



Wharton County Junior College

Leadership Committee Meeting

1. Leadership Committee Meeting Minutes

Item	Description
Date	June 5, 2007
Time	9:00 A.M.
Location	Administrative Conference Room

2. Attendees

Role	Name
Chair	Betty McCrohan
Minute Taker	Deanna Feyen
Attendees	Pate, Dr. Ty; Pinson, Dale; Kocian, Bryce; Jones, Dr. Dan; Rehak, Patricia; Stavinoha, Natalie
Absent	Collins, Leigh Ann; Taylor, Dr. Wayne; Youngblood, Pam

3. Agenda

	Topic	Owner
1.	SACS-Review the core standards for the Compliance Report	
2.		
3.		
4.		

4. Information Items

	Description	Date	Participants
1.	SACS-Compliance-Reports on Rewrites- SACS Core Requirement 2.11.1 – Leigh Ann had concerns about needing evidence of unrestricted net assets. Darlene Byrd stated an additional schedule report was needed in addition to the annual financial report. This schedule will be placed as a link when it has been completed. Other discussions pursued on the 2.11.1 standard. SACS Core Requirement 3.3.1 – Institutional Effectiveness – This standard is a work in progress. References to the institutional effectiveness committee were deleted. The entire 3.3.1 standard was discussed in detail. Changes were made throughout the document, hyperlinks were added, and notes to add additional information were noted. A meeting was scheduled for Wednesday, June 13, 2007 at 1:30 to discuss annual reporting, learning labs, and complete the first set of seven standards.		
2.	SACS-Follow-up Items-Substantive Change-None		
3.	QEP-None		
4.	Other Items-Learning Labs-A separate meeting will be scheduled to discuss learning labs.		

	Pam presented a handout on the SACS Accreditation Review Project website. The Leadership team reviewed the layout and made suggestions, such as posting focus reports, SACS timeline, and a newsletter. The site will be posted on the internet, available to the public, therefore, would need to be screened. The site will be available as soon as the content is received and reviewed by an editor. Stephanie Dees will be responsible for the QEP documents.		
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7. Action Items

	New Action Items	Owner	Due Date	Status
1.	A meeting was scheduled for Wednesday, June 2007 at 1:30 to discuss annual reporting, learning labs, and complete the first set of seven standards.			
2.				

5. Adjournment

		Owner	Due Date	Status
1.	The meeting adjourned at 12:20 P.M.			