WCJC

BOARD OF TRUSTEES

AGENDA PACKAGE

FOR THE REGULAR BOARD MEETING

NOVEMBER 16, 2004

Prepared by the

Office of the President

Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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<tbody>
<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III Chair</td>
<td>May 2006</td>
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<td>5</td>
<td>Rick Davis Vice-Chair</td>
<td>May 2006</td>
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<tr>
<td>9</td>
<td>Jack C. Moses Secretary</td>
<td>May 2010</td>
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<tr>
<td>3</td>
<td>Georgia Krenck</td>
<td>May 2008</td>
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<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
<td>May 2008</td>
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<td>2</td>
<td>Lawrence Petersen</td>
<td>May 2010</td>
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<td>4</td>
<td>Phyllip W. Stephenson</td>
<td>May 2008</td>
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<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2010</td>
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AGENDA

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

NOVEMBER 16, 2004

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes

A. The regular meeting on October 19, 2004

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

A. Presentation by Bay City Community Development Corporation

See Under Tab
B. Approve external audit for FY 2004

VI. Presentations, Awards, and/or President’s Report
A. Update on budget hearing – Texas Public Community College Senate Finance Committee

VII. Reports to the Board
A. Financial Reports for October 2004

(FINANCIAL REPORTS ARE MAILED UNDER SEPARATE COVER)
B. Information Item: Management Reports
C. Information Item: Reports from College Governance Councils
D. Information Item: Clipping Service for month of October 2004

VIII. Reports from Committees of the Board
A. Audit/Finance Committee: Mr. Kunkel
B. Facilities Committee: Mr. Petersen
C. Legislative Committee: Mr. Petersen

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

IX: Matters Relating to General Administration .................................................................B

A. Appeal of the current tax abatement policy

X. Matters Relating to Academic Affairs

A. Approve an increase in pay for Associate Degree Nursing part-time clinical contact hours – ($7,300 current operating fund)

B. Approve additional fees charged to students of specific Emergency Medical Service courses for accident medical insurance – (estimated revenue - $840.00)

C. Information item:

1. In the Spring 2005 semester, WCJC will begin offering all three Texas Higher Education Coordinating Board approved curricula for the Associate of Arts in Teaching degrees.
2. Seek sealed bids from vendors to print the 2004-2005 college catalogs – ($23,000 - current unrestricted operating fund budget for 2004-2005)

XI. Matters Relating to Administrative Service

A. Adopt the attached list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College

B. Approve the repair of 33,900 square feet of roof at the Sugar Land Campus by Weatherproofing Technologies, Inc. for $109,854.46 – ($109,854.46 – plant fund for 2004-2005)

C. Approve $43,049.50 for the annual maintenance contract on the College’s Distance Education Network from Southwestern Bell – ($43,049.50 – current operating budget for 2004-2005)


E. Information item:
   1. Authorize the purchasing department to solicit bids for parking lot repairs – ($100,000 - current operating budget for 2004-2005)
   2. Publish a Request for Qualifications for the purpose of selecting an architectural firm to do programming and master planning for the Wharton Campus – ($150,000 - current operating budget for 2004-2005)

XII. Matters Relating to Student Services

XIII. Matters Relating to Personnel

A. Board of Trustees
B. Office of President/Senior Administration
   1. Kenneth R. Rosier employed as a regular, full-time distance learning program director, AA-15-10, effective January 5, 2005
C. Office of Academic Affairs
D. Office of Administrative Services
E. Office of Student Services
F. Information Items: Contract Personnel Actions
G. Information Items: Non-contract Personnel Action
   1. Priscilla Romero employed as regular, full-time testing assistant, 0-6-0, effective October 18, 2004
2. Barbara A. Watson employed as a regular, full-time curriculum development assistant in Distance Learning, P-15-0, effective November 1, 2004

3. Mary Burttschell employed as regular, part-time clerical aide in adult basic education, $9.57/hr. x 29 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

4. Perez, Ricky F. employed as a regular, part-time clerical aide in adult basic education, $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

5. Claudie R. Chavira employed as a regular, part-time clerical aide in adult basic education, $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

6. Adela Pena employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

7. Amy Chagoya employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

8. Marcelina Garcia employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

9. Priscilla S. Ramero transferred from a regular, full-time testing assistant, 0-6-0, to a regular, full-time financial aid secretary, 0-8-0, effective October 25, 2004

10. Melissa D. Pena employed as a regular, part-time library assistant at the Sugar Land Campus, $8.13/hr. x 20 hrs./wk. x 44 wks. = $7,154.40/yr., effective October 18, 2004

11. Clancy P. Dunn resigned as regular, full-time administrative clerk I at the Ft. Bend Tech Center, 0-10-1, effective December 31, 2004

12. Laura Daleth Alanis resigned as regular, part-time adult basic education aide at $9.00/hr. x 5 hrs./wk. x 45 wks. = $1,800/yr., effective September 2, 2004

13. Sylvia Daleth Alanis resigned as regular, part-time adult basic education aide at $9.10/hr. x 4 hrs./wk. x 32 wks. = $1,164.80/yr., effective September 2, 2004

14. Ashley Lynn Limones resigned as regular, part-time adult basic education aide at $9.00/hr. x 18 hrs./wk. x 32 wks. = $5,472.00/yr., effective August 18, 2004

15. Kay O. Lawson resigned as regular, part-time adult basic education aide at $9.00/hr. x 5 hrs./wk. x 32 wks. = $1,440.00/yr., effective September 15, 2004

XIV. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons:
Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XV. Action on items discussed in closed session
XVI. Matters Relating to Formal Policy

   A. Second and final reading of Board Member's Statement of Ethics

XVII. Other Business

XVIII. Adjourn
Reading of the Minutes

A. The regular meeting on October 19, 2004
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
October 19, 2004

-The Wharton County Junior College District Board of Trustees met in regular session on October 19, 2004 at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Georgia Krenek; Mr. Oliver Kunkel; Mr. Lloyd Nelson; and Mr. Phil Stephenson.

Trustees Absent: Mr. Rick Davis, Vice Chair; Mr. Jack Moses, Secretary; Mr. Gerald Donaldson; and Mr. Lawrence Petersen.

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Vice-President of Instruction; Ms. Gloria Crockett, Executive Secretary to the President; Ms. Zina Carter; Ms. Leigh Ann Collins; Mr. Kevin Dees; Mr. Scott Glass; Mr. Bryce Kocian; Mr. Robby Matthews; Mr. Mike Mills; Mr. Dale Pinson; Dr. Sue Poor; Dr. Wayne Taylor; Mr. Gus Wessels; Mr. Robert Wolter; Mr. Phillip Wuthrich; and Ms. Pam Youngblood.

Also Present: Mr. Ron Sanders; Wharton Journal-Spectator; and Mrs. Lloyd Nelson.

DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 PM.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The minutes of the regular meeting for September 21, 2004 were approved as presented.

ITEM IV: CITIZENS' COMMENTS

-None-

ITEM V: SPECIAL ITEMS

ITEM VI: PRESENTATIONS, AWARDS, AND/OR PRESIDENT'S REPORT

A. Ms. McCrohan provided an update of the Legislative Appropriations Request that was given to the Legislative Budget Board and the Governor's staff on October 5. Thirty community colleges were represented.
B. Sealy ISD has invited WCJC to submit a proposal to offer classes in the Sealy Mall. This proposal was delivered on October 4. Ms. McCrohan thanked staff, Dale Pinson, Zina Carter, Mike Feyen and Bryce Kocian for their help in preparing the proposal. On October 20th the Sealy ISD Board will meet to consider the proposals. Ty Pate, Dale Pinson, Bryce Kocian, Mike Feyen, and Danny Gertson will attend the Sealy meeting. Ms. McCrohan will attend a meeting at UofH, Sugar Land.

C. Ms. McCrohan discussed the need to revise and increase faculty salaries.

D. Ty Pate introduced Leigh Ann Collins, president of the Faculty Council for 2005. Ms. Collins is the dental hygiene program director.

ITEM VII: REPORTS TO THE BOARD

A. Financial Reports

-Gus Wessels reviewed the financial reports for September 2004.


BOARD ACTION: On a motion by Mr. Stephenson and a second, the board unanimously approved the 4th quarterly report, the financial reports and the Texpool report for September 2004.

ITEM VII-B: MANAGEMENT REPORTS

-The following management reports were included as a part of the Board Agenda Package:

1. Department of Information Technology: Pam Youngblood (Research Analyst/Chief Reporting Officer)
2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)
3. Student Services: Wayne Taylor (Dean of Student Services)
4. Minutes of Councils and of Extended Cabinet

ITEM VII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

-None-

ITEM VII-D: CLIPPING SERVICE FOR MONTH OF SEPTEMBER 2004

-News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of September 2004 and included as part of the board agenda packet for this meeting.

ITEM VIII: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee:

-None-
B. Facilities Committee: Mr. Petersen

-Ms. McCrohan reported that the facilities committee met on October 15 to discuss renovation projects, the master plan, the online auction and to tour the Wharton campus.

C. Legislative Committee: Mr. Petersen

-Ms. McCrohan reported that she is working on a legislative packet just for Wharton County Junior College and will distribute a copy to trustees when it is complete. Ms. McCrohan would like for trustees to go to Austin to meet with members of the legislature.

-Mr. Gertson asked if any items needed to be pulled form the consent agenda for discussion.

-Mr. Gertson asked if there were any questions on ITEM IX.D regarding the current tax abatement policy. There were no questions and this item will be added to the November 16 agenda as an action item.

-Mr. Stephenson requested that ITEM XIII be pulled from the consent agenda to be voted on following the executive session.

 BOARD ACTION: On a motion by Mr. Stephenson and a second, the board unanimously approved all items on the consent agenda except Item XIII.

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM IX: MATTERS RELATING TO GENERAL ADMINISTRATION

A. Approve allocation of funds from prior year fund balance for 2004 outstanding encumbrance – ($27,559 – current operating account fund)

B. Approve fiscal year 2004 budget adjustments

C. Approve the transfer from the Plant MIS fund of $69,225 for the purchase of 25 replacement computers in the FBTC computer lab, 21 replacements computers in the Peace building computer lab, 20 replacement computers in the Sugar Land computer lab, and 9 replacement computers in the Student Career Center – ($69,225 – transferred to the appropriate unrestricted budget from the MIS plant fund)

D. Discussion of the WCJC current tax abatement policy

E. Approve a $2.00 per hour raise for the off duty police officers working part time security – ($6,600 per year – current unrestricted operating budget)
F. Approve the low bid from Don Davis Motor Company of $28,926.15 for a car for the President’s use – ($28,926.15 – current unrestricted operating budget for 2004-2005)

ITEM XIII: MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President/Senior Administration
   1. Approve promotion and additional assignment for Tyler G. Pate, as regular, full-time Vice President of Instruction, VP-13-46, to regular, full-time Senior Vice President of Instruction, VP-15-57, effective October 20, 2004
   2. Approve promotion and change in assignment for Bryce D. Kocian as regular, full-time Treasurer, CA-2-39, to regular, full-time Vice President of Financial Services, VP-13-43, effective October 20, 2004
   3. Approve promotion and change in assignment for Pam J. Youngblood as regular, full-time Research Analyst/Chief Reporting Office, AA-14-14, to regular, full-time Vice President of Technology and Institutional Research, VP-13-40, effective October 20, 2004
   4. Approve reclassification for Kevin Dees as full-time assistant to the Vice President of Instruction, FAC-1-14, to regular, full-time associate dean of instruction, CA-9-14, effective October 20, 2004
   5. Approve reclassification for Brice Wayne Taylor as regular, full-time dean of student services, D-13-14, to Dean of Student Services/Director of Dual Credit Enrollment, D-13-24, effective October 20, 2004

C. Office of Academic Affairs
   1. Approve department head compensation for fall 2004 semester

D. Office of Administrative Services

E. Office of Student Services

F. Information Items: Contract Personnel Actions

G. Information Items: Non-contract Personnel Action
   1. Peggy L. Rizzuto employed as regular, full-time front desk clerk at the Sugar Land Campus, 0-8-0, effective October 11, 2004
   2. Lawrence P. Young, Jr. employed as a regular, part-time security officer at the Wharton campus, $9.28/hr. x 19 hrs./wk. x 52 wks. = $9,168/yr., effective September 29, 2004
3. Nathan Gaskamp employed as regular, part-time library/open lab monitor, $8.13/hr. x 20 hrs./wk. x 48 wks. = $7,804.80/yr., effective September 20, 2004

4. Hao-Wen Wei received a salary adjustment as a regular, part-time library clerk from $7.50/hr. 19 hr./wk. x 44 wks. = $6,270/yr. to $8.13/hr. x 19 hrs./wk. x 44 wks. = $6,796.68/yr., effective October 1, 2004

5. Flossie M. King received a salary adjustment as a regular, part-time secretary to the senior citizen program from $7.50/hr. x 19 hrs./wk. x 50 wks. = $7,125/yr. to $7.60/hr. x 19 hrs./wk. x 50 wks. = $7,220/yr., effective October 1, 2004

6. Jane A. Kuhlman received a salary adjustment as a regular, part-time respite homemaker for the senior citizen program, from $5.15/hr. x 6 hrs./wk. x 50 wks. = $1,545/yr. to $5.25/hr. x 6 hrs./wk. x 50 wks. = $1,575/yr., effective October 1, 2004

7. Phyllis Sanchez received a salary adjustment as a regular, part-time East Bernard site manager for the senior citizen program from $5.55/hr. x 6 hrs./wk. x 50 wks. = $1,665/yr. to $5.65/hr. x 6 hrs./wk. x 50 wks. = $1,695/yr. effective October 1, 2004

8. Flora Sanford received a salary adjustment as a regular, part-time homemaker for the senior citizen program from $5.25/hr. x 19 hrs./wk. x 50 wks. = $4,987.50/yr. to $5.35/hr. x 19 hrs./wk. x 50 wks. = $5,082.50/yr., effective October 1, 2004

9. Gladys Whalon received a salary adjustment as a regular, part-time driver for the senior citizen program from $5.65/hr. x 19 hrs./wk. x 50 wks. = $5,367.50/yr. to $5.75/hr. x 19 hrs./wk. x 50 wks. = $5,462.50/yr., effective October 1, 2004

10. Ben Castro received a salary adjustment as a regular, part-time driver for the senior citizen program from $5.15/hr. x 19 hrs./wk. x 50 wks. = $4,892.50/yr. to $5.25/hr. x 19 hrs./wk. x 50 wks. = $4,897.50/yr., effective October 1, 2004

11. Theresa Garcia received a salary adjustment as a regular, part-time homemaker for the senior citizen program from $5.65/hr. x 4 hrs./wk. x 50 wks. = $1,130.00/yr. to $5.75/hr. x 4 hrs./wk. x 50 wks. = $1,150.00/yr., effective October 1, 2004

12. Eurma J. Gordon received a salary adjustment as a regular, part-time Eagle Lake Site Manager for the senior citizen program from $5.65/hr. x 6 hrs./wk. x 50 wks. = $1,695/yr. to $5.75/hr. x 6 hrs./wk. x 50 wks. = $1,725.00/yr., effective October 1, 2004

13. Thelma J. Greenwood received a salary adjustment as a regular, part-time Wharton Site Manager for the senior citizen program from $5.65/hr. x 19 hrs./wk. x 50 wks. = $5,367.50/yr. to $5.75/hr. x 19 hrs./wk. x 50 wks. = $5,462.50/yr., effective October 1, 2004
14. Frank Herring received a salary adjustment as a regular, part-time driver for the senior citizen program from $5.15/hr. x 19 hrs./wk. x 50 wks. = $4,892.50/yr. to $5.25/hr. x 19 hrs./wk. x 50 wks. = $4,897.50/yr., effective October 1, 2004

15. Petra F. Jansky resigned as regular, full-time financial aid secretary, 0-8-3, effective October 1, 2004

16. Ruben Ramirez resigned as regular, full-time custodian for the Wharton Campus, 0-1-9, effective October 15, 2004

17. Terry W. Tijerina separated as regular, part-time security officer at $8.81/hr. x 19 hrs./wk. x 52 wks. = $8,704, effective August 30, 2004

THE BOARD ENTERED INTO EXECUTIVE SESSION AT 6:55 PM.

XIV. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XV. Action on items discussed in closed session

THE BOARD RECONVENED AT 7:54 PM.

BOARD ACTION: On a motion by Mrs. Krenek and a second, the board unanimously approved the personnel items as presented.

ITEM XVI: MATTERS RELATING TO FORMAL POLICY

A. Second and final reading of Board Member's Statement of Ethics

ITEM XVII: OTHER BUSINESS

A. Mrs. Krenek thanked Ron Sanders of the Wharton Journal Spectator for the nice editorial about WCJC.

ITEM XVIII: ADJOURN

-The meeting adjourned at 7:55 PM.
Management Reports

The following management reports for the month of September are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)
2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)
3. Student Services: Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
4. Minutes of Councils and of Extended Cabinet
Technology Departments
Report for the Month of October 2004

October Highlights

The package for the CampusEAI Oracle Portal Grant was received in the latter part of October. The Technology department has been busy studying the impact to WCJC on implementing the portal.

