



# Wharton County Junior College

## Leadership Committee Meeting

### 1. Leadership Committee Meeting Minutes

Item	Description
Date	March 5, 2007
Time	1:00 P.M.
Location	Hutchins Memorial Center Board Room

### 2. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Deanna Feyen
Attendees	Pate, Dr. Ty; Pinson, Dale; Kocian, Bryce; Youngblood, Pam; Collins, Leigh Ann; Jones, Dr. Dan; Rehak, Patricia; Taylor, Dr. Wayne; Stavinoha, Natalie
Also Attending	Biggerstaff, Ms. Charlotte; Denman, Susan; Kieler, Bruce; Morante, Mr. Ed

### 3. Agenda

	Topic	Owner
1.	Achieving the Dream	
2.		
3.		
4.		
5.		
6.		

### 4. Information Items

	Description	Date	Participants
1.	<p>Achieving the Dream – Dan Jones welcomed everyone in attendance. Charlotte welcomed remarks and comments from the attendees. Charlotte provided suggestions on the grant proposal. She stated that the reviewers will look to see that it was a group project. It would help to break the proposal in pieces instead of one person being responsible. The key points the MDRC made at the Strategy Institute were:</p> <ol style="list-style-type: none"> <li>1.) Students are struggling academically. Twenty percent of students that enter gateway math complete it within three years.</li> <li>2.) Leadership at the top is critical to the success of this initiative.</li> </ol> <p>The following five things have helped at other schools:</p> <ol style="list-style-type: none"> <li>1.) Academic Advising</li> <li>2.) Strong interest in implementation of college success courses.</li> <li>3.) Supplemental instruction (supplemental instruction is assistants that sit in the classroom with the student)</li> <li>4.) Tutoring</li> <li>5.) Learning communities</li> </ol>		

<p>Characteristics of colleges having success:</p> <ol style="list-style-type: none"> <li>1.) Strong leadership</li> <li>2.) Constant conversation to make students successful.</li> <li>3.) Strong integration with budgeting, planning, etc.</li> <li>4.) Diverse team membership</li> <li>5.) Equitable responsibilities, distribution of labor</li> <li>6.) Taking chances, trying something different</li> <li>7.) How can you go from thinking this is a project to, this is a student success initiative?</li> <li>8.) Pay attention to leadership turnover. There needs to be a structure or process in place to take over if a member of the leadership resigns.</li> <li>9.) Lack of interest in leadership and faculty.</li> <li>10.) Strong Institutional Research department to provide good data.</li> </ol> <p>Ed suggested going to the achieving the dream website (<a href="http://www.achievingthedream.org">www.achievingthedream.org</a>) for more information on the program. Charlotte encouraged building a strong professional development plan. Ed stated Achieving the Dream should not be perceived as a new assignment.</p> <p>Dan presented a PowerPoint on Achieving the Dream. The group discussed the data from the PowerPoint.</p> <p>Dan presented the WCJC Faculty Focus group findings. Dan suggested looking at advising, learning labs, testing and placement, QEP, learning supports, tutoring, and developmental courses.</p> <p>Dan will be writing the grant proposal and asked the leadership team for suggestions. He asked that all members email their suggestions to him in the next week prior to spring break.</p> <p>Ms. McCrohan suggested looking at the Pell process in financial aid. Ed made suggestions on making students aware of and understanding Pell grants.</p>		
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**7. Action Items**

	New Action Items	Owner	Due Date	Status
1.	All leadership team members are asked to email suggestions for the grant proposal to Dan Jones.	Leadership Team Members	ASAP	
2.				
3.				
4.				

**5. Adjournment**

		Owner	Due Date	Status
1.	The meeting adjourned at 3:30 P.M.			