



Wharton County Junior College

911 Boling Highway • Wharton, Texas 77488 • (979) 532-4560

Name of Committee: SACS Compliance Committee

Date of Meeting: November 15, 2006

Time: 3:00 p.m.

Chairperson: Bryce Kocian

Secretary: Barbara Bubela

Present: Bryce Kocian; Barbara Bubela; Darlene Byrd; Phil Carter; Barbara Watson; Natalie Stavinoha; Bruce Kieler; Pam Armentrout; Judy Jones; Dan Jones; Scott Glass; Kwei-Feng Hsu; Chris Nevarez; Ken Rosier; Sean Reed and Amanda Brand via ITV.

Absent: Julie Aaronson (class presentations in East Bernard); Mike Feyen; Bruce Kieler; Pat Rehak (Assessment Committee); Leigh Ann Collins (PMP); Liz Rexford (Assessment Committee); Frank Carey; G.G. Hunt; and Mary King.

Business:

Bryce welcomed everyone to the SACS Compliance Committee Meeting.

1. Questions from Task Force Members

Several committee members have asked if they could complete their Standards after the SACS Conference in December due to changes being voted on at that time. It is the desire of the Leadership Committee for individuals to complete their Standards and present them to the SACS Compliance Committee as soon as possible. Bryce will forward the SACS Website to the Compliance Committee.

Phil stated that the problem he had in making changes in his Standards has been resolved.

Bryce distributed a spreadsheet listing the Standards, the Task Force Member responsible for each Standard, the date it was reviewed by the Committee, the date it was reviewed by the Leadership Team, and the date the written comments were received from the Leadership Team. This spreadsheet will be kept up to date.

Minutes from four of the Leadership Committee meetings were distributed. Written comments suggested for changes in various Standards are listed in the minutes.

Sean stated that Standard 4.8 has been revised and is ready to be reviewed by the Leadership Committee. Kwei stated that 3.8.2 is ready to be reviewed by the Leadership Committee. Standards 2.8 and 3.2.1 were reviewed by the Leadership Committee last Friday and no further Compliance Committee action is required. Judy stated that one of her Standards was rewritten by Patricia Rehak and she wasn't told this was done. She

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didn't receive any written comments from the Leadership Committee. She is unsure as to what to report to her Sub Committees.

Pam A. stated that Standard 2.1 has been revised and is on the web. Standards 2.2; 2.3; and 2.6 have been revised and are ready to be reviewed by the Leadership Committee. Judy will send an e-mail when 3.7.3 is ready to be reviewed by the Leadership Committee.

Bryce stated that as soon as the SACS Compliance Committee completes its review of all Standards, the Committee will meet as needed.

Bryce stated that if any clarification of any suggested changes by the Leadership Committee is needed, please contact him.

Scott stated that he was unsure of the suggested changes suggested by the Leadership Committee to his Standard 2.8. The notes from the minutes are not thorough.

Thirteen Standards have not been reviewed by the SACS Compliance Committee. Bryce stated that we need a timeline from Committee members when their Standard will be completed.

2. Review of Standard 4.2

Barbara W. presented Standard 4.2 regarding the institution maintaining a curriculum that is directly related and appropriate to its purpose and goals and to diplomas, certificates, or degrees awarded. WCJC is in compliance regarding this Standard. Virtual College of Texas is referred to in the report because it was active in the past years and may become active again prior to the SACS visit.

Reg.711, Reg.781, and Reg.782 should read "Associate **of** Arts Degree Requirements," "Associate **of** Applied Science Degree Requirements." Reg.711 needs to include the Associate of Arts in Teaching. Reg.783 needs to be created as Associate of Arts in Teaching Degree Requirements. A link will be added to the Mission Statement and to the goals of the college.

Ken asked how he could show an example of an exam in his Standards. Bryce will bring this to the Leadership Committee.

The next SACS Compliance Committee Meeting will be held on Wednesday, November 29, 2006, in the Curriculum Development Center. The following Standards will be reviewed along with any additional that will be complete by this time:

3.2.13	Scott Glass
3.4.7	Phil Carter
3.4.14	Ken Rosier
4.4	Barbara Watson

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The Meeting adjourned at 3:45 p.m.