- 1. Go to https://uh.t2hosted.com/cmn/auth_guest.aspx.
 - a. IF YOU HAVE LOGGED IN BEFORE AND REMEMBER YOUR PASSWORD, enter it here to log in and proceed to step 8.
 - b. IF THIS IS YOUR FIRST TIME LOGGING IN OR YOU FORGOT YOUR PASSWORD, click on the link to be sent a temporary password. Proceed to step 2.



2. Enter your @student.wcjc.edu email address to be sent a temporary password.

Request Temporary Password
Enter the email address associated with your account below, and a temporary password will be emailed to you.
If you receive the message, "The address you entered produced ambiguous results. Please contact the parking office." the email address you entered is on multiple accounts. Please contact us asap to resolve the issue at parking@uh.edu or call 832-842-1097.
Email Address
pioneer123@student.wcjc.edu
* indicates a required field
Submit

3. Follow the link in the email to set up your password. This link is time sensitive and only active for 60 minutes.

Password Reset	> Inbox ×
Parking@uh.edu <u>via</u> t2pr ¥ to me ▼	elay36.t2hosted.com
Hi!	
You recently requeste	d a new password. Please follow the link below to create/change your password:
https://uh.t2hosted.cc	rm/cmn/resetPassword.aspx?guid=DB44CA2EE399A54E865E4DD77D33C006
Thank you,	
UH Parking & Transpo	ortation Services

4. Enter and confirm your chosen password and click Update.

Change Your Password	
Please enter your new password below and click Update.	
. .	
Password	*
Password (confirm)	
	*
* indicates a required field Update	

5. After hitting Update, select the *Customer Login* button to return to the login page.



6. Enter your email address and newly set password to *Log In*.

Welcome!	
WCJC Pioneers & UHV Jaguars: Use your school email address to log in below or enter it here to be sent a tempor	rary password.
Visitors & Guests, & Summer Camp Attendees: If this is your first time logging into the system, <u>click here to create an acc</u> OR Log in below. If you have forgotten your password, click <u>here</u> to be sent a tempor	count. rary password.
Email Address	
pioneer123@student.wcjc.edu *	•
Required Field	
Password	
	*
* indicates a required field	

7. You will know you are logged in when you see Welcome, Pioneer!



Now you're set to get your parking pass!

8. From the Permits menu, select *Get Permits*.



9. Read the information regarding virtual permits for the upcoming year.

Changes Are Coming
Did you know parking permits will be virtual next year? Your license plate will BE your permit, so be sure to keep your vehicle information up to date.
Your license plate needs to be linked to your permit. Review the vehicles on your account and be sure to link your <u>vehicle to your permit</u> to avoid citations.
Click <i>Next</i> to proceed with your purchase.
Next >>

10. The next page will display the permit options available to you <u>based on the amount of Financial Aid you have</u> <u>been awarded.</u> **If you only have enough for a semester permit, that is the only option that will be displayed.* Once you agree to the statements at the bottom, click *Next* to proceed.

Select Permit for Purchase					
2022 - 20	023				
Select	Quantity	Permit Price	Permit Type	Effective Date	Expiration Date
Parking	Lot				
0	1	\$305.00	Wharton County Annual	08/25/2022	08/17/2023
0	1	\$130.00	Wharton County Fall (NON- REFUNDABLE)	08/15/2022	12/31/2022
			Permit Agreement		
☐ I am purchasing a parking permit for use at the WCJC at Sugar Land campus.					
		l understand vehicles on r	I that I am responsible for any citation ny account.	ns issued to	
			Next >>		

11. Select the vehicle you would like to link to your permit. You can add a vehicle to your account by clicking *Add Vehicle*.



12. A summary of the parking pass you are registering for is displayed on the next page. If all information is correct click *Continue to Payment*.

		View Cart		
		Below are the items in your cart.		
	F	Please confirm your email address to receive your emailed	receipt.	
		If all is correct, click the Continue to Payment button		
Qty	Туре	Description	Amount	Actions
1	Permit	Wharton County Annual (08/25/2022 - 08/17/2023) view details	\$305.00	Remove
		Due Now: S	\$305.00	
		Cancel Purchase		
		Checkout		
	Email A	ddress		
	pione	eer123@student.wcjc.edu		
		Continue to Payment		

13. The next screen offers one last opportunity to confirm the permit details you have selected. After reading and agreeing to the statement at the bottom, hit *Secure Parking Permit* to complete your transaction.



14. Please wait for confirmation while the system processes your transaction.

Please wait while we complete your tran	nsaction
Payment Receipt	
Your transaction is complete! A copy of your receipt has been sent v	via email.
Purchased Items Qty Type Description	Amount
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) view details	\$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) <u>view details</u>	\$305.00 Total Paid: \$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) view details	\$305.00 Total Paid: \$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) 1 Permit view details Transaction Summary CC Receipt Number Financial Aid	\$305.00 Total Paid: \$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) 1 Permit view details Transaction Summary CC Receipt Number Financial Aid Payment Method WCJC Financial Aid	\$305.00 Total Paid: \$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) 1 Permit view details Transaction Summary CC Receipt Number Financial Aid Payment Method WCJC Financial Aid Payment Date 07/22/2022 10:32:19 AM	\$305.00 Total Paid: \$305.00
1 Permit Wharton County Annual (08/25/2022 - 08/17/2023) view details View details Transaction Summary CC Receipt Number Financial Aid Payment Method WCJC Financial Aid Payment Date 07/22/2022 10:32:19 AM Print Screen	\$305.00 Total Paid: \$305.00

CONGRATULATIONS!

You have successfully registered for parking for the 2022/2023 year!