharton County Junior College

### NEW! G.E.D.: Level I

20 hrs. .... \$200

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90745 S	AVOC7079-501 10:00A-02:00PM	BAYC111 06/13-07/18	BAY
90744 S	AVOC7079-701 10:00A-02:00PM	LADIEU103 06/13-07/18	WHA

Students will begin to develop skills and strategies for effective comprehension necessary for passing the GED examination. Students must complete a GED class and achieve a recommendation before being considered to take the GED exam. Textbook is available at the WCJC Bookstore at the Wharton Campus.

### NEW! G.E.D.: Level II

20 hrs. .... \$200

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90742 S	AVOC7078-501 10:00A-02:00PM	LADIEU103 07/25-08/22	WHA
90743 S	AVOC7078-701 10:00A-02:00PM	LADIEUTBA 07/25-08/22	WHA

Students will continue to develop skills and strategies for effective comprehension necessary for passing the GED examination. Students must complete a GED class and achieve a recommendation before being considered to take the GED exam. Textbook is available at the WCJC Bookstore at the Wharton Campus.

### S.A.T. Preparation

12 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90667 S	AVOC7060-902 09:00A-12:00N	SUGTBA 06/20-07/18	SGL

This course is to prepare students for the S.A.T. with intensive work on mathematics and verbal skills. Students will dramatically build vocabulary and learn strategies for successful scoring. Required textbook is available at the WCJC Bookstore.

### T.H.E.A. Preparation

12 hrs. .... \$120

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90694 S	AVOC7060-503 10:00A-02:00PM	BAYC123 06/13-06/27	BAY
90692 MW	AVOC7060-501 01:00P-04:00PM	BAYC124 06/15-06/24	BAY
90666 MTWR	AVOC7060-901 06:00P-09:00PM	SUGTBA 06/15-06/18	SGL

Consists of a review of skills in reading, math and writing designed to help prepare for the T.H.E.A. test. The test measures skills needed to perform effectively in college courses. All Texas public institutions of higher learning require the T.H.E.A. test. Required textbook is available at the WCJC Bookstore. Some classes offered via ITV.

### Web Design

#### Beginning Web Design

18 hrs. .... \$165

CRN/ DAY	COURSE #/ TIME	ROOM DATE	LOCATION
90724 MW	IMED1002-901 10:00A-01:00PM	SUGTBA 06/22-07/08	SGL

Learn to put your own website on the Internet with this hands-on web design class. You will be introduced to an array of topics such as fonts on your site, pictures, creating links, backgrounds, tables, and alignment issues, counters, discussion of graphic editors, chat rooms, message boards, animation, JavaScript, browsers, FTP, URL, IP, how to publish your site to the Internet, and the do's and don'ts of web page design. Pre-requisite: Basic knowledge of MS Windows. Flash drive or data storage device is required for saving your work.

# REGISTRATION FORM

**PLEASE REGISTER TWO WEEKS PRIOR TO FIRST CLASS DAY!**

Please complete the following information:

Social Security #\* \_\_\_\_\_ Full Legal Name-Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Suffix (Jr, III, etc) \_\_\_\_\_

Preferred Name (if different from first name) \_\_\_\_\_ Other Names Used \_\_\_\_\_

*\*(Although entering your Social Security number is optional, providing it will ensure your documents are matched and processed promptly.)*

Current Street Address	Street:	Zip Code:	Home Phone:
	City:	State:	Cell Number:
Permanent Mailing Address If Different	Street:	Zip Code:	Work Number:
	City:	State:	Additional Phone:

Email Address \_\_\_\_\_ Date of Birth \_\_\_/\_\_\_/19\_\_\_  Male  Female

*\*(A current and accurate email address may ensure swift communications with the college.)*

Optional Information for State Reporting Purposes:

<input type="checkbox"/> White Non-Hispanic	<input type="checkbox"/> Black Non-Hispanic	<input type="checkbox"/> Hispanic or Latino	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Other	<input type="checkbox"/> No Response
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CRN#, <i>(Please check number for accuracy)</i>	Course Title	Date Begins	Cost

**★ Purchase required books before the first class day. ★**

*\*Classes are cancelled 3 days prior to first class meeting date when minimum enrollment is not met. Registration is not complete until payment is made.*

Please make all checks payable to: **Wharton County Junior College**  
**Check appropriate box and mail this form to that address:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Wharton Co. Jr. College<br>Wharton, Richmond,<br>Bay City, & El Campo courses<br>Continuing Education<br>911 Boling Highway<br>Wharton, TX 77488 | <input type="checkbox"/> Wharton Co. Jr. College<br>Ft. Bend Technical Center-<br>Continuing Education<br>5333 FM 1640<br>Richmond, TX 77469 | <input type="checkbox"/> Wharton Co. Jr. College<br>Sugar Land courses<br>Continuing Education<br>550 Julie Rivers Drive<br>Sugar Land, TX 77478 |
|---|--|--|

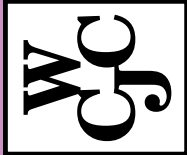
<b>FAX-IN</b> Send us your registration form by fax. Payment must accompany registration! _____	<b>FAX-IN NUMBERS</b> Wharton:.....979-532-6583 Sugar Land:.....281-243-8429 Ft. Bend Tech Ctr:.....281-239-1629
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Authorized Signature \_\_\_\_\_

Please Print Authorized Signature \_\_\_\_\_



# Wharton County Junior College

### Campus locations:

- **WHARTON CAMPUS**  
911 Boling Highway  
Wharton, TX 77488-0080  
(979) 532-4560  
(800) 561-9252

- **SUGAR LAND CAMPUS**  
550 Julie Rivers Drive  
Sugar Land Business Park  
Sugar Land, TX 77478  
(281) 243-8447  
(800) 561-9252

### Extension locations:

- **EL CAMPO**  
Northside Center  
707 N. Farenthold  
El Campo, TX 77437  
(979)-532-4560

- **PALACIOS MARINE EDUCATIONAL CENTER**  
100 Marine Center Drive  
Palacios, TX 77465  
1-800-813-8782

- **WCJC FORT BEND TECHNICAL CENTER**  
5333 FM 1640  
Richmond, TX 77469  
(281) 239-1500  
(800) 561-9252

- **WCJC BAY CITY CAMPUS**  
4000 Avenue F, Suite B  
Bay City, TX 77414  
(979) 244-4552  
(800) 561-9252

Wharton County Junior College  
911 Boling Highway  
Wharton, TX 77488-0080

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and press the appropriate extension:

Wharton Campus/Bay City/El Campo ..... Ext. 6324

Sugar Land Campus ..... Ext. 8495

WCJC Fort Bend Technical Center & Online Courses .... Ext. 1531

Visit our website: [wcjc.edu](http://wcjc.edu)