Since WCJC no longer has an in-house trainer for the MIS system, module owners are expected to conduct their own training sessions. Pam Youngblood now conducts training for Banner navigation during the new employee orientation session. This training is given before any training to help familiarize the employee with the Banner system. Starting the training process at the point of hire has proved to expedite the training process and start the employee with the tools needed to perform required task.

The central SCT Education Technology Association (SETA) held its conference in Corpus Christi, Texas in which Tessa Mathews, Bryan Ngo, Dennis Barnes, Vicki Jacobs, and Pam Youngblood attended. Tessa Mathews, Bryan Ngo, and Pam Youngblood presented a total of five presentations that were very instrumental in demonstrating the Sungard SCT Banner product. Dennis Barnes was a panelist on a “How to…in Banner” session.

James Bullock, Dennis Barnes, Larry Cantrell, Vicki Jacobs, and Pam Youngblood visited the campus of San Jacinto’s District Office to learn about their on-line installment plan. Information was exchanged regarding San Jacinto’s on-line installment plan set-up and WCJC’s experience and set-up of TouchNet’s WebCheck product.

The Institutional Research Department completed and submitted the CBM001, CBM004, CBM008, and the CBM009.

Eric Li, the Webmaster, has been busy updating WCJC’s Internet home page for preparation of spring registration.

After copious Banner testing by all module owners, the Student module, Web for Student, and Web for Faculty were upgraded to 6.2. The Accounts Receivables and General Web were upgraded to 6.1.

The networking team completed 149 service requests in October. Hiedi Hardy, a Technician, began maternity leave on October 28, 2004.
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<td>College Work Study Program Funds Expended</td>
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### October 2004 Testing Report

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| Wharton: Visitors 159/calls 267 |
| Richmond: Visitors 0/calls 267 |
Minutes of Councils
And Extended Cabinet

By board directive, all minutes of these meetings, after October 21, 1999, are to be included in the board agenda under Management Reports.

Following this cover sheet, therefore, are minutes for the following:

- Academic Affairs Council
  None

- Administrative Council
  None

- Faculty Council
  September 10, 2004

- President’s Extended Cabinet
  October 21, 2004
FACULTY COUNCIL MEETING

Date of Meeting: Friday, September 10, 2004
Time: 3:00 p.m.
Place: Wharton, Allied Health Conference Room
       Johnson Bldg.
Members Present: Doug Walker, Sue Poor, Leigh Ann Collins, Joyce O'Shea
                Ron Vardy, Will Heierman, Jennifer Jeffery, JoAnn Lurker
                James Carolan, Joy Wind, Jon Loessin, Shelly Mayfield
                Liz Rexford

Members Absent: J. B. Groves, Robin Nealy, Deborah Yancey

The meeting was called to order at 3:02 p.m. by Doug Walker. A quorum was present.

The minutes of the Faculty Council meeting and the Faculty Association were approved unanimously. The motion to approve the May 4th Faculty Council minutes was made by Doug Walker and seconded by Sue Poor. Motion to approve minutes of the Faculty Association was made by Ron Vardy and seconded by Will Heierman.

Extended Cabinet Report
None.

Old Business
1. Doug Walker gave Sue Poor the information collected at the Fall Convocation to be used to update the Faculty Directory. Sue Poor has volunteered to type the new directory and to circulate it by e-mail to faculty members so that they may make any changes.

New Business
1. Doug Walker asked new faculty council members to briefly introduce themselves.
2. Doug Walker opened the nomination process for new officers.
   Chairperson
   James Carolan nominated Doug Walker, Doug declined.
   Joyce O'Shea nominated Leigh Ann Collins, Doug Walker seconded the nomination.
   Ron Vardy nominated Liz Rexford, Liz declined.
   Will Heierman moved to close the nominations, Ron Vardy seconded the motion.
   Leigh Ann Collins was approved by a unanimous vote.
Vice Chairperson
Sue Poor nominated Jon Loessin, James Carolan seconded the nomination.
Ron Vardy nominated Will Heierman, Will declined.
Leigh Ann Collins moved to close the nominations, Ron Vardy seconded the motion.
Jon Loessin was approved by a unanimous vote.

Secretary
Sue Poor nominated Joy Wind, Joy declined.
James Carolan nominated Deborah Yancey, Leigh Ann and
    Liz remarked that Deborah has expressed a desire not to serve again.
Doug Walker nominated Liz Rexford, Leigh Ann Collins seconded the nomination.
Sue Poor moved to close the nominations. Ron Vardy seconded the motion.
Liz Rexford was approved by unanimous vote.

3. Leigh Ann Collins took over the meeting and requested that faculty
    Council member send her a copy of their schedules for the purpose of setting
    meeting dates.

4. The next meeting for the Faculty Council was set for Weds. Oct. 13, 2004 at 3:30
    in Wharton in the Allied Health Conference Room.

5. Faculty Council members were reminded that travel funds (non-instructional)
    were available from the Vice Presidents office to offset the cost of traveling to
    Faculty Council meetings, if reimbursement in approved by the VPI.

Adjournment
A motion to adjourn was mad by Ron Vardy and seconded by Sue Poor. Meeting
adjourned at 3:26 p.m.

Chairman: Leigh Ann Collins

Date Approved: 10-13-04

Secretary: Liz Rexford

Xc. McCrohan, Pate, W. Taylor, S. Glass, R. Wolter, J.M. Hodges and Centrplex
Libraries, Board of Trustees Packet and WCJC Intranet.
The extended cabinet met on October 21, 2004, at 3:00 PM in the Hutchins Memorial Conference Room. Ms. McCrohan presided.

Present: Betty McCrohan, President; Ty Pate, Senior Vice-President; Bryce Kocian, Vice President of Financial Services; Pam Youngblood, Vice President of Technology and Institutional Research; Albert Barnes; Sarah Clark; Leigh Ann Collins; Kevin Dees; Jessica Douglas; Mike Feyen; Bruce Kieler; Patty Lawlor; Makyla Monroe; Dale Pinson; Sue Poor; Mary Kay Price; Patricia Rehak; Liz Rexford; Natalie Stavinoha; Wayne Taylor; Gus Wessels; Robert Wolter; Phillip Wuthrich.

I. Call to order

- Ms. McCrohan called the meeting to order at 3:00 PM.

II. Security concerns at Sugar Land campus (lack of visible security presence, absence of reliable communication with security for building 3, etc.)

-This item was put on the agenda by faculty. Sugar Land Building B is a concern because the only access to classes is by walking in the parking lot away from security. There is only one individual on patrol at a time and faculty feel that more security is needed. The faculty requested that hand held walkie talkies be furnished to faculty teaching on the Sugar Land campus because there is no phone available in the area of Building B. It is not easy to access security. The teachers feel like they should stay in the classroom if an incident happens.

- Sue Poor suggested that classes not be scheduled in that building at night and to post security phone number by all hallway phones.

ACTION: Mike Feyen will have the numbers posted by the hall telephones. Mike Feyen will meet with Robert Wolter, Scott Glass, Leigh Ann Collins and Liz Rexford to address this issue. Leigh Ann and Liz will present a report at the next extended cabinet meeting.

III. Continue efforts to increase faculty salaries (more equitable alignment with those in Gulf Coast Consortium)

- Leigh Ann Collins expressed the appreciation for this year’s raise.
- Ms. McCrohan stated that faculty salary increases is a priority.
- Dr. Pate presented a powerpoint salary survey comparing the 8 colleges in our consortium based on a Texas Community College Teachers Association bulletin. WCJC is currently at the bottom of the list for our consortium.

IV. Other business

- Ms. McCrohan reported that our custodial staff salaries are low. The support staff council is reviewing salary comparisons for the custodial staff.
- WCJC students have complained that the high school students who come to the WCJC campus are being disrespectful and leave trash everywhere. Mike Feyen stated that security has been monitoring the Fine Arts area and security reported that the students have been disrespectful to security also.
ACTION: Dr. Taylor will address this problem and will contact the high school principal.

-Dr. Taylor reported that Red Ribbon week is October 25-29 which is drug awareness. This drug awareness program was sponsored by the Student Government Association.

-Breast cancer awareness week was October 11-15 and different student organizations conducted fund raisers. $575 was raised and donated to the American Cancer Society.

-Jessica Douglas announced that December 2 is Christmas Tree on the Square in Wharton. The college was invited to join the celebration by making tree ornaments and helping to decorate the tree.

-Robert Wolter received complaints regarding smoking around the Sugar Land campus. Ms. McCrohan stated that an outside space can be designated as a smoking area. Leigh Ann Collins stated that the Johnson Building has a designated area but reported that there is an ashtray mounted on the wall in an undesignated area.

ACTION: Mike Feyen will remove the ashtray at the Johnson Building. Ms. McCrohan asked for ideas to be presented at the next meeting on how to effectively decrease smoking on the campus grounds.

-The meeting was adjourned at 3:35 PM.

Minutes approved: __________________________
Clipping Service for Month of October 2004

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of October 2004.
President’s Lecture
Dr. Nicolás Kanellos, founder and director of Arte Público Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President’s Lecture Series on Thursday, Sept. 23. His presentation, entitled “Reclaiming the Hispanic Contribution to American History and Identity” begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. It is free and open to the public.

WCJC may post record enrollment figures
Wharton County Junior College may have a higher enrollment this fall than any other semester in its history. According to preliminary enrollment numbers, more than 6,000 students are attending WCJC for the first time in the institution’s history.

The figures will still fluctuate until enrollment becomes fixed on the 12th class day, which is today. But college officials think the record will hold.

According to the latest figures, the total head-count for the fall semester reaches 6,131.

A year ago, the final fall enrollment was 5,392. It was 5,771 in the fall semester two years ago.

The 6,000 mark has been elusive for Wharton County Junior College officials since the last big increase in enrollment was 1998, but too many students dropped out before the 12th class day arrived. The 12th day is considered the “official” number, since it is the date on which enrollment is reported to Austin.

WCJC president Betty McGroban attributes the increase, in part, to more course offerings. Most of the increase occurred at WCJC’s main campus and the Fort Bend Technical Center, which opened in 2000.

McGroban also attributes the increase to higher cost of attending four-year institutions. Tuition and fees there have jumped considerably over the last year, so more students turn to less costly community colleges.
Senior celebration
Wharton County Junior College will mark the 30th anniversary of its senior citizens program with weekend festivities Sept. 20-24. Monday, Sept. 20, will be a talk by Valerie Cheatham, a geriatric nurse practitioner. Tuesday, WCJC Fitness Center manager Rebecca Ramirez.

'Something Old, Something New'
WCJC Fine Arts faculty perform

Get ready for a fun night of entertainment as the Fine Arts Department faculty at Wharton County Junior College offers their annual "Something Old/Something New" program at 7:30 p.m. Thursday in the Horton Foote Theater.

From the Music Department, Phil Hart, department head will perform "Trumpet Voluntary in D" by Henry Perce. Hart will perform using the Pendant Ocarina and be accompanied by Debra Lemson, staff accompanist.

Lee Lemson, choir director, will perform "If I Were A Rich Man" from the Broadway hit "Fiddler on the Roof" by Sheldon Harnick and Jerry Beck.

New band director Joe Waldrop and Lemson will perform "Old MacDonald Farms with Brahms," arranged by Alec Templeton.

Phil Hoke from the drama department will recite "All The World's a Stage and All the Men and Women Merely Players" from "As You Like It" by William Shakespeare.

Dr. Mary Austin Newman of the speech department will share her collection of bears.

The art department's faculty member, Jess Coleman, will have an art gallery exhibit of his recent works.

All of the entertainment will be light and humorous.

Fine Arts Scholarship recipients will be introduced during the evening as well as Fine Arts Department Scholarship donors.

This is a Fine Arts Series Event and is free to the public.
WCJC's Dale Hahn gets dental hygienist award

A Wharton County Junior College instructor has been named recipient of the 2004 Distinguished Service Award from the American Dental Hygienists’ Association.

Dale G. Hahn, RDH, was honored during the opening ceremonies at ADHA's 81st annual session in Dallas this summer. The award recognizes outstanding achievement and dedication to the profession of dental hygiene.

Hahn, from Sweeny, is a dental hygiene instructor at WCJC. She has been actively involved with dental hygiene constituent and component organizations since 1976. She served two terms as president for the Bay Area Dental Hygiene Society, was president of the Texas Dental Hygienists’ Association, delegation chair and delegate to ADHA annual session, and is currently serving as the chair of bylaws. She is also the liaison to WCJC for the BADHS, as well as alternate trustee. Hahn recently served as a member and council chair on the ADHA Council on Annual Session Association Policy and Bylaws.

She has also participated in liaison activities for TDHA, as well as past activities with the American Association of Retired Persons. Hahn is also an active participant in TDHA Legislative Awareness Days that occur during legislative sessions. She was previously nominated for the ADHA Student Advisor Award.

ADHA is the largest national organization representing the professional interests of more than 120,000 dental hygienists across the country. Dental hygienists are preventive oral health professionals, licensed in dental hygiene.
Wharton County Junior College

Invites you to join us for the
Fall 2004 President's Lecture Series
highlighting the theme

Celebrating Cultures

Free • Open to the Public
For more information call 979-532-6300

Wharton County Junior College
Hispanic contributions topic of opening WCJC President’s Lecture

Dr. Nicolás Kanellos, founder and director of Arte Público Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President’s Lecture Series on Thursday, Sept. 23.

His presentation, “Reclaiming the Hispanic Contribution to American History and Identity,” begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. The lecture is free and open to the public.

Kanellos’ presentation is based on two of his books, “Hispanic Firsts: 500 Years of Extraordinary Achievement” and “Thirty Million Strong: Reclaiming the Hispanic Image in American Culture.” It also coincides with September’s designation as Hispanic Heritage Month and addresses the President’s Lecture Series theme, “Celebrating Cultures.”

Author of seven books and numerous anthologies, Kanellos has a myriad of awards to his credit including the 1996 Denali Press Award presented by the American Library Association and the 1988 Hispanic Heritage Award for Literature presented by the White House. He has been recognized by the Ford Foundation, the Coordinating Council of Literary Magazines and the American Association of Higher Education and President Clinton appointed him to a term on the National Council for the Humanities.

In the early 1970s, Kanellos founded Revista Chicano-Riqueña, a quarterly magazine for Latino literature and art that was later renamed The Americas Review. In 1979, the magazine’s success led him to launch Arte Público Press, providing a wider forum for Hispanic literary voices.

In 1980, Kanellos was offered a position with the University of Houston and invited to bring the publishing company with him. Today, Arte Público Press is the nation’s oldest and most respected publishing house for Hispanic literature, printing about 35 books annually.

In addition to being an author, professor and publishing house director, Kanellos is the director of a major national research project entitled “Recovering the U.S. Hispanic Literary Heritage of the United States.”

The goal of the project is to identify, preserve, study and make accessible to mainstream America the thousands of literary documents that were created as Hispanics developed North America from the colonial period until the 1960s. An outgrowth of this project is the preparation of doctorate students to teach Hispanic literature and culture.

Following Kanellos’ lecture, he will be available for book signings.

Other speakers in the WCJC Fall 2004 President’s Lecture Series include Marvin Marek, president of the Czech Educational Society of Texas and Celina Fein, Holocaust survivor. Marek will speak on Oct. 21 about the influence of the Czech people on Texas culture. Fein will reflect on Nov. 16 about the Holocaust.
Wharton County Junior College
Senior Citizens’ Program
30th Anniversary Celebration
“Aging Well with WCJC”
Sept. 20-24, 2004

Join us for a week-long celebration featuring guest speakers, anniversary celebration, and mini health fair.

Free • Open to the Public

For more information, call 979-332-6438 or visit www.wcjc.edu
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President’s Lecture
Dr. Nicolás Kanellos, founder and director of Arte Público Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President’s Lecture Series on Thursday, Sept. 23. His presentation, entitled “Reclaiming the Hispanic Contribution to American History and Identity” begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. It is free and open to the public.

Sports Scene
...A look at the area’s upcoming events

Saturday

High School Tennis
Wharton at Little State Tournament in Corpus Christi

Junior College Volleyball
Wharton County JC at Galveston College Tournament

Tuesday

High School Volleyball
26-3A – Wharton vs. Columbia at West Columbia. Fresh-JV-Varisty...5 p.m.
26-2A – Danbury at Boling. Fresh-JV-Varisty........................................5 p.m.
26-2A – East Bernard at Hitchcock. Fresh-JV-Varisty................................5 p.m.

Junior College Volleyball
Wharton County Junior College at Galveston College.................7 p.m.
Award-winning author to kick off WCJC lecture series

WHARTON- Dr. Nicolás Kanellos, founder and director of Arte Público Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President’s Lecture Series on Thursday, Sept. 25. His presentation, entitled “Reclaiming the Hispanic Contribution to American History and Identity” begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. The lecture is free and open to the public.

Kanellos’ presentation is based on two of his books, “Hispanic Firsts: 500 Years of Extraordinary Achievement” and “Thirty Million Strong: Reclaiming the Hispanic Image in American Culture.” It also coincides with September’s designation as Hispanic Heritage Month and addresses the President’s Lecture Series theme, “Celebrating Cultures.”

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Following Kanellos’ lecture, he will be available for book signings.

Other speakers in the WCJC Fall 2004 President’s Lecture Series include Marvin Marek, president of the Czech Educational Society of.

(See LECTURE, Page 5-R)

-Lecture Series
(Continued from Page 3-B)

Texas and Celina Fein, Holocaust survivor. Marek will speak on Oct. 21 about the influence of the Czech people on Texas culture. Fein will reflect on Nov. 16 about the Holocaust.

For more information about the lecture series, visit or call 979-532-6322 or 1-800-561-9252, ext. 6322.
WCJC to discuss state funding

Wharton County Junior College trustees will discuss next year’s session of the Texas Legislature when meeting Tuesday.

The board has been concerned about cuts in state funding and intends to continue lobbying for greater state appropriations.

The meeting, which includes other matters on the agenda, will begin at 6:30 p.m. at the Hutchins Memorial Center.

The board also will consider insurance bids, an equipment lease with Minolta, the purchase of tables and chairs for the Oulter Auditorium, creating a new curriculum development assistant position, and printing of class schedules for the spring, summer and fall semesters of 2005.

Fiesta Hispano Americana winners

Michelle Garza is the daughter of Juan Garza and Sylvia Madrigal of Richmond. She attends Wharton County Junior College and is this year’s Fiesta Hispano Americana Queen.

Christina Hernandez, daughter of Herman and Lucille Hernandez of Boiling, attends Boiling High School this year’s Fiesta Hispano Americana Queen Runner-Up and Miss Congeniality.

Leslie Castro is the daughter of Johnny and Connie Castro of Wharton. She attends Wharton High School and is this year’s 2004 High Ticket Seller for the Queen Division.
WHARTON—Annually, more than 800 elderly residents benefit from a program that began nearly 30 years ago to help Wharton senior citizens maintain their independence and avoid isolation.

Program outreach has since expanded to include Wharton, El Campo, East Bernard, Eagle Lake, Weimar and Columbus.

The Wharton County Junior College Senior Citizen Program, which opened on Oct. 1, 1974, will celebrate 30 years of service to the community during week-long festivities that kick off at the college on Sept. 20.

“Aging Well with WCJC” will include an anniversary celebration and mini health fair on Wednesday, Sept. 22, plus information seminars on the other weekdays that address healthy living for audiences 50 years of age and older. All events are free and open to the public and take place at 1 p.m. in room 114 of the WCJC Senior Citizen Center in the LaDieu Technology Center on the Wharton campus.

On Monday, Sept. 20, Valerie Cheatham, a geriatric nurse practitioner, will provide suggestions on how to make the most of doctor’s visits by asking the right questions and bringing the right information. She will also talk about the suggested screenings for those who are 50 and older.

Cheatham received her master of science degree in nursing from the University of Texas and is employed by South Texas Medical Clinics.

On Tuesday, Sept. 21, WCJC Fitness Center Manager Rebecca Ramirez will address lifestyle commitments and help participants learn how to incorporate fitness into social settings. In addition to suggesting specific activities, Ramirez will provide ways to adjust activities based on individual fitness levels.

Ramirez, a former marathon runner who also served as a sergeant in the U.S. Army, has walked and biked for numerous charitable organizations for more than 30 years.

On Wednesday, Sept. 22, WCJC resident Betty McEvoy welcomes guests and kicks off the anniversary celebration. Caroline Osborne, director of the WCJC Senior Citizen Program, will provide a quick overview of the program’s history and available services.

Following a reception, a mini health fair will be held from 2-4 p.m. Free blood pressure checks, glucose screenings, reflex and strength assessments, plus information on the college’s dental services will be available to guests. There will also be information about services available from other agencies in the area.

Then on Thursday, Sept. 23, Tricia Copeland, a registered dietitian, will present “Healthy Living in the Golden Years.” Because older adults face changing nutritional requirements as well as decreases in appetites, Copeland will share tips on how to select nutrition-dense food that provides needed vitamins and minerals.

Copeland is a native of Houston and majored in human nutrition and foods at Virginia Tech. After working at Houston’s Memorial City Hospital, she completed her pre-professional practice program in dietetics at the University of Southern Mississippi. She is currently employed by Valley Services, a food service management company.

Wrapping up the 30th anniversary celebration on Friday, Sept. 24 is Waymon Moore, a certified financial planner and certified senior adviser. His presentation will contrast the traditional versus the “new” view of retirement and provide tips on how to create and plan for the desired retirement. Moore is a graduate of Tarleton State University and began his financial services career in 1984.

Light refreshments will be served at all informational seminars, but guests are welcome to bring sack lunches.

The first WCJC Senior Citizen Center opened in the old Wharton...
-Senior citizens

(Continued from Page 3-B)

the afternoon activity program began, which is still quite popular in Wharton with Tuesday and Thursday games of 42.

In the early years, grant funding provided continuing education classes, trips, dances and other recreational activities. Over the years, an aging population and changes in grant funding resulted in the introduction of in-home services, which took priority over recreational activities. Centers were added to assist more residents.

Today, senior centers are located in Wharton, El Campo, East Bernard, Eagle Lake, Weimar and Columbus. Meals on Wheels, homemaker and respite care services, as well local transportation services enable elderly residents to maintain their independence by living at home. Hot meals at the centers, plus exercise classes, education programs and recreational activities improve the quality of life for senior residents.

For more information about the WCJC Senior Citizen Program, visit www.wcjc.edu or call 979-532-6430 or 1-800-561-9252, ext. 6430.
Anniversary

WCJC Senior Center celebrates 30 years

Annually, more than 800 elderly residents benefit from a program that began nearly 30 years ago to help Wharton senior citizens maintain their independence and avoid isolation.

The program's outreach has since expanded to include Wharton, El Campo, East Bernard, Eagle Lake, Weimar and Columbus. The Wharton County Junior College Senior Citizen Program, which opened on Oct. 1, 1974, will celebrate 30 years of service to the community during weeklong festivities that kick off at the college next Monday.

"Aging Well with WCJC" will include an anniversary celebration and mini health fair on Wednesday, Sept. 22, plus informational seminars on the other weekdays that address healthy living for audiences 50 years of age and older. All events are free and open to the public and take place at 1 p.m. in room 114 of the WCJC Senior Citizen Center in the LaDue Technology Center on the Wharton campus.

On Monday, Sept. 20, Valerie Cheatham, a geriatric nurse practitioner, will provide suggestions on how to make the most of doctor's visits by asking the right questions and bringing the right information.

Cheatham's goal is to help patients be proactive in managing their health care. She will also talk about the suggested screenings for those who are 50 and older. Cheatham received her master of science degree in nursing from the University of Texas and is employed by South Texas Medical Clinics.

On Tuesday, Sept. 21, WCJC Fitness Center manager Rebecca Ramirez will address lifestyle commitments and help participants

On Wednesday, Sept. 22, WCJC president Beth McCrohan welcomes guests and kicks off the anniversary celebration.

Caroline Osborne, director of the WCJC Senior Citizen Program, will provide a quick overview of the program's history and available services. Following a reception, a mini health fair will be held from 2-4 p.m. Free blood pressure checks, glucose screenings, reflex and strength assessments, plus information on the college's dental services will be available to guests. There will also be information about services available from other agencies in the area.

On Thursday, Sept. 23, Tricia Copeland, a registered dietician, will present "Healthy Living in the Golden Years." Because older adults face changing nutritional requirements as well as decreases in appetites, Copeland will share tips on how to select nutrition-dense food that provides needed vitamins and minerals.

She will also address the role of today's controversial carbohydrates. Copeland is a native of Houston and majored in human nutrition and foods at Virginia Tech. After working at Houston's Memorial City Hospital, she completed her pre-professional practice program in dietetics at the University of Southern Mississippi. She is currently employed by Valley Services, a food service management company.

Wrapping up the 30th anniversary celebration on Friday, Sept. 24 is Waymon Moore, a certified financial planner and certified senior adviser. His presentation will contrast the traditional versus the
plan for the desired retirement. Moore is a graduate of Tarleton State University and began his financial services career in 1984.

Light refreshments will be served at all informational seminars, but guests are welcome to bring sack lunches.

The first WCJC Senior Citizen Center opened in the old Wharton Community Center and moved to its current location on the WCJC campus in 1996. That same year, the afternoon activity program began, which is still quite popular in Wharton with Tuesday and Thursday games of 42.

In the early years, grant funding provided

See SENIOR, Page A10

---Senior center throws party

Continued from Page A7

continuing education classes, trips, dances and other recreational activities. Over the years, an aging population and changes in grant funding resulted in the introduction of in-home services, which took priority over recreational activities.

Today, senior centers are located in Wharton, El Campo, East Bernard, Eagle Lake, Weimar and Columbus. Meals on Wheels, homemaker and respite care services, as well local transportation services enable elderly residents to maintain their independence by living at home. Hot meals at the centers, plus exercise classes, education programs and recreational activities improve the quality of life for senior residents.

For more information about the WCJC Senior Citizen Program, call 532-6430.
Lady Pioneers drop district opener

By MIKE KONVICKA
Journal-Spectator Sports Editor

The WCJC volleyball team's efforts came up short in Tuesday's District I Region XIV opener to Lee College at Pioneer Gym.
Lee won the first game 30-37, but WCJC came back to win the second game by the same score.
The Lady Rebels dominated the third game and won 30-15 and held on for a 30-27 win in the fourth game.

"We played well even though we lost," said WCJC coach Harold Shilk.

"We had our chances to even win the match, but we didn't play well in the third game. We should have won the first and fourth games."
The fourth game was tied at 27-27 before WCJC missed a serve and Lee came back to score two more points for the win.

"I was pleased with the kids we have. They stayed right with them. We just don't have the height like Lee did," Shilk said.

San Jacinto beat Alvin 30-21, 30-28, 30-21 to improve to 2-0 in league play, beating Galveston College last week.
The Dolphins slipped to 0-1 and the Whitecaps have the same record.
Laredo and UT Brownsville have yet to play a district match.
Kristyn Massad led WCJC's offensive attack with 13 kills.
She also had five aces, three blocks and four digs.
Lyndell Marek finished with 11 kills, two blocks, three aces and three digs. Shelly Paull had five kills with six blocks. Le Anne Meador had four kills. Cariann Gutowsky had a kill with three digs. Amy Schneider had 14 digs.
Michele Billstein had two blocks and Morgan Munoz had three kills.

WCJC is playing in the Galveston Invitational Tournament today.
The Lady Pioneers visit the Whitecaps in a district match on Tuesday.
WCJC had beat Lon Morris 30-17, 30-16, 30-24 in a match played last Friday. Massad had 20 kills in that match and Marek had 11.
Paull finished with five.
Meador added four, Munoz had three and Sweeney had two.
Paull also had six blocks. Massad had three, and Sweeney, Billstein and Billstein had two each.
Slamming it over

WCJC's Lynell Marek hits the ball over the net as LeAnne Meador looks on in Tuesday's District I match against Lee College in Pioneer Gym.
WCJC hits record enrollment

By CHRIS SANSONE

With enrollment on a steady rise over the last several years, Wharton County Junior College hit a milestone this week when enrollment officially exceeded 6,000 students for the first time in school history.

Albert Barnes, dean of admissions and registration said there were 6,107 students enrolled in the entire college which includes the main campus in Wharton, the Fort Bend Technical Center in Richmond and the Sugar Land CentraPlex campus.

The 6,107 students represents an increase of nearly 4 percent compared to last year’s enrollment of 5,892. Of the 6,107 students registered college-wide, 1,506 are registered to the Fort Bend Tech Center, an increase from 1,492 students who attended during the spring 2004 semester.

“We’ve seen increases at the main campus and the Fort Bend Technical Center has certainly played its part in the increase in enrollment,” Barnes said.

Barnes said there also has been an increase in the dual-credit enrollment program, where high school students who qualify to take courses for both high school and college credit.

“The dual-credit enrollment has increased each year over the past several years, so we’re seeing a broad-based increase, not just in one area,” he said.

Several factors play into a steady increase in a college’s enrollment figures.

“Cost, I expect, has some part in (the increase) because the universities typically went up considerably this year,” Barnes said. “We’ve seen an increase each year over the last several years at WCJC, and I expect it to continue. The numbers have increased each year for a long time.”

Barnes said it’s nice to surpass the 6,000-student mark and WCJC has been increasing at a “manageable” rate.

“We’ve had to increase our staff a little bit, but not too much.

“There will be a point where we’ll have to add people, not only instructional staff but support people if the growth continues,” Barnes said, “and I’m not sure where that point is, and whether we’re on the edge of it, or two or three years away.”

Barnes said with the increase in populations of Wharton, and particularly Fort Bend County, there is reason to expect enrollment increases at WCJC to continue.
WCJC celebrates 30 years of senior program

Annually, more than 800 elderly residents benefit from a program that began nearly 30 years ago to help Wharton senior citizens maintain their independence and avoid isolation.

Program outreach has since expanded to include Wharton, El Campo, East Bernard, Eagle Lake, Weimar and Columbus.

The Wharton County Junior College Senior Citizen Program, which opened on Oct. 1, 1974, will celebrate 30 years of service to the community during weeklong festivities that kicked off at the college on Sept. 20.

"Aging Well with WCJC" will include an anniversary celebration and mini health fair on Wednesday, Sept. 22, plus informational seminars on the other weekdays that address healthy living for audiences 50 years of age and older.

All events are free and open to the public and take place at 1 p.m. in room 114 of the WCJC Senior Citizen Center in the LaDieu Technology Center on the Wharton campus.

On Tuesday, Sept. 21, WCJC Fitness Center Manager Rebecca Ramirez will address lifestyle commitments and help participants learn how to incorporate fitness into social settings.

On Wednesday, Sept. 22, WCJC President Betty McCrohan welcomes guests and kicks off the anniversary celebration. Following a reception, a mini health fair will be held from 2-4 p.m. Free blood pressure checks, glucose screenings, reflex and strength assessments, plus information on the college's dental services will be available to guests.

For more information about the WCJC Senior Citizen Program, visit www.wcjc.edu or call 979.532.6430 or 1.800.561.9252, ext. 6430.
Award-winning Hispanic author to begin WCJC Lecture Series Thurs.

Dr. Nicolas Kanellos, founder and director of Arte Publico Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President’s Lecture Series on Thursday (Sept. 23).

His presentation, entitled “Reclaiming the Hispanic Contribution to American History and Identity” begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building.

The lecture is free and open to the public.

Kanellos’ presentation is based on two of his books, “Hispanic Firsts: 500 Years of Extraordinary Achievement” and “Thirty Million Strong: Reclaiming the Hispanic Image in American Culture.” It also coincides with September’s designation as Hispanic Heritage Month and addresses the President’s Lecture Series theme, “Celebrating Cultures.”

Following Kanellos’ lecture, he will be available for book signings.

Other speakers in the WCJC Fall 2004 President’s Lecture Series include Marvin Marek, president of the Czech Educational Society of Texas and Celina Fein, Holocaust survivor. Marek will speak on Oct. 21 about the influence of the Czech people on Texas culture. Fein will reflect on Nov. 16 about the Holocaust.

For more information about the lecture series, visit www.wcjc.edu or call (979) 532-6322 or 1-800-561-9252.
Wharton County Junior College invites you to join us for our 2004 Alumni Reunion & Dinner "American Harvest"

5:00 p.m. - 7:30 p.m. Saturday, November 6, 2004 Pioneer Student Center Wharton Campus

Entertainment by the WCJC Choir

Tickets are $15.00

Ticket holders are eligible for great door prizes! Ticket holders must be present to win.

The reunion will feature a Silent Auction to benefit the Wharton County Junior College Alumni Association Scholarship Fund and a special performance by the WCJC Choir and Chamber Singers.

Call 979-532-6322 or 1-800-561-9252, ext. 6322

Don't miss this opportunity to reminisce with friends! Ticket sales end October 12th!
Alarms wake WCJC to system's problems

By RONALD K. SANDERS
Journal-Spectator News Editor

When the alarm sounded Sunday night at Wharton County Junior College, Wharton firefighters had not a clue where a blaze might be.

Some two dozen buildings encompass the Wharton main campus, roughly in 13 city blocks. A fire could have been spreading in any one of them.

Luckily, the two alarms that were sent from the campus Sunday turned out to be false ones. But fire officials do not want to rely on luck alone.

"It could be devastating," Wharton Fire Chief David Copeland said.

Wharton fire officials want a system that identifies which building the alarm came from automatically.

That's far from the case up to now. When a matter of minutes could save life and property, firefighters simply parked somewhere on campus and watched for smoke.

When an alarm is sounded from any main campus building, a private monitoring company notifies the 9-1-1 dispatch center at the Wharton Police Station. The only information given is a "fire alarm" at the Wharton County Junior College.

Then, a city communications officer will contact a WCJC security guard, who must go over to the college maintenance barn. A board inside the barn displays in which building the alarm originated. He then notifies the 9-1-1 dispatcher, who makes sure the information is relayed to the firefighters on the scene.

For instance, "The system does not automatically say if the fire is at Mullins Hall, the boy's dorm or the Administration Building," said Chief Copeland.

"The only information we get is that there is a fire alarm at the college," agreed Scott Steward, a Wharton firefighter and fire inspector.

"It is just showing the address of the college," said Alvin Schultz, WCJC's assistant maintenance director.

Not all fires that cause devastation can be quickly detected visually. And as they are doubling in size every minute, too much time may be wasted trying to find the exact building, fire officials say.

"It's getting bigger and more costly to put out, with more damage and more (potential) for loss of life," Copeland said.

College officials, of course, share the same concerns. And they want the same thing, an automated method so firefighters know the correct building immediately.

WCJC officials actually thought it had already been accomplished, president Betty McCrohan said.

Prior to two fire alarm calls Sunday night, the system was modified in an effort to be fully automated. College officials thought it was functioning properly.

"They (the contractors) were supposed to have corrected it," Schultz said Monday. "It is not corrected as of now."

Schultz said another company, Firetron from Houston, has been called to try to make the necessary repairs.

Both calls Sunday night were attributed to mechanical problems with the alarm system, not pranks, fire officials said. The alarm sounded even though smoke or fire was not detected, and no one manually pulled the alarm.

That was not the case a couple of weeks ago. The alarm was manually pulled twice at Mullins Hall, fire officials said.

In one of those calls, the fire truck parked in front of the Administration Building until it was notified from which building the alarm originated.

Students were admonished not to make prank calls again.
### Sports Scene

**Thursday**

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wharton vs. Brazoria</td>
<td>6 p.m.</td>
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<tr>
<td>Boling vs. Columbia</td>
<td>8 p.m.</td>
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<tr>
<td>East Bernard vs. Crane</td>
<td>6 p.m.</td>
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**Friday**

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<tr>
<th>Event</th>
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<tr>
<td>Hempstead at Wharton (Homecoming)</td>
<td>7:30 p.m.</td>
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<tr>
<td>St. Joseph at Boling (Homecoming)</td>
<td>7:30 p.m.</td>
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<tr>
<td>Gansdik at East Bernard (Homecoming)</td>
<td>7:30 p.m.</td>
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<tr>
<td>24-4A - El Campo vs. Galena at Fort Levee</td>
<td>7:30 p.m.</td>
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<td>24-4A - Lamar Consolidated at Bay City</td>
<td>7:30 p.m.</td>
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<td>24-4A - Terry vs. Brazosport at Freeport</td>
<td>7:30 p.m.</td>
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<td>24-4A - Angleton vs. Foster at Rosenberg</td>
<td>7:30 p.m.</td>
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<td>Woodboro at Louis</td>
<td>7:30 p.m.</td>
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<td>Barbers Hill vs. Columbia at West Columbia</td>
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<td>Sealy at Sweety</td>
<td>7:30 p.m.</td>
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<td>Fort Bend at Rotterdam</td>
<td>7:30 p.m.</td>
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<td>Weimar vs. Bradley at Weslaco</td>
<td>7:30 p.m.</td>
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<td>Kyle at Tooles</td>
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<td>Yoakum at Van Vleck</td>
<td>7:30 p.m.</td>
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<td>Hallettsville at Columbus</td>
<td>7:30 p.m.</td>
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<td>Nolan Consolidated at East</td>
<td>7:30 p.m.</td>
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**High School Volleyball**

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<tr>
<th>Event</th>
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<tr>
<td>Hempstead at Wharton</td>
<td>4:00 p.m.</td>
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<tr>
<td>Gansdik at East Bernard</td>
<td>4:00 p.m.</td>
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**Saturday**

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<th>Event</th>
<th>Time</th>
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<tr>
<td>Cross Country</td>
<td>8 a.m.</td>
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<tr>
<td>Junior College Volleyball</td>
<td>11 a.m.</td>
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</tbody>
</table>
Lunchtime learning session

Wharton County Junior College health science majors take a lunch break and discuss a test some had just taken and others were going to take. Pictured are, from left, standing, Doris Merryman of Sugar Land; Tina Chmelik of Needville and Melissa Grigar of Bellville; seated, Becca Hammonds of Rosenberg, Kristen Thompson of Nada, Tabith Culbreth of Rosenberg, Crystal Jaks of El Campo, Penny Foerster and Jessica Foerster, both of New Ulm.
President’s Lecture is tomorrow

When Dr. Nicolás Kanellos speaks at Wharton County Junior College Thursday, he will focus on the changing images of Hispanics in the United States and their contributions to history.

Kanellos’ presentation is the first in the Fall 2004 President’s Lecture Series. It begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hansen Fine Arts Building and is free and open to the public.

Kanellos is founder and director of Arte Público Press, the oldest and largest publisher of contemporary and historical literature written by U.S. Hispanics. He is also a nationally recognized author and Brown Foundation Professor of Hispanic Literature at the University of Houston.

Since 1972, Kanellos has sought to bring Hispanic literature to mainstream America. One effort resulted in the publication of bilingual picture books for children and entertaining novels for young adults under the Piñata imprint after Arte Público Press received a grant from the Mellon Foundation. The books, which focus on U.S. Hispanic culture, have received the Paterson Prize for Young Adult Literature and the Skipping Stones Award. In addition, they are on recommended reading lists from the American Library Association and The New York Public Library. The Lilla Wallace-Reader’s Digest Foundation and the National Endowment for the Arts have also provided support for Piñata Books.

Another effort resulted in “Recovering the U.S. Hispanic Literary Heritage of the United States,” the first nationally coordinated project to recover, index and publish Latino writings that date from the American colonial period through 1960. According to Kanellos this has resulted in the University of Houston being a “leading institution in preparing a place for Hispanic culture in U.S. cultural studies.”

Following the Sept. 23 lecture, Kanellos will be available for book signings.

WCJC concert
The Wharton County Junior College music department will present the Pioneer Concert Band and the WCJC Jazz Ensemble in concert at 7:30 p.m. Thursday, Oct. 7, at the Horton Foote Theater. Admission for the general public is $4. It is free for students and faculty. A silent cake auction will be held at the concert. For more information call 532-6300.
Wharton County Junior College hits record enrollment

By CHRIS SANSONE

With enrollment on a steady rise over the last several years, Wharton County Junior College hit a milestone this week when enrollment officially exceeded 6,000 students for the first time in school history.

Albert Barnes, dean of admissions and registration said there were 6,107 students enrolled in the entire college which includes the main campus in Wharton, the Fort Bend Technical Center in Richmond and the Sugar Land CentraPlex campus.

The 6,107 students represents an increase of nearly 4 percent compared to last year’s enrollment of 5,892. Of the 6,107 students registered college-wide, 1,506 are registered to the Fort Bend Technical Center, an increase from 1,492 students who attended during the spring 2004 semester.

“We’ve seen increases at the main campus and the Fort Bend Technical Center has certainly played its part in the increase in enrollment,” Barnes said.

Barnes said there also has been an increase in the dual-credit enrollment program, where high school students who qualify to take courses for both high school and college credit.

“The dual-credit enrollment has increased each year over the past several years, so we’re seeing a broad-based increase, not just in one area,” he said.

Several factors play into a steady increase in a college’s enrollment figures.

“Cost, I expect, has some part in (the increase) because the universities typically went up considerably this year,” Barnes said. “We’ve seen an increase each year over the last several years at WCJC, and I expect it to continue. The numbers have increased each year for a long time.”

Barnes said it’s nice to surpass the 6,000-student mark and WCJC has been increasing at a “manageable” rate.

“We’ve had to increase our staff a little bit, but not too much.

“There will be a point where we’ll have to add people, not only instructional staff but support people if the growth continues,” Barnes said, “and I’m not sure where that point is, and whether we’re on the edge of it, or two or three years away.”

Barnes said with the increase in populations of Wharton, and particularly Fort Bend County, there is reason to expect enrollment increases at WCJC to continue.
Senior celebration
Wharton County Junior College will mark the 30th anniversary of its senior citizens program with week-long festivities. Today, college president Betty McCrohan will welcome guests to a reception and mini-health fair, 2 to 4 p.m. For more information, call 532-6430.

Sports Scene

Saturday

Cross Country
Meet scheduled at Royal Memorial in Boling
9 a.m.

Junior College Volleyball
Wharton Junior vs. UT Brownsville
11 a.m.

Tuesday

High School Volleyball

Junior College Volleyball
Register today for group fitness classes led by a certified aerobics instructor. Classes designed with your busy schedule in mind!

Lunchtime Class: 12:15—12:45 $24 each class
Tuesday & Thursday
October 5—October 28
November 2—November 30
December 2—December 16 (short class $15)

Evening Class: 7:15—8:15 $38 each class
Monday & Wednesday
October 5—November 10
December 3—December 22 (short class $20)

Call Information at (979) 531-2054 or visit www.wjc.edu
AWARD-WINNING AUTHOR OF HISPANIC LITERATURE WILL KICK OFF 3RD ANNUAL WCJC LECTURE

Dr. Nicolás Kanellos, founder and director of Arte Público Press and Brown Foundation Professor of Hispanic Literature at the University of Houston, will kick off the Wharton County Junior College Fall 2004 President's Lecture Series on Thursday, Sept. 23. His presentation, entitled "Reclaiming the Hispanic Contribution to American History and Identity," begins at 7:30 p.m. in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. The lecture is free and open to the public.

Kanellos' presentation is based on two of his books, "Hispanic Firsts: 500 Years of Extraordinary Achievement" and "Thirty Million Strong: Reclaiming the Hispanic Image in American Culture." It also coincides with September's designation as Hispanic Heritage Month and addresses the President's Lecture Series theme, "Celebrating Cultures."

Author of seven books and numerous anthologies, Kanellos has a myriad of awards to his credit including the 1996 Denali Press Award presented by the American Library Association and the 1988 Hispanic Heritage Award for Literature presented by The White House. He has been recognized by the Ford Foundation, the Coordinating Council of Literary Magazines and the American Association of Higher Education and President Clinton appointed him to a term on the National Council for the Humanities.

In the early 1970s, Kanellos founded Revista Chicano-Riqueñá, a quarterly magazine for Latino literature and art that was later renamed The Americas Review. In 1979, the magazine's success led him to launch Arte Público Press, providing a wider forum for Hispanic literary voices. In 1980, Kanellos was offered a position with the University of Houston and invited to bring the publishing company with him. Today, Arte Público Press is the nation's oldest and most respected publishing house for Hispanic literature, printing about 35 books annually.

In addition to being an author, professor and publishing house director, Kanellos is the director of a major national research project entitled "Recovering the U.S. Hispanic Literary Heritage of the United States." The goal of the project is to identify, preserve, study and make accessible to mainstream America the thousands of literary documents that were created as Hispanics developed North America from the colonial period until the 1960s. An outgrowth of this project is the preparation of doctorate students to teach Hispanic literature and culture.

Following Kanellos' lecture, he will be available for book signings.

Other speakers in the WCJC Fall 2004 President's Lecture Series include Marvin Marek, president of the Czech Educational Society of Texas and Celina Fein, Holocaust survivor. Marek will speak on Oct. 21 about the influence of the Czech people on Texas culture. Fein will reflect on Nov. 16 about the Holocaust.

For more information about the lecture series, visit www.wcjc.edu or call 979-532-6322 or 1-800-561-9252, ext. 6322.
**WCJC blood drive**

Wharton County Junior College's Student Government Association will sponsor a blood drive from 9 a.m. to 3 p.m. Wednesday and Thursday, Sept. 29 and 30, in the Pioneer Student Center. For more information call Patti at 532-6441.

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**WCJC concert**

The Wharton County Junior College music department will present the Pioneer Concert Band and the WCJC Jazz Ensemble in concert at 7:30 p.m. Thursday, Oct. 7, at the Horton Foote Theater. Admission for the general public is $4. It is free for students and faculty. A silent cake auction will be held at the concert. For more information call 532-6300.

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**UH-Victoria has another record enrollment**

Enrollment for the fall semester at the University of Houston-Victoria has been reported at a record 2,418, slightly surpassing the previous record set last fall at 2,411. This is the seventh consecutive fall semester of growth, and a 42 percent increase in fall enrollments in the last five years.

Of the 2,418 students, about half were undergraduates and half graduate students.

"We are pleased that UHV has been able to continue its recent trend of record enrollment growth, considering many universities are reporting level or declining enrollments this fall," said UHV President Tim Hudson.

"Our diverse delivery methods and our expanding research programs undoubtedly have contributed to our success."

The greatest gain was in the School of Education and Human Development. There was also a slight gain for the School of Arts and Sciences. The School of Business Administration experienced a slight decrease.

There were 290 new student transfers from community colleges. Nearly half, 132 students, came from Victoria College, but Wharton County Junior College was second with 48 transfers. Houston Community College had 47 and 63 came from various other colleges.

Many Wharton County teachers take advantage of UHV for graduate education courses.
College, senior citizens like long partnership

By BURLON PARSONS
Journal-Spectator Lifestyle Editor

More than a million meals.
That’s what the Senior Citizen Program at Wharton County Junior College has delivered in Wharton and Colorado counties over the past 30 years.

Its vans have made more than half a million trips, picking up seniors and bringing them to centers.

It now touches the lives of 800 to 1,000 individual seniors each year.

This week the Senior Citizen Center celebrated its 30th anniversary with five days of special programs. It was capped with a reception Wednesday afternoon that attracted several hundred people.

Program director Caroline Osborne was delighted to see so many pack into the room in the La Dieu building on the Wharton campus.

“It’s been a terrific celebration,” she said. “All the feedback from our seniors has been really positive.

“The college has been so supportive, sending us roses and special reception foods each day,” she said. “It’s been a happy occasion.”

Osborne said there were more than 50 to 60 people in the center each day this week. It was packed to overflowing Wednesday.

Each day the seniors got to hear special speakers and to ask questions.

Monday the topic was taking charge of their own well-being by knowing their medical history and needs. Osborne said.

Keeping active and socializing was Tuesday’s topic.

At Wednesday’s reception, Osborne recapped the program’s history and its importance today.

Nutrition was the topic Thursday. While seniors get one meal at the center, they were reminded to make nutritious meals for themselves at home, too.

Friday’s speaker discussed financial planning with the seniors, centered on how seniors can continue to function financially on a fixed income.

Osborne said the regular group has been joined by many visitors from the community.

“Those who have attended have really enjoyed the week,” Osborne said. “It’s really been great.”

Staff Photos by Burlon Parsons

Visitors from Wharton and Colorado counties enjoy the refreshments provided by Wharton County Junior College Wednesday as Its Senior Citizen Program celebrated its 30th anniversary.
WCJC asked to bid for campus in Sealy

By RONALD K. SANDERS
Journal-Spectator News Editor

Wharton County Junior College has
the opportunity to expand its presence in
two neighboring counties.

WCJC and Blinn Junior College have
been asked to submit competing propos-
als to open a stand-alone satellite campus
in Sealy, in Austin County.

The Sealy Independent School District
board of trustees will hear the two pro-
osals on Oct. 4 and will decide between
the two on Oct. 19.

"Either way, it will be a win-win situa-
tion for Sealy ISD and the city of Sealy," said Kim Melonick, executive director of
Sealy Economic Development Corp.

Space would be provided potentially
by the Sealy Economic Development
Corp. at the largely vacant Sealy Outlet
Mall.

A total of 100,000 square feet inside
the 190,000 square foot facility is current-
lly not occupied.

"It would be a perfect location," Mel-
onick said.

Also, city and economic development
leaders in Matagorda County plan to

approach the WCJC board next month
about a campus in Bay City. They pro-
pose that WCJC occupy a stand-alone
satellite campus on or adjacent to the Bay
City High School campus. The Bay City
Community Development Corp. would
underwrite the construction costs of the
building, under the plan.

It's been tried before, however, in a
number of false starts over the last few
years. But new leadership in Bay City
have brought new enthusiasm to the

"I think it is a step in the right direc-
tion," WCJC president Betty McCrohan
said.

Bay City's Richard Knapik, who took
office in June, was previously executive
director of the Bay City Chamber of
Commerce. "We are trying to get the
tracks back in line," Knapik said.

"In today's world, we need an educa-
ted workforce. It would be nice for WCJC
to have a permanent presence in Bay
City."

See SEALY, Page A3
Sealy wants a college

Continued from Page A1

In consideration for paying for the campus construction, the Bay City Community Development Corp. is likely to ask WCJC to waive out-of-district tuition fees for students enrolled there.

"We do have a small presence with WCJC at this time. I feel we need (more) continuing education in Matagorda County," said D.C. Dunham, who became the development corporation's new executive director in July.

WCJC currently offers dual-credit classes at the high school and process technology classes at the Testengeer Training Center on Texas 60.

The Testengeer building is not deemed as satisfactory in the long term, McCrohan said. She added that officials there prefer a new campus by the high school, instead.

Matagorda County is in WCJC's designated service area, but not its property taxing district.

That means Matagorda County students pay higher, out-of-district tuition and fees. That's $1,350 per 15 semester-hours, compared to $810 for in-district students.

The WCJC taxing district includes Wharton County and the Needville Independent School District in Fort Bend County.

Sealy also is outside the taxing district of any community college.

Unlike Bay City, Sealy is located in a no-man's land. The school district there is not designated as being within the official service area of any community college — WCJC or Blinn.

"We want someone to say, yes, we want you, we want to take care of you, and we want you in our zone," said Sealy ISD Superintendent Dale Lechler.

Once the campus is open, the selected college would be in position to receive an official service designation from the state, Melonick said.

"Without education, it is pretty hard to get a job and survive," said Melonick. "We've got to not only educate our children, but adults to stay competitive."

If WCJC became the official service provider, it would have the advantage of not having its investment threatened by another community college moving in.

"I'm very interested in maintaining that area for the college," McCrohan said.

Many students already attending WCJC at one or another campus might be lost if a different college set up shop in Sealy.

McCrohan stressed that she will develop a proposal that will not put local property tax dollars at risk.

The proposal, said board chairman Danny Gertonson III, will put forth a "reasonable effort" but not at the expense of other WCJC programs and campuses.

WCJC officials say WCJC had ignored an earlier offer to establish a campus to Schulenberg, a decision, on hindsight, that may have not been the right one. That campus went to Blinn, they said.

"I don't think we can ignore this opportunity," McCrohan said.

Also in Austin County, Bellville is designated in Blinn's service area and Wallis in WCJC's.

Both WCJC and Blinn already offer dual credit classes at Sealy High School. About 120 student are enrolled.
42nd Annual Southwest Texas Junior College Rodeo slated Oct. 7-9

Action in the 42nd Annual Southwest Texas Junior College Rodeo will break out of the chutes Oct. 7-9 at the Uvalde Fairgrounds.

Nightly performances will begin at 7:30 on Thursday, Friday and Saturday.

Top athletes from across Texas and Louisiana will compete in the National Intercollegiate Rodeo Association-sanctioned event.

This year’s entertainment will also feature the specialty acts of Tommy Sheffield and his Loose Horse Tour 2005, as well as Professional Rodeo Cowboys Association announcer David McMahon.

"Tommy Sheffield has entertained rodeo audiences all across the U.S. and David McMahon is one of the best announcers in the business," said SWTJC rodeo team coach Roy Angermiller. "They'll put on a good show."

This year's rodeo competition is expected to be tough as SWTJC teams go up against men's and women's teams from Texas A&M University in College Station, Texas A&M University in Kingsville, Texas State University, McNeese State University, Hill College, Mt. Pleasant Community College and Wharton Junior College.

In the men's division, competition will be held in bareback bronc riding, calf roping, steer wrestling, saddle bronc riding, team roping and bull riding.

Women's events will include barrel racing, breakaway roping and goat tying.

Nationally renowned rodeo stock contractor Terry Walls of Stephenville, Texas, will provide livestock for this year's event.

"We've used Terry Walls before and he is one of the best stock contractors in the business," Angermiller said.

Tickets are $4 for advance sale and $5 at the gate. Local ticket outlets include Wal-Mart, Texas Farm Store, Rockin' R Western Wear, Uvalde Area Chamber of Commerce and the SWTJC Administration Building.

Children 12 and under and SWTJC students who show a valid current student ID will be admitted free of charge.

All-Star Sponsors for the 2004 Rodeo include Briscoe Ranch Inc., Texas Farm Store, Rockin' R Western Wear, WalMart, Ellison Carter Cattle Company, Country Gardens and Seed and Uvalde radio stations KVOU and KUVA.

"We can't thank our sponsors enough for their support," Angermiller said. "Local businesses have been tremendous in helping us put on a quality event every year and we couldn't do it without their help."
City, WCJC talk about BC campus

BY MICHAEL SMITH
Tribune Staff Writer

BAY CITY — City representatives recently met with Wharton County Junior College (WCJC) officials to discuss creating a campus extension in Bay City.

During a "positive meeting," Bay City Community Development Corporation (BCCDC) executive director D.C. Dunham said the city and Mayor Richard Knapik met with WCJC president Betty McCrohan to determine what needs the city would have to address to establish a local campus.

A WCJC campus would give area residents a chance to pursue higher education without traveling long distances, Dunham said.

"We would like to put in some higher education that is not available in this area," she said.

WCJC recently worked with Fort Bend County to create a campus in Richmond, where local officials combined donations from corporations and city funds to establish a facility — the Fort Bend Technical Center — at a cost of $15 million, she said.

To assist with the cost, WCJC

See WCJC, Page 2

...WCJC

From Page 1

and officials there worked out a deal to waive out-of-district fees for the first few years of its existence, she said.

Ideas for a Bay City campus included using existing facilities to defray costs, and Bay City Independent School District officials said they could possibly commit up to five acres of land and allow use of their buildings after-hours, Knapik said.

More than 100 BCISD students are taking dual-credit courses, which made the idea attractive to district officials, Dunham said.

Knapik stressed that no agreements or actions were developed in the meeting, and that the talks are preliminary.

In other BCCDC news:

- BCCDC voted to give $11,200 to the Literacy Volunteers of America-Matagorda County (LVA-MC) for new computers, teaching materials and building repairs.
- Board members approved the administration of a $7,500 Texas Department of Housing and Community Affairs (TDHCA) grant to provide down payment assistance for area homeowners.

The grant was awarded in the summer of 2003 and the city has until next summer to assist 25 homebuyers according to the guidelines of the grant.

BEST Institute, a local nonprofit organization specializing in homebuyer education and run by Carol Smylie, will receive this grant in monthly installments.
Sports Scene

...A look at the area's upcoming events...

Thursday

5 Varsity Football

State at Wharton Varsity Football............. 2 p.m.

Friday

High School Football

Wharton vs. Fredericksburg at Del Valle........ 7:30 p.m.
1-4 A - Bay City at El Campo.................. 7:30 p.m.
0-0 A - Lufkin at Poteet...................... 7:30 p.m.
Laford vs. Rojas at Brookshire................. 7:30 p.m.
Beal vs. Sweeny.............................. 7:30 p.m.
Needville at Huffman-Headnote................. 7:30 p.m.

High School Volleyball

2A-2A - Royal at Boing, Varsity V........... 4:30 p.m.
2A-2A - East Bernard at P殿堂ry, Fresh-JV, Senior........ 5 p.m.

Saturday

Cross Country

East Bernard at China Invitational in Brookshire...... 9 a.m.

Junior College Volleyball

Wharton County Junior College vs. Western College in Snyder...... 9 a.m.
**WCJC concert**
The Wharton County Junior College music department will present the Pioneer Concert Band and the WCJC Jazz Ensemble in concert at 7:30 p.m. Thursday, Oct. 7, at the Horton Foote Theater. Admission for the general public is $4. It is free for students and faculty.

**WCJC Chamber Singers**
The Music Department of Wharton County Junior College will present the Chamber Singers in concert at 7:30 p.m. Thursday, Oct. 14, in the Horton Foote Theater. Tickets are $4 each, but free for students. For more information call 532-6300.

**WCJC ups chief's pay**
Betty McCrohan received more than a pat on the back Tuesday from the Wharton County Junior College board of trustees. She received a raise, too.

The board voted unanimously to increase her base salary from $110,000 to $135,000 per year.

McCrohan has been WCJC's president since 2001. Previously she was vice president of administrative services.

McCrohan also received a car as part of her compensation package and a country club membership, as have presidents before her. However, she currently is not a country club member.
WCJC blood drive
Wharton County Junior College's Student Government Association will sponsor a blood drive from 9 a.m. to 3 p.m. today and Thursday, Sept. 29 and 30, in the Pioneer Student Center. For more information call Patti at 532-6441.

Sports Scene
...A look at the area's upcoming events

Saturday

Cross Country
East Bernard at Shiner Invitational (Green Dixon Park)..............8 a.m.

Junior College Volleyball
Wharton County JC vs. Western College at Snyder................10 a.m.

Tuesday

Tennis
Wharton vs. Brazoswood at Clute (Lake Jackson)......................3:30 p.m.

High School Volleyball
25-3A - Wharton at Sweeny, Frosh-JV-Varsity..........................5 p.m.
26-2A - East Bernard at Boling, Frosh-JV-Varsity....................5 p.m.

Junior College Volleyball
Wharton County Junior College at Alvin Community College.........7 p.m.
WCJC’s Dual Credit Program benefits Columbus students

COLUMBUS — Through Wharton County Junior College’s Dual Credit Program, students at Columbus High School will have two options to earn college credit this fall in history and sociology.

Students can attend the classes at CHS and receive both high school and college credit simultaneously.

The classes to be offered are American History 1301, taught by Dr. Paul Spellman, Tuesdays and Thursdays from 12:15 to 1:30 p.m. and Introduction to Sociology 1301, taught by Kara Kleimann, each Thursday from 6 to 8:40 p.m.

The history class is offered only to students enrolled at CHS, but the sociology course is open to anyone in the community interested in completing the social science requirements for a college degree, certification programs or just interested in broadening his/her knowledge of the social sciences.

ITV, and interactive television system beamed via satellite from the Wharton campus of WCJC to area high schools, will deliver the history course.

Although the instructor is in Wharton at the junior college campus, students will be able to ask questions via TV at anytime.

“They will be watching the instructor on television, but they can also interact in real time with the instructor,” said Jon Loessin, chairman of the WCJC Department of Psychology and Sociology.

Columbus High School Principal Janis Pfeffer is excited to have the classes on-site at school this fall.

“We had students prior to this getting dual credit, but they were having to drive to another location,” Pfeffer said. “This is an opportunity to get what they need right here on campus.”

Students in the history course will receive credit for the American History class required by the Texas Education Agency of all high school juniors. Students in the sociology class will receive credit for a high school elective.

“A student can literally save a year of time in college by taking these dual credit courses while still in high school,” said Loessin.

Students will have to pass the Texas Higher Education Assessment (THEA), a test of college readiness, in order to be admitted. Once admitted, students may register for the courses online.
**College gives president raise**

Betty McCrohan received more than a pat on the back last week from the Wharton County Junior College board of trustees. She received a raise, too.

The board voted unanimously to increase her base salary from $110,000 to $135,000 per year.

McCrohan has been WCJC's president since 2001. Previously she was vice president of administrative services.

McCrohan also received a car as part of her compensation package and a country club membership, as have presidents before her. However, she currently is not a country club member.
San Jac too tough for Lady Pioneers

By MIKE KONVICKA
Journal-Spectator Sports Editor

The WCJC Lady Pioneer volleyball team gave nationally ranked San Jacinto College all they could handle in Tuesday's Region XIV District 1 match at Pioneer Gymnasium.

But the Lady Ravens prevailed, winning the first close games by 30-25 and 30-28 scores and taking the third 30-17.

“We had our chances to win the first two games, but we just had some mental breakdowns,” said WCJC coach Harold Shilk.

“We're the type of team that can't make a bunch of mistakes against a good team.”

WCJC finished with 20 attack errors, three missed serves and 31 digging errors in the match.

The Lady Pioneers totaled up only 25 kills and four blocks.

“But we still played them tough. We hustled and we had great desire.”

The fourth ranked Gators improved to 3-0 in district play and owned a 19-9 season record heading into Friday's match against winless Laredo.

San Jac hosts also nationally ranked and 2-0 UT Brownsville this afternoon. The Scorpions played 2-1 Lee College in Baytown last night.

The Lady Pioneers slipped to 1-3 in conference play and to 6-12 on the season.

WCJC plays Western College in Snyder this morning in a non-district match.

The Lady Pioneers played at Alvin on Tuesday. The Dolphins beat Galveston this past Tuesday in their first district match as the Whitecaps fell to 0-3.

San Jacinto broke an 18-18 tie in the first game to go up 20-18, but WCJC then tied the contest at 21-21.

But the Ravens responded and went up 24-20. WCJC came back to make it a 24-23 game. San Jac padded its lead to 27-24 and then went up 29-24.

After WCJC picked up its final point on a service error, Jamye Pauley slammed the ball to the floor for a kill to end it.

The second game was tight as well with several lead changes. WCJC finally went up 26-25 but San Jack came back to take a 28-26 lead.

Kristyn Massad hit an ace for WCJC to tie the game, but the Lady Ravens answered with two points for the win.

San Jac took the momentum while the Lady Pioneers came out disheartened and fell behind 8-1.

“I agree with that 100 percent,” said Shilk.

Lady Raven Ashley Denitto later served up seven straight points for a 15-4 advantage.

But WCJC's Le Anne Meador answered with five to later make it 18-9.

San Jac later went up 20-10 but the Lady Pioneers wouldn't quit and made it a 20-13 game.

Still, the Lady Ravens made it look easy as they outscored WCJC 10-4 to win the match.

Morgan Munoz led WCJC with 10 kills.

Massad finished with five. Lynnelle Marek and Shelly Paull had five each and Leigh Sweeney had two.

Sweeney, the setter, had 17 assists to go along with two aces and 12 digs. Marek finished with 21 digs.

Amy Schneider added 18. Carniann Gutowsky had 13 and Le Anne Meador had 11.
WCJC's Morgan Munoz slams the volleyball over the net in Tuesday's district match against San Jacinto.
Wharton County Junior College invites you to join us for our 2004 Alumni Reunion & Dinner "American Harvest"

5:00 p.m. - 7:30 p.m. Saturday, November 6, 2004 Pioneer Student Center Wharton Campus

Entertainment by the WCJC Choir

Tickets are $15.00
Ticket holders are eligible for great door prizes! Ticket holders must be present to win.

The reunion will feature a Silent Auction to benefit the Wharton County Junior College Alumni Association Scholarship Fund and a special performance by the WCJC Choir and Chamber Singers.

Call 979-532-6322 or 1-800-561-9252, ext. 6322
Don't miss this opportunity to reminisce with friends! Ticket sales end October 12th!
New nurses

Wharton County Junior College has announced the recent graduation of twenty-one students from the Wharton Vocational Nursing Program. The graduates and faculty include (front from left) Shana O’Roark, instructor, Chris Ware of Wharton, Johanna Ledwig of Ganado, Ashley Valentine of Lott, Jane Hartman of Midfield, Linda Montalvo of El Campo, Patricia O’Brien of Bay City, Tiffany De Luca of Needville, Hortense Akame of Houston, Cheryl Dabelgott of Bay City, Stephanie Janicek of Ballville, Kay Matthews of El Campo, Ginger White, LVN director; and (back from left) Heather Hogan of El Campo, Dawn Bossley of Bay City, Karen Cohran of Bay City, Rebecca Martin of Bay City, Shirley Morris of Bay City, Maria Herrera of Columbus, Candy Sharp of Boling, Alecia Gibson of Palacios, Denise Bauer of El Campo, and Julie Smith of Bay City.

Bay City Tribune
Bay City, TX
Circ. 4906
From Page: 3
10/6/2004
91421

'825 October'1
Fall band concert
The Wharton County Junior College Music Department presents a Fall Band Concert, at 7:30 p.m. Thursday, Oct. 7 at Horton Foote Theatre at Duson-Hansen Fine Arts Building. The concert will feature performances of marches and big bands. For more information, call (979) 532-6300.

East Bernard Express
East Bernard, TX
Circ. 988
From Page: 3
10/7/2004
91405

'825
WCJC concert tonight
The Wharton County Junior College music department will present the Pioneer Concert Band and the WCJC Jazz Ensemble in concert at 7:30 tonight at the Horton Foote Theater. For more information call 532-6300.
WCJC students take on bard's comedy
Rehearsal began the second week in September. Now the scenes are being blocked and polished. It's not easy for college freshman drama students to grasp the meter of Shakespearean language, but they are. There are 22 students at Wharton County Junior College bringing the words of William Shakespeare's *A Mid Summer Night's Dream* to life.

And for third year drama instructor Phil Hoke, the step back to 1595 has been worth it.

Hoke said the drama department had not done Shakespeare for a while and he chose the play for the department's fall production last spring.

At the time he did not know the make up of his students or their abilities. He knows now and is pleased.

"This is a fantastic group of students," Hoke said. "They came in open minded and are quick to pick up techniques."

"I'm really excited to do Shakespeare," he said. "I wanted to take it on."

Hoke says that 17 of his 22 students are on scholarships. And what they learn in the WCJC program builds their confidence in theater.

During their two years in the program, each drama student has to be part of a production either as an actor or a technician.

They learn to build and paint sets, work with lighting and sound as well as design and make costumes along with learning lines and performing.

"They get involved in all aspects of theater," he said. "A lot come in and say 'I'm a technician' and learn to act. The actors learn tech support."

"They learn to appreciate what everyone else does in a production," Hoke said. "We try to draw on their learned skills and teach them new skills. A lot of what we do is build confidence."

The group rehearses from 2 to 5 p.m. Monday, Wednesday and Friday. On Tuesdays and Thursdays they build sets and work on costuming.

*A Mid Summer Night's Dream* mixes the world of fantasy and realism. This can be a challenge for a costume.

Heather Davis has taken on the job of preparing the drawings and costume preparation for the production. Her drawings are now being transformed into Greek chinos, peasant dress and woodland flowers.

"She has done a lot of work on the costuming for this production," Hoke said. "I'm proud of what she is doing and she is very serious about carrying out a fantasized effect."

Performances for *A Mid Summer Night's Dream* will be at 7:30 p.m. Thursday, Friday and Saturday, Nov. 11 through 13. A Sunday, Nov. 14, matinee will be performed at 2:30 p.m.

All performances are in the Horton Foote Theater on the WCJC campus. Tickets are $4 each. It is free for Fine Arts Series members and WCJC students with IDs.
WCJC submits bid for campus in Sealy; offer planned from Bay City

Wharton County Junior College (WCJC) has the opportunity to expand its presence in Matagorda and Austin counties.

The Wharton Journal-Spectator last week reported that WCJC and Blinn Junior College had been asked by the Sealy Independent School District to submit competing proposals to open a stand-alone satellite campus in Sealy.

The two proposals were to be presented Monday (Oct. 4) to the Sealy ISD board of trustees, with a decision expected Oct. 19. Space would be provided potentially by the Sealy Economic Development Corp. at the largely vacant 190,000 square foot Sealy Outlet Mall.

In addition, the Journal-Spectator said city and economic development leaders in Matagorda County plan to approach the WCJC board in October about a campus in Bay City.

The Matagorda County group propose, the newspaper said, that WCJC occupy a stand-alone satellite campus on or adjacent to the new Bay City High School campus. The Bay City Community Development Corp. would underwrite the construction costs of the building, under the plan.

“I think it is a step in the right direction,” WCJC president Betty McCrohan was quoted about the pending Bay City offer.

The Wharton newspaper also quoted Bay City mayor Richard Knapik as saying, “In today’s world, we need an educated workforce. It would be nice for WCJC to have a permanent presence in Bay City.”

In consideration for paying for the campus construction the Bay City Community Development Corp. is likely to ask WCJC to waive out-of-district tuition fees for students enrolling at Bay City.

WCJC concert is tonight

The Wharton County Junior College (WCJC) will hold a Chamber Singers Concert, Thursday, Oct. 14 at 7:30 p.m. in the Horton Foote Theatre Duson-Hansen Fine Arts Building on the Wharton Campus. Admission is $4. Entertainment includes singing patriotic, folk songs, jazz and blues tunes. For more information call 979-532-6300.
LVN program graduates of WCJC

TWENTY-one persons recently graduated from the Wharton County Junior College Vocational Nursing Program. The graduates and faculty include (front l-r): Shanna O'Roark, instructor, Chris Ware of Wharton, Joanna Lodwig of Ganado, Ashley Valentine of Lolita, Jane Hartman of Midfield, Linda Montalvo of El Campo, Patricia O'Brien of Bay City, Tiffany De Luca of Needville, Hortense Akame of Houston, Cheryl Dabelgitt of Bay City, Stephanie Janicek of Bellville, Kay Matthews of El Campo, Ginger White, LVN Director. On the back row (l-r) are Heather Hogan of El Campo, Dawn Rosel of Bay City, Karen Cohn of Bay City, Rebecca Martin of Bay City, Shirley Morris of Bay City, Maris Herrera of Columbus, Candy Sharp of Boling, Alecia Gibson of Palacios, Denise Bauer of El Campo, and Julie Smith of Bay City. The graduates students successfully completed one year of intensive study to prepare and enable them to pass the National Council of State Boards of Nursing Exam. (WCJC Photo)

WCJC Surgical Technology Program graduates

WHARTON County Junior College has announce the graduates of 14 students from its Surgical Technology Program. The graduates and instructors include (l-r): Melissa Wade, Director of the Surgical Technology Program of East Bernard, Nancy Partlow, instructor of Biology and Surgical Technology of Wharton, Korey Hammond of Bellville, Paulette Turner of Richmond, Adriann Garrett, and Stacy Carrinale of Rosenberg, Lea Hilliard of Bay City, Christie Sterling of Richmond, Kimberly Hicks of Bay City, Marcella Swartz of Alleyton, Martha Garcia of Palacios, Andrea Gangluff of Sugar Land, Mary Jo Spanihel, Surgical Technology instructor of Rosenberg, Megan Stacy of Sugar Land, and Dottie Rodriguez, Surgical Technology instructor of Bay City. Not pictured are graduates Joyce Miller of Damon, Todd Jones of Van Vleck, and Rachel Mikulinka of Columbus. (WCJC Photo)
Bingo for seniors
Wharton County Junior College's Senior Citizen Program will have bingo for seniors at 2 p.m. Monday at the LaDieu Center. Wharton Manor, co-host, will provide refreshments.

WCJC Chamber Singers
The Music Department of Wharton County Junior College will present the Chamber Singers in concert at 7:30 p.m. Thursday, Oct. 14, in the Horton Foote Theater. Tickets are $4 each, but free for students. For more information call 532-6300.

WCJC concert
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WCJC Fall Band Concert Oct. 7
Wharton County Junior College Music Department presents its fall band concert on Thursday, Oct. 7 at 7:30 p.m. in the Horton Foote Theatre of the Duson-Hansen Fine Arts Building on the Wharton Campus. For more information call 979-532-6300.

WCJC honors 14 Surgical Tech graduates

Fourteen students have graduated from Wharton County Junior College’s Surgical Technology Program.
As part of the graduation ceremony, two of the students received special awards, Kimberly Hicks receiving the Clinical Achievement Award and Joyce Miller receiving the Academic Achievement Award. Prior to graduation, students successfully completed one year of study to prepare and enable them to pass the National Certification Exam for Surgical Technologist. Upon receiving their certification, they will practice their science and technology in many areas of their local communities.

Applications for the 2005 fall class will be accepted through May 30, 2005. For information and an application contact WCJC’s Surgical Technology Program at 532-6310.

The graduates and instructors of the Wharton County Junior College Surgical Technology program include; from left; Melissa Wade; director of the Surgical Technology Program; Nancy Partlow; instructor of Biology and Surgical Technology; Korey Hammond of Bellville; Paullette Turrubiate of Richmond; Adriann Garrett and Stacy Carrizales of Rosenberg; Lori Hilliard of Bay City; Christie Sterling of Richmond; Kimberly Hicks of Bay City; Marcelle Meertz of Alleyton; Martha Garcia of Palacios; Andrea Gangluft of Sugar Land; Mary Jo Spaniel, Surgical Technology Instructor; Megan Stacy of Sugar Land; and Dottie Rodriguez, Surgical Technology Instructor. Not pictured are graduates Joyce Miller of Damon, Todd Jones of Van Vleck, and Rachel Mikulenka of Columbus.
Lifesaving Lessons

Moye Wicks, a college student, took some time out from bookwork to study CPR at the El Campo EMS station recently. Wicks, who attends the Richmond branch of Wharton County Junior College, is learning lifesaving techniques while completing his other studies.
WCJC surgical technology program graduates named

WHARTON, Sept. 28, 2004-Wharton County Junior College is pleased to announce the recent graduation of fourteen students from the Surgical Technology Program.

The graduates and instructors include Nancy Partlow, instructor of Biology and Surgical Technology of Wharton, Melissa Wade, Director of the Surgical Technology Program of East Bernard, Korey Hammond of Bellville, Paulette Turnbiate of Richmond, Adriann Garrett, and Stacy Carrizales of Rosenberg, Lori Hilliard of Bay City and Christie Sterling of Richmond, Kimberly Hicks of Bay City.

Also, Marcella Maertz of Alleyton, Martha Garcia of Palacios, Andrea Gangluff of Sugar Land, Mary Jo Spanihel, Surgical Technology instructor of Rosenberg, Megan Stacy of Sugar Land, and Dottie Rodriguez, Surgical Technology instructor of Bay City. Not pictured are graduates Joyce Miller of Damon, Todd Jones of Van Vleck, and Rachel Mikulenka of Columbus.

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Applications for the 2005 Fall Class will be accepted through May 30, 2005.

For information and application contact WCJC’s Surgical Technology Program at (979) 532-6310.

Surgical Tech Grads

WCJC graduates and instructors of the surgical technology program include (l-r) Melissa Wade, Director of the Surgical Technology Program of East Bernard, Nancy Partlow, instructor of Biology and Surgical Technology of Wharton, Korey Hammond of Bellville, Paulette Turnbiate of Richmond, Adriann Garrett, and Stacy Carrizales of Rosenberg. Also, Lori Hilliard of Bay City, Christie Sterling of Richmond, Kimberly Hicks of Bay City, Marcella Maertz of Alleyton, Martha Garcia of Palacios, Andrea Gangluff of Sugar Land, Mary Jo Spanihel, Surgical Technology instructor of Rosenberg, Megan Stacy of Sugar Land, and Dottie Rodriguez, Surgical Technology instructor of Bay City. Not pictured are graduates Joyce Miller of Damon, Todd Jones of Van Vleck, and Rachel Mikulenka of Columbus.
WCJS Wharton LVN program graduates 21

WHARTON, Sept. 27, 2004—Wharton County Junior College is pleased to announce the recent graduation of twenty-one students from the Wharton Vocational Nursing Program.

The graduates and faculty include Ginger White, LVN Director; Shana O’Roark, instructor; Denise Bauer, Linda Montalvo, Heather Hogan and Kay Matthews, all of El Campo; Chris Ware of Wharton; Johanna Ledwig of Ganado, Ashley Valentine of Lolita, Jane Hartman of Midfield, Patricia O’Brien, Cheryl Dabelgott, Julie Smith, Karen Cohran, Rebecca Martin, Shirley Morris and Dawn Bossley, all of Bay City; Stephanie Janicek of Bellville, Maria Herrera of Columbus, Candy Sharp of Boling, Alecia Gibson of Palacios, Tiffany De Luca of Needville and Hortense Akame of Houston.

Prior to graduation, students successfully completed one year of intensive study to prepare and enable them to pass the National Council of State Boards of Nursing Exam. Upon receiving their Vocational Nursing license, they will practice the art and science of nursing as a licensed vocational nurse in many areas of their local communities.

Applications for the 2005 Fall Class will be accepted through May 31, 2005.

For information and application contact WCJC’s Vocational Nursing Program at (979) 532-6491.

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LVN Graduates

The graduates and faculty of the Wharton County Junior College Vocational Nursing Program include (front, l-r) Shana O’Roark, instructor, Chris Ware of Wharton, Johanna Ledwig of Ganado, Ashley Valentine of Lolita, Jane Hartman of Midfield, Linda Montalvo of El Campo, Patricia O’Brien of Bay City, Tiffany De Luca of Needville, Hortense Akame of Houston, Cheryl Dabelgott of Bay City, Stephanie Janicek of Bellville, Kay Matthews of El Campo, Ginger White, LVN Director, (back, l-r) Heather Hogan of El Campo, Dawn Bossley of Bay City, Karen Cohran of Bay City, Rebecca Martin of Bay City, Shirley Morris of Bay City, Maria Herrera of Columbus, Candy Sharp of Boling, Alecia Gibson of Palacios, Denise Bauer of El Campo and Julie Smith of Bay City.
## Sports Scene

*...a look at the area's upcoming events*

### Thursday

**Sub Varsity Football**
- 9-2A - Wharton vs. Needville: 7 p.m.
- 10-2A - Columbus vs. Coldspring: 7 p.m.
- 11-2A - Sealy vs. Needville: 7 p.m.
- 12-2A - East Bernard vs. El Campo: 7 p.m.
- Wharton County Junior College at Port Arthur: 7 p.m.

### Friday

**High School Football**
- 9-2A - Wharton vs. Needville: 7 p.m.
- 10-2A - Columbus vs. Coldspring: 7 p.m.
- 11-2A - Sealy vs. Needville: 7 p.m.
- 12-2A - East Bernard vs. El Campo: 7 p.m.
- 13-2A - Wharton vs. Needville: 7 p.m.
- 14-2A - Tarkington vs. El Campo: 7 p.m.
- 15-2A - East Bernard vs. freshman at Needville: 7 p.m.
- 24-2A - Wharton vs. Needville: 7 p.m.
- 30-2A - Thibodaux vs. Port Arthur: 7 p.m.
- 24-4A - Sealy vs. Needville: 7 p.m.
- 30-4A - Tarkington vs. El Campo: 7 p.m.
- 20-3A - Rios Consolidated at Navasota: 7:30 p.m.
- 20-3A - Sealy at Columbus: 7:30 p.m.
- 20-3A - Sealy at Hempstead: 7:30 p.m.
- 30-2A - Schulenburg at Ganado: 7:30 p.m.
- 30-2A - Industrial vs. Tidwell at El Maton: 7:30 p.m.
- 30-2A - Weimar vs. Van Vleck: 7:30 p.m.

**High School Volleyball**
- 26-2A - Schulenburg at Sealy: Varsity/Mixed: 4:30 p.m.
- 26-2A - Wharton at Needville: Fresh Varsity: 4:30 p.m.

### Saturday

**Cross Country**
- East Bernard at Round Top invitational in Camina: 8 a.m.
WCJC fall production is Shakespeare

By Burlon Parsons
East Bernard Express

There are 22 students at Wharton County Junior College bringing the words of William Shakespeare’s A Mid Summer Night’s Dream to life.

And for third year drama instructor Phil Hoke, the step back to 1595 has been worth it.

Hoke said the drama department had not done Shakespeare for a while and he chose the play for the department’s fall production last spring.

At the time he did not know the make up of his students or their abilities. He knows now and is pleased.

“This is a fantastic group of students,” Hoke said. “They came in open minded and are quick to pick up techniques.

“I’m really excited to do Shakespeare,” he said. “I wanted to take it on.”

Hoke says that 17 of his 22 students are on scholarships. And what they learn in the WCJC program builds their confidence in theater.

During their two years in the program, each drama student has to be part of a production either as an actor or a technician.

They learn to build and paint sets, work with lighting and sound as well as design and make costumes along with learning lines and performing.

“They get involved in all aspects of theater,” he said. “A lot come in realism. This can be a challenge for a costume.

Heather Davis has taken on the job of preparing the drawings and costume preparation for the production. Her drawings are now being transformed into Greek chinos, peasant dress and woodland flowers.

“She has done a lot of work on the costuming for this production,” Hoke said. “I’m proud of what she is doing and she is very serious and say ‘I’m a technician’ and learn to act. The actors learn tech support.

“They learn to appreciate what everyone else does in a production,” Hoke said. “We try to draw on their learned skills and teach them new skills. A lot of what we do is build confidence.”

The group rehearses from 2 to 5 p.m. Monday, Wednesday and Friday. On Tuesdays and Thursdays they build sets and work on costuming.

A Mid Summer Night’s Dream mixes the world of fantasy and about carrying out a fantasized effect.”

Performances for A Mid Summer Night’s Dream will be at 7:30 p.m. Thursday, Friday and Saturday, Nov. 11 through 13. A Sunday, Nov. 14, matinee will be performed at 2:30 p.m.

All performances are in the Horton Foote Theater on the WCJC campus. Tickets are $4 each. It is free for Fine Arts Series members and WCJC students with IDs.
# Sports Scene

A look at the area's upcoming events

## Tuesday

### Tennis

<table>
<thead>
<tr>
<th>Match</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>Wharton vs. Graebeck at Bryan High School</td>
<td>4:30</td>
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### High School Volleyball

<table>
<thead>
<tr>
<th>Match</th>
<th>Time</th>
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<tbody>
<tr>
<td>25-3A - Palacios at Wharton, Varsity-JV</td>
<td>5:00</td>
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<tr>
<td>25-3A - Yes Prep at Boling, Fresh-JV-Varsity</td>
<td>6:00</td>
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<tr>
<td>26-3A - East Bernard vs. Brazos at Wells, Fresh-JV-Varsity</td>
<td>8:00</td>
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### Junior College Volleyball

<table>
<thead>
<tr>
<th>Match</th>
<th>Time</th>
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<tbody>
<tr>
<td>Lee College at Wharton County Junior College</td>
<td>7:00</td>
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## Final rehearsals

Members of the Wharton County Junior College Chamber Singers practice for their concert which will be at 7 p.m. Thursday, Oct. 14, in the Horton Foote Theater of the Fine Arts Building. The group will present a variety of musical styles including Scottish folksongs, spirituals, boogie, and vocal jazz. Tickets are $4 at the door. The concert is free for students and Fine Arts Series subscribers. For further information, call 532-6300.
UH link to WCJC getting stronger

By RONALD K. SANDERS
Journal-Spectator News Editor

SUGAR LAND — Plans are "on track" to enlarge University of Houston’s campus here in partnership with Wharton County Junior College, a top university official told reporters Friday.

Tom Hudson, the new president of University of Houston-Victoria, said he would expect the 145,000-square-foot addition to be built in two to four years, depending on the timetable for funding.

"It is on track," he told reporters at a press luncheon at the Sugar Land campus.

"The conversation is not whether we are going to get it done. It is how we are going to get it done."

UH-V manages the Sugar Land campus for the entire UH system.

The university opened the campus in a single 57,000-square-foot building in 2001 at U.S. 59 and University Boulevard. It already is out of space, however. Four portable buildings have been brought in. About 2,200 UH students are enrolled there.

Previously, UH leased space from WCJC’s Centraplex campus, a converted office park that WCJC owns on Julie Rivers Drive in Sugar Land.

WCJC officials would like to sell the office park and move in with UH. UH likes the idea as well.

"We not only want, we need... a relationship with a community college, and they (WCJC) have committed to that relationship," Hudson said.

UH teaches only upper level courses there. WCJC is a critical "feeder" for the UH system, as WCJC teaches just the first two years of a higher education.

But Houston Community College is an even larger feeder institution, with a large campus in Stafford in east Fort Bend County.

UH plans to expand in Sugar Land next to its existing building. The 145,000-square-foot addition would be either in one or two separate buildings.

Under the plan, WCJC would lease space from UH. That rent money would help retire debt on the construction bill UH would own the new space.

That’s the reverse of what had been done at the Centraplex. WCJC was the landlord, with UH doing the renting.

Hudson said funding will be sought from the Texas Legislature in its next session. Other funding sources would likely be grants, bonds, and dedicated student fees.

Hudson, who became UH-V presi-
Process technology teaches plant jobs

Textbooks are only one learning tool offered to students in the Wharton County Junior College process technology program.

In the college's mock process chemical plant, students receive hands-on training in the skills needed by process technicians in oil refineries, chemical plants, pipeline operations, pharmaceutical plants and large municipal water treatment facilities.

Add to that the fact that chemical and petrochemical plants in the Gulf Coast area are looking for program graduates and the future looks bright.

According to Wayne Stephens, program director and full-time instructor, it is not unusual for graduates to start jobs with salaries as high as $30,000.

Students in the two-year program, which is offered at WCJC's Bay City campus located in the Teenger Training Center on Texas 60, earn an associate in applied science degree.

This facility is home to a mock chemical reactor unit that helps students learn how to operate instruments and valves, as well as monitor and control actual small-scale reactions within the unit.

The building also features a new simulated distillation program and plans call for the addition of a portable water testing laboratory to be used in conjunction with the mock reactor unit and several new lab testing items.

Some of the classes offered in the program include Algebra, Instrumentation I and II, Critical Thinking & Problem Solving, Introduction to Chemistry, and Physical Hazards Controls and Microcomputers. WCJC also teaches job interviewing skills and resume writing. Thanks to members of the Local Advisory Council, like Nalco and Equistar, students participate in mock interviews with company representatives.

Stephens says "process technology is a good career for someone who enjoys challenges, is a good troubleshooter and problem solver, and is able to respond to emergencies and stress with a "clear head."

He adds that process technicians work with large-scale chemical processes and equipment and should enjoy "knowing what happens" when chemicals are mixed together.

With experience, Stephens said technicians should be able to "visualize" what's happening inside the pipes and equipment. "They have to be a little bit of a chemist and mechanic at the same time," he said.

According to the Bureau of Labor Statistics, chemical plant operators had a mean annual salary of about $43,000 in 2003. Texas ranks as one of the top-paying states for this profession and Stephens said it's not uncommon for experienced process technicians to average over $60,000 annually.

Jessica Cordoba, 31, is one of two women enrolled in the program. She just completed her first year of study and received a grant to help her pay tuition.

She encourages women to not shy away from a process technology career for fear that they may not be able to master the job. "The education that WCJC can offer women could make a difference in their lives personally and financially," said Cordoba.

For her, the knowledge gained about how equipment works has helped her to understand some of the equipment she uses in her current job working in a medical laboratory.

"I think it's good that WCJC has the program because we live on the Gulf Coast and there are plenty of refineries and chemical plants here," she said.

Stephens wants other women to join WCJC's process technology program because "some of the best process technicians I've seen in my 30 years in plants throughout the world have been women."

He says the program's goal is to "produce competent graduates who will be immediate assets to industry."

Apparently that is happening because Ted Borel, Equistar's training coordinator and Local Advisory Council chairman, credits the courses taught in WCJC's program, with his site being "able to skip the fundamental training for new hires which cut about 80 hours of training time."

WCJC's process technology program is part of the math and science department that is chaired by Dr. Kirby Lowery. He spent over 30 years in the petrochemical industry with Dow Chemical's.
**Bingo for seniors**
Wharton County Junior College's Senior Citizen Program will have bingo for seniors at 2 p.m. Monday, Oct. 11, at the LaDieu Center. Wharton Manor, co-host, will provide refreshments.

**WCJC Chamber Singers**
The Music Department of Wharton County Junior College will present the Chamber Singers in concert at 7:30 p.m. Thursday, Oct. 14, in the Horton Foote Theater. Tickets are $4 each, but free for students. For more information call 532-6300.

**WCJC cowboys, cowgirls compete in first rodeo**

MOUNT PLEASANT – WCJC’s men’s and women’s rodeo teams opened their respective fall seasons last weekend by competing at the Northeast Community College here in Mount Pleasant.

The men’s team finished tied for second with McNeese State University with 200 points. Hill College took first with 260 points.

Northeast Texas State University was fourth with 120 points and A&M Kingsville was fifth with 105 points. Five other schools also competed.

The women’s team finished fourth with 110 points, beating out Texas A&M-Kingsville, Hill College and Southwest Texas Junior College.

The Aggies from College Station took first with 195 points. McNeese was second with 155 points and Sam Houston State University was third with 135 points.

For the WCJC men, sophomore Levi Hapney took the All-Around title, totaling up 120 points.

He was third in saddle bronc riding with 139 points and third in steer wrestling with a 6.9 second time.

Also for WCJC, Dustin Domangue won the bull riding competition with an 81 score. John Klier took first in tie-down calf roping with a 18.6 second average.

For the women, sophomore Stephanie Jacks won the goat tying with a 16.4 second average.

Morgan Montello tied for sixth in barrel racing with a 42.46 average.

WCJC is competing today at Southwest Texas Junior College in Uvalde.
Lady Pioneers beat Panola, lose to Alvin CC

By MIKE KONVICKA
Journal-Spectator Sports Editor

ALVIN – The WCJC volleyball team dropped a hard-fought, five-game match to Alvin Community College this past Tuesday night to fall to 1-4 in the District 1 standings.

WCJC won the first game 30-27 but lost the next two games by 30-25 and 30-25 scores.

The Lady Pioneers even the match up at two games a piece with a 30-26 win in the fourth game but the Dolphins won the fifth 15-7.

"It was a heartbreaking loss," said WCJC coach Harold Shilk. "It was hard to play there and a lot of things that went on in the match.

"We could have won it, but we missed too many serves."

"They had beaten us twice before but we played well this time."

Alvin improved to 2-1 in the district standings and plays league-leading San Jacinto next Tuesday. The Dolphins hosted 2-2 UT Brownsville on Friday and entertain 0-3 Laredo today.

The Ravens were 0-4 this week and own a 4-0 record.

Lee College, who WCJC hosts on Tuesday, are 4-1, beating Galveston who slipped to 0-4.

The Whitecaps played Laredo last night and hosts the Scorpions today.

Then on Thursday night, WCJC bounced back to beat Panola College 30-11, 30-18, 30-28 in a match played in Carthage.

"We played lights out," said Shilk.

"We really jumped on them fast and led 20-1 in the first game."

"We played together as a team and it was a good win."

WCJC hitters combined for 48 kills in the match against Alvin but had 23 attack errors.

Kristyn Massad finished with 17 kills and she also had a block and four aces.

Lyndel Marek added 11 kills and she had a block and three aces.

Morgan Munoz and Le Anne Meador each had seven kills.

Munoz also had one block and Meador had two aces.

Leigh Sweeney and and Shelly Paull both had three kills.

Sweeney had an ace and a block with 32 assists Paull had 10 blocks and four digs.

Cariann Gutoswky had 20 digs and Amy Schneider had 32 digs.

In the win over Panola WCJC totaled up 40 kills.

Marek finished with 11 kills.

Munoz added eight.

Massad and Meador finished with six each. Sweeney had five and Paull had four.

Paull also contributed with five blocks. Marek had three, Massad had two and Munoz and Sweeney had one each.

The Lady Pioneers had beat Western Texas College in Snyder last Friday, winning 14-30, 30-28, 30-19, 21-30 and 15-9.
WCJC chamber singers perform tonight at 7:30

The Music Department at Wharton County Junior College presents the Chamber Singers in concert at 7:30 p.m. tonight, in the Horton Foote Theater of the Fine Arts Building.

Chamber Singers will present a variety of musical styles including Scottish folk songs, spirituals, boogie, and vocal jazz.

The concert begins with a patriotic arrangement of “America” and the “Star Spangled Banner” sung by the Women’s Ensemble. Other concert titles include “O Whistle And I’ll Come To Ye,” “Three Madrigals,” “Poor Wayfarin’ Stranger,” “Java Jive,” “Lovers” and “Jump Shout Boogie.”

Tickets will sell for $4 at the door. The concert is free for students. This is a Fine Arts Series Event.
WCJC lecture focuses on Czech culture

Marvin Marek, president of the Czech Educational Society of Texas and founding member of the Czech Heritage Society of Texas, will present "The Influence Czechs Have Made to Texas Culture" as part of the WCJC Fall President's Lecture Series at Wharton County Junior College.

His presentation will be at 7:30 p.m. Thursday, Oct. 21, in the Horton Foote Theatre in the Duson-Hanson Fine Arts Building. It is free and open to the public.

Marek's presentation will include a brief overview of the origins and history of the Czechs in Europe and their immigration to the U.S. He will also talk about the history of Czechs in Texas.

In addition, the lecture will highlight the Czech culture with a musical presentation by the Czech Heritage Society Singers. Classical selections, inspired by the 19th century national awakening in Central Europe, will also be shared.

A native of Shiner, Marek moved to Wharton County when he was 7. There, he spent much of his time in the cotton fields, reflective of the Czech's agrarian-oriented families. He attended South Texas Junior College and the University of Houston.

As a typical Czech, Marek not only was dedicated to farming, but he was part of a close-knit family that included immigrant grandparents. His mother's great grandparents came to Fayette County from Moravia in 1855 and 1860. His father's parents arrived in 1896.

"I have lived in a privileged age to have the experience of interacting with immigrants," he said.

Over the years, Marek has visited the "crown lands" of Moravia and, Bohemia, as well as other Czech lands and European countries.

A 1984 trip to Czechoslovakia was eye-opening as he observed the communist government involving John Huss (Jan Hus), a Catholic priest who questioned clergy abuses and many church practices, as a propaganda tool.

"It was very peculiar to me to see the government use Hus as a means to promote communism because his message of reform was contrary to the philosophy of communism that promotes nationalism and the universality of mankind," Marek said.

Another indelible trip took place while Marek was in Rome in November 1989 for the canonization of Saint Agnes of Bohemia. After being among 13,000 Czechs to participate in this liturgy, he learned of the Velvet Revolution in Prague, which lead to the overthrow of the communist government there.

The final speaker in the WCJC Fall 2004 President's Lecture Series will be Celina Fein, a Holocaust survivor.

During her Nov. 16 lecture, she will share her story of living with a Nazi Germany family during the Holocaust.

For more information about the lecture series, visit wcjc.edu or call 532-6322.
Gary Allen Tilton was born Aug. 21, 1946 in Cambridge, Ohio to Frank Leston and Alma Aileen Vaughn Tilton. He graduated from Caldwell High School, in Caldwell, Ohio in 1964.


Gary held many professional certifications in the State of Texas: Master Peace Officer certification, Master Firefighter certification, Advanced Inspectors certification, Intermediate Instructor certification, and Intermediate Investigator certification. He also was a Certified Investigator by the National Association of Fire Investigators.

Gary was very active in his community and in the fire service. He was a Past President of the Fort Bend County Firefighters Association, Past President of the Brazoria and Fort Bend Counties Instructors Association, Past President of the Gulf Coast Firefighters Association, Past President of the Tri-Rivers Firefighters Association, and Past President of the Texas Society of Fire Service Instructors.

He was also the Past Chairman of the HGAC 911 Advisor Committee, Past District Chairman of the Brazos District Boy Scouts of America, Past Vocational Chairman and Past President of the Rosenberg Rotary, Past Board Member of the Fort Bend County Senior Citizens, Inc., Past Vice Chairperson of Fort Bend Alliance, Assistance Coordinator of the Fort Bend County Office of Emergency Management, Chairperson of the State Firemen's and Fire Marshall's Association of Texas Poster Committee, Chairperson of the Fort Bend County Local Emergency Planning Committee, Past Chairperson of the Fort Bend County Local Emergency Planning Committee Hazardous Material Response Team Subcommittee, and served on the Advisory Board of the Cy-Fair College Fire Service.

10/25/2004
Gary was also very dedicated to his home community of Katy. He was currently the Fire Chief of the Katy Fire Department, a department he had served for many, many years. Over the years, he had served the Katy Fire Department as an Assistant Chief, Rescue Captain, Suppression Captain, Lieutenant, and Quartermaster. He had been the Coordinator of the Katy Area Vehicle Extrication School.

Gary was a former Councilmember of the City of Katy, Financial Officer and member the American Legion Post 164 in Katy, a member of the A.S. Crutchner Masonic Lodge in Katy, and the Arabia Shrine Center. Gary was a member of First Baptist Church in Katy.

Gary was an instructor at the Katy Area Vehicle Extrication School, the Wharton County Field Day, Fort Bend County Field Day, Brazoria-Fort Bend Counties Instructor’s Association Field Day, Livingston Area Field Day, Henderson County Field Day, Brazosport Industrial School, University of Nevada-Reno, Texas A&M Municipal Summer School, Texas A&M Municipal Spring School, Wharton County Jr. College, University of Houston, and the National Safety Council Defensive Driving Program.

Gary’s achievements include an Eagle Scout Award from the Boy Scouts of America, a Certificate of Achievement from FEMA-Professional Development, Chief’s Distinguished Service Award from the Katy Volunteer Fire Department, Firefighter of the Year from the Katy Volunteer Fire Department, Firefighter of the Year from the Gulf Coast Firefighter’s Association, Firefighter of the Year from the State Firemen's and Fire Marshals' Association of Texas, Instructor of the Year from the Brazoria and Fort Bend Counties Fire Service Instructors Association, Instructor of the Year from the Texas Society of Fire Service Instructors. He founded and developed the Katy Area Vehicle Extrication School.

Gary was a former partner in H T and Associates and the President of Los Cincos Bomberos, both customized special fire training businesses.

Gary Allen Tilton passed away Wednesday October 20, 2004 in a Katy hospital at the age of 58 years.

He is survived by his wife of 37 years, Jo Ann Tilton of Katy; and his daughter and son-in-law, Laurie and Keith Kornfuehrer, of Bellaire.

Visitation will be held from 3 p.m. to 9 p.m. on Saturday, Oct. 23, 2004 at the Schmidt Funeral Home Chapel in Katy.

Funeral services will be at 2 p.m. on Sunday, Oct. 24, 2004 at the First Baptist Church in Katy with Dr. Randy White officiating. Interment in Katy Magnolia Cemetery.

For those wishing, the family requests memorial gifts be made to the Gary Tilton Firefighters Training Fund, c/o Schmidt Funeral Home.

Funeral services held under the direction of Schmidt Funeral Home, 1508 East Avenue, Katy, Texas 77493. 281-391-2424.
AGENDA BRIEF
AGENDA ITEM IX

MATTERS RELATING TO GENERAL ADMINISTRATION

A. For Board consideration to retain or appeal the current tax abatement policy
Complete this form and submit it to the Office of the President by noon on Thursday of the week before the following Thursday’s meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004    Date of This Proposal: November 10, 2004

SUBJECT: Wharton County Junior College’s Current Tax Abatement Policy

RECOMMENDATION: For Board consideration to retain or appeal the current tax abatement policy.

BACKGROUND/RATIONALE: At the September 21, 2004 meeting of the Wharton County Junior College Board of Trustees a comment was made concerning our current Tax Abatement Policy. This agenda item will allow for discussion and action to repeal or retain the current Tax Abatement Policy.

Estimated Cost and Budgetary Support (how will this be paid for?): N/A

RESOURCE PERSON(S) [name(s) and title(s)]:

Betty McCrohan, President
Bryce Kocian, Vice President of Financial Services

SIGNATURES:

Bryce Kocian
Originator

Date

Cabinet-Level Supervisor

Date

PRESIDENT’S APPROVAL:

Betty D. McCrohan

Date

Reg 113
6-21-95, 12-16-99
RESOLUTION

ESTABLISHING GUIDELINES AND CRITERIA FOR GRANTING TAX ABATEMENT IN A REINVESTMENT ZONE IN WHARTON COUNTY JUNIOR COLLEGE DISTRICT

WHEREAS, the Board of Trustees did provide certain rules, regulations, and procedures for tax abatement within the Wharton County Junior College District; and

WHEREAS, such adopted guidelines and criteria for granting tax abatement must be re-adopted or adopted, if modified every two years in order for the Wharton County Junior College District to be able to grant tax abatements; and

WHEREAS, the Board of Trustees now finds and determines that it is in the best interest of the economic development of the Wharton County Junior College District that certain tax abatement guidelines and criteria now be adopted.

NOW, THEREFORE, BE IT RESOLVED that Wharton County Junior College District acting by and through the Board of Trustees, does hereby propose for consideration and adoption these Guidelines and Criteria for granting tax abatement in a reinvestment zone within the boundaries of Wharton County Junior College District.

ADOPTED BY THE BOARD OF TRUSTEES, WHARTON COUNTY JUNIOR COLLEGE, THIS 17th DAY OF FEBRUARY, 2004.

BY: [Signature]
Chairman, Board of Trustees

ATTEST:

[Signature]
Secretary, Board of Trustees
Section 1. Definitions

The following words, terms and phrases shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. The Board of Trustees shall have the power from time to time to provide such additional and/or modified definitions that they may find desirable and necessary. The words and phrases as herein set out shall be deemed and understood to mean:

(A)  *Abatement* shall mean the full or partial exemption from ad valorem taxes of certain real property and certain limited types of tangible personal property, as herein after provided, located in a reinvestment zone designated by the City of Wharton for economic development purposes.

(B)  *Affected jurisdiction* shall mean any governmental, educational, or special purpose entity that levies ad valorem taxes upon and provides services to property located within a proposed or existing reinvestment zone.

(C)  *Agreement* shall mean a contractual agreement (Tax Abatement Agreement) between a property owner and/or lessee and the Wharton County Junior College District.

(D)  *Base year value* shall mean the assessed value of eligible property on January 1 preceding the execution of the agreement plus the agreed upon value of eligible property improvements made after January 1, but before the execution of the Agreement.

(E)  *Board of Trustees* shall mean the governing body of the Wharton County Junior College District.

(F)  *Deferred maintenance* shall mean improvements necessary for continued operation, which do not improve productivity or alter the process technology.

(G)  *Distribution facility* shall mean a facility used primarily to receive, store, and distribute goods or materials principally to points outside the District.

(I)  *Economic life* shall mean the number of years a property improvement is expected to be in service. Provided, however, that in no circumstance shall the number of years exceed the depreciation allowance specified in the United States Internal Revenue Code.

(J)  *Eligible facilities* shall mean new, expanded, or modernized buildings and structures, including fixed machinery and equipment, which are reasonably likely, as a result of granting abatement, to contribute to the retention or expansion of primary employment, or to attract major investment in the reinvestment zone that would be a benefit to the property, or that would contribute to economic development within the County. Eligible facilities may include, but shall not be limited to: retail sales establishments generating municipal sales taxes and providing goods and services to an intended wide distribution area, or that have the potential to stem the export of retail expenditures from the District, or have the potential to draw new retail expenditures into the District; manufacturing facilities; office buildings; hotels/motels; distribution facilities; service facilities; tourism facilities; and other facilities not herein expressly deemed ineligible; which in the sole opinion of Board of Trustees will have a positive impact on the economic well-being of
the District.

(K) Expansion shall mean the addition of buildings, structures, fixed machinery, as that term is defined herein, equipment, or payroll for the purposes of increasing production, efficiency, services, or combination thereof.

(L) Facility shall mean property improvements completed or in the process of construction which together comprise an integral whole.

(M) Fixed machinery shall mean tangible machinery, equipment, or personal property, which is securely placed or fastened, and stationary within a building or structure, or permanently resides in the reinvestment zone.

(N) Hotel / motel shall mean a commercial structure which provides overnight accommodations to travelers.

(O) Housing shall mean facilities whose purpose is to accommodate shelter for one or more families in single or multiple units.

(P) Ineligible property shall mean: land; supplies; inventory; tools; furnishings; other moveable personal property; rolling stock, railroad cars, trucks, aircraft, or other forms of transportation; housing, deferred maintenance; property to be rented or leased, except as provided in Section 2 (E).

(Q) Manufacturing facility shall mean a facility with the primary purpose being the manufacture or whole or partial assembly of tangible goods or materials by physical or chemical change.

(R) Modernization shall mean the complete or partial modification and/or replacement of existing facilities, which increases its productivity, efficiency, or ability to enhance trade volume.

(S) Office facility shall mean a facility providing primarily office space which may be owner occupied and/or leased. Also included are corporate offices, which serve, as the principal office for a business enterprise, and from which orders for goods and billing for same may take place.

(T) On-Site Real Estate Improvements - Generally, buildings, by may include any permanent structure or other development erected for use on-site in Wharton County, Texas.

(U) On-Site Real Estate Fixtures and Equipment Improvements - Personal Property and equipment which is attached to real property, and is legally treated as real property while it is so attached. Fixtures and equipment not specifically excepted from an accepted offer to purchase, pass with the real estate.

(V) Recipient shall mean the company or individual being the beneficiary of a Tax Abatement Agreement.

(W) Reinvestment zone shall mean any area of Wharton County, Texas which has designated as such, a zone for the purpose of granting tax abatements. It is the intent of the City of Wharton and Wharton County to create reinvestment zones on a case-by-case basis, so long as the abatement contemplated conforms to the guidelines herein contained.
Retail facility shall mean a facility providing for the storage and sale of goods to the Ultimate consumer.

Service facility shall mean a facility whose primary purpose is to receive orders for, and/or provide services, and from which billing for same may take place.

Tourism facility shall mean a facility which provides entertainment and/or tourism related services, and from which a majority of revenues generated are from outside Wharton, County Texas.

Section 2. Criteria for Granting

(A) Eligibility. Upon application, eligible facilities may be considered for tax abatement as hereinafter provided. Abatement may only be granted for new or added value of eligible property improvements, subject to such limitations as Wharton County Junior College may from time to time require, or as may be specified in the agreement between the parties. Existing value is not abatable.

(B) Ineligible Property. Ineligible property may not be granted abatement.

(C) Authorized Date. Abatement may only be granted for the new or added value of eligible property improvement that is created subsequent to the approval of the tax abatement application.

(D) Eligible New and Existing Facilities. Abatement may be granted for new facilities and improvements to existing facilities for purposes of modernization or expansion.

(E) Owned / Leased Facilities. If a leased facility is granted abatement, the agreement shall be executed with the lessor and lessee.

(F) Economic Qualification. In order to be eligible for designation as a Reinvestment Zone and receive tax abatement, the planned improvement must be expected to have an increased appraised ad valorem tax value of at least one hundred thousand dollars ($100,000) upon completion of the anticipated improvements or expansion based upon the Wharton County Central Appraisal District assessment of the eligible property.

(G) Standards for Tax Abatement. The following factors, among such other factors as determined necessary by the Board of Trustees, shall be considered in determining whether to grant tax abatement:

1. Value of land and existing improvements, if any;
2. Type and value of proposed improvements;
3. Productive life of proposed improvements;
4. Number of existing jobs to be retained by proposed improvements;
5. Number and type of new jobs to be created;
6. Number of new jobs to be filled by local residents, or by persons projected to reside in the County;
7. Amount of local sales tax to be generated;
8. The costs to be incurred by the City or County to provide facilities or services directly resulting from the new improvements;
9. The amount of ad valorem taxes to be paid the District during the abatement period considering (a) the existing values, (b) the percentage of new value abated, (c) the abatement period, and (d) the value after expiration of the abatement period;
10. The population growth that occurs directly as a result of the improvements;
11. The values of public improvements, if any, to be made by applicant seeking abatement;
12. To what extent the proposed improvements compete with existing businesses to the detriment of the local economy;
businesses;
(14) Impact on attracti...er new businesses as a result of the improvements;
(15) Impact the planned improvements may have on other taxing jurisdictions within the County;
(16) Environmental compatibility, and amount, if any, of negative impact on quality of life perceptions, and
(17) The ratio of real property value to personal property value being considered for abatement.
(18) Impact the improvements would have on water quality or how the improvement projected water use may effect historical water users in the county.

After a full evaluation and review utilizing some or all of the above factors, the Board of Trustees may within the exercise of its full discretion either deny entirely the abatement, or may grant an abatement as deemed appropriate when the new value equals one million dollars ($1,000,000) or greater, or as provided herein where the new value equals a minimum of one hundred thousand dollars ($100,000), but is less than one million dollars ($1,000,000).

(H) Denial of Abatement. Neither a Reinvestment Zone nor an Agreement shall be authorized if it is determined that:

(1) There would be a substantial adverse effect on the provision of government service or tax base;
(2) The applicant has insufficient financial capacity;
(3) Planned or potential use of the property would constitute a hazard to public safety, health, or morals;
(4) Violation of other codes or laws; or
(5) Any other reason deemed appropriate by the Board of Trustees.

(I) Amount of Abatement for On-site Real Estate Improvements. The percentage of value to be abated, and the duration of the tax abatement shall be determined as follows:

(a) For planned improvements valued at one million dollars ($1,000,000) or greater, the percentage and duration of the tax abatement shall be determined by the Board of Trustees in the exercise of its absolute discretion on a case by case basis, taking into consideration, some or all of the factors listed above in subsection (G).

(b) For planned improvements valued a minimum of one hundred thousand dollars ($100,000), but less than one million dollars ($1,000,000), the percentage and duration of the tax abatement shall be as set out in Section (C) below, and likewise taking into consideration some or all of the factors listed above in subsection (G):

(c) In those cases where it is mutually agreeable to the parties to the Agreement, the annual percentages as well as the number of years that taxes are abated may be modified, but only to the extent that the years do not exceed ten (10), and the total percentage of abatement for each value category is not exceeded. That is:

$100,000 - $250,000 = Max. 250%
$250,001 - $500,000 = Max. 300%
$500,001 - $750,000 = Max. 375%
$750,001 - $999,999 = Max. 425%

(d) The Board of Trustees reserves the right to adjust the term and percentage of abatement to the appropriate category should the taxable value of proposed improvements, as determined by the Chief Appraiser of the Wharton County Central Appraisal District, vary from the original estimated value to the extent that the original category selected for the term and percentage of the abatement is no longer applicable.
On Site Real Estate Fixtures and Equipment Improvements. The percentage of value to be abated, and the duration of the tax abatement shall be determined as follows:

(a) For planned improvements valued at one million dollars ($1,000,000) or greater, the percentage and duration of the tax abatement shall be determined by the Board of Trustees in the exercise of its absolute discretion on a case by case basis, taking into consideration, some or all of the factors listed above in subsection (G).

(b) For planned improvements valued a minimum of one hundred thousand dollars ($100,000), but less than one million dollars ($1,000,000), the percentage and duration of the tax abatement shall be as set out in Section (C) below, and likewise taking into consideration some or all of the factors listed above in subsection (G):

(c) In those cases where it is mutually agreeable to the parties to the Agreement, the annual percentages as well as the number of years that taxes are abated, as shown in the table above, may be modified, but only to the extent that the years do not exceed ten (10), and the total percentage of abatement for each value category is not exceeded. That is:

\[
\begin{align*}
$100,000 - $250,000 & = \text{Max. 250}\% \\
$250,001 - $500,000 & = \text{Max. 300}\% \\
$500,001 - $750,000 & = \text{Max. 375}\% \\
$750,001 - $999,999 & = \text{Max. 425}\% 
\end{align*}
\]

(d) The Board of Trustees reserves the right to adjust the term and percentage of abatement to the appropriate category should the taxable value of proposed improvements, as determined by the Chief Appraiser of the Wharton County Central Appraisal District, vary from the original estimated value to the extent that the original category selected for the term and percentage of the abatement is no longer applicable.

(J) Taxability. From the execution of the Agreement to the end of the Agreement period, taxes shall be payable as follows:

(1) The value of ineligible property as provided in Section 1(p) shall be fully taxable;

(2) The base year value of existing eligible property as determined each year shall be fully taxable; and

(3) The additional value of new eligible property shall be fully taxable at the end of the abatement period.

Section 3. Creation of a Reinvestment Zone.

(A) Prior to the adoption of an Ordinance designating a Reinvestment Zone the City or County shall, through public hearing afford the applicant, designated representatives of any affected jurisdiction, and the general public opportunity to show cause why the abatement should or should not be granted.

(1) The presiding officers of affected jurisdictions shall in writing be notified of the public hearing no later than the seventh (7th) day prior to the date of the public hearing.

(2) A notice of public hearing for the creation of a Reinvestment Zone shall be published in a newspaper of general circulation within the taxing jurisdiction no later than the seventh
Section 4. Tax Abatement Agreement

(A) After approval of the application for tax abatement, and adoption of an Ordinance creating a Reinvestment Zone, the City or County will pass a resolution authorizing the execution of an Agreement.

(1) No later than the seventh (7th) day prior to taking action to authorize execution of an Agreement, the City or County shall notify in writing the presiding officers of each of the other taxing jurisdictions within which the property is located of its intention to enter into an Agreement.

(B) The Agreement shall include among other provisions the following:

(1) The estimated value to be abated and the base year value;

(2) The percentage of value to be abated each year and the number of years abatement will be granted as provided in Section 2 (I);

(3) The commencement and termination date of abatement;

(4) The commencement and completion date of proposed improvements;

(5) Size of investment and average number of jobs to be created;

(6) Right of Wharton County Junior College employees and/or designated representatives during the term of the Agreement to access to the Reinvestment Zone for the purpose of determining if terms and conditions of the Agreement are being met. Such inspections shall be in accordance with the provisions of Section 7(D);

(7) The responsibility of the recipient of tax abatement to file appropriate documents with the Chief Appraiser of the Wharton County Central Appraisal District; and

(8) Contractual obligations related to default, violation of terms or conditions, delinquent taxes, recapture, administration, and assignment.

(C) Such Agreement shall be executed by the applicant in duplicate originals within a reasonable time after the same has been approved by Board of Trustees.

Section 5. Administration

(A) The Chief Appraiser of Wharton County Central Appraisal District will annually determine an assessment of the taxable assessed value of the recipient's property, taking into consideration the terms of the Abatement Agreement relating to such real and personal property found within the Reinvestment Zone which is subject to terms and provisions of the Agreement.

(B) Each year, the recipient shall furnish the Chief Appraiser with such information as may be necessary for the abatement.

(C) It shall be the exclusive duty and responsibility of the recipient to comply with all requirements of the Wharton Central Appraisal District in order to secure and continue to receive the benefit of any approved Agreement. Failure to do so shall not be deemed the fault of the Wharton County Junior College District or any of its officers and employees.
Employees and/or designated representatives of the Wharton County Junior College District during the term of the Agreement shall have the right of access to facilities contained therein, and records related to real and personal property investments and employment, in order to determine if the terms and conditions of the Agreement are being met. All inspections will be made only after the giving of twenty-four (24) hours prior notice, and will only be conducted in such manner as to not unreasonably interfere with the construction and operation of the facility. All inspections will be made with one or more representatives of the recipient present, and in accordance with the recipient's safety standards.

The recipient shall prepare at the request of the Wharton County Junior College District, and on a frequency as stipulated by the Wharton County Junior College District, reports as to the progress and status of all contemplated improvements, and upon completion of the anticipated improvements a final report shall be provided to the Wharton County Junior College District, providing as a minimum the following information:

1. A description of the improvements provided for in the Agreement, and the improvements actually completed;
2. The date of commencement of improvements, significant progress dates, and actual or anticipated completion date;
3. Investments made, including purpose, size, and date; and
4. A disclosure and description of any and all changes, restructuring, or modifications that were made in the contemplated improvements.

Any required reporting by the recipient be in a form approved by the Wharton County Junior College District, or on a form/forms as provided by the Wharton County Junior College District if the Wharton County Junior College District so elects to provide.

Upon completion of anticipated improvements, a designated representative of the Wharton County Junior College District shall annually evaluate each facility receiving abatement to insure compliance with the Agreement, and a formal report shall be made to the Board of Trustees regarding the findings of each evaluation.

The recipient shall certify annually as to compliance with the terms and conditions of the Agreement.

The City or County shall file reports required of the City by State Law. Such reports being filed with the appropriate agency.

Section 6. Assignment

The rights granted under an Agreement may be transferred and assigned by the holder to a new owner or lessee of the same facility, or proposed facility only upon the approval by resolution of the Board of Trustees, and the execution of an Assignment Agreement between the Wharton County Junior College District and the new owner or lessee. Such assignment shall be at the sole discretion of the Wharton County Junior College District, and subject to the following conditions:

1. Financial capacity of the assignee;
2. Contemplated facility use, and proposed and/or completed improvements being as stated in the Agreement; and
3. No outstanding taxes or other debts are owed to any governmental entity by the parties to the Agreement or the proposed Assignment Agreement.
Section 7. Default and Recapture

(A) Cause. The Agreement may be terminated by the Board of Trustees for the following causes, which shall be considered a default of the Agreement:

(1) Recipient allows the ad valorem taxes owed the Wharton County Junior College District to become delinquent and fails to timely and properly follow the requirements of law for their protest and/or cure; or

(2) Recipient violates any of the terms and conditions of the Agreement, and fails to cure during the cure period described in this Section.

(B) Procedure. Should the Wharton County Junior College District determine that the recipient is in probable default of the Agreement, the following shall occur:

(1) A Notice of Probable Default shall be delivered in writing to the recipient of tax abatement. Such notice shall identify the probable cause/causes for default, and afford the recipient an opportunity to request a hearing before the Board of Trustees, who shall finally decide if a default has occurred.

(2) If no request for hearing is made within ten (10) days of receipt of the Notice of Probable Default, the Board of Trustees may confirm the existence of default.

(3) If default is determined either by hearing, or failure of recipient to request a hearing, the Wharton County Junior College District shall deliver in writing to the recipient of tax abatement a Notice of Default.

(4) The recipient shall, within thirty (30) days of receipt of the Notice of Default, cure the cause/causes for default. Failure to do so will be cause for the Wharton County Junior College District to terminate the Agreement without further notice.

(5) The Agreement shall be terminated by an resolution duly passed and adopted by Board of Trustees.

(C) Recapture.

(1) Should the Agreement be terminated, all taxes previously abated prior to the termination shall be due and payable to the Wharton County Junior College District within thirty (30) days.

(2) Should the recipient discontinue operations of improvements as stated in the application for abatement, or the Agreement, for reasons excepting fire, explosion, or other disaster, for a period of one year during the abatement period, then the Agreement shall be terminated, and all taxes abated prior to the termination of the Agreement shall be due and payable to the Wharton County Junior College District within thirty (30) days.

Section 8. Concurrent Abatements

During the term of the Agreement, the Recipient is eligible to apply for additional abatements on proposed improvements subsequent to the original Agreement. Such additional applications and considerations shall be in accordance with the provisions contained herein.
The Wharton County Junior College District will make every effort within the laws of the State of Texas to maintain confidentiality of information related to an application for abatement, and the granting or rejection of abatement.

(A) Effective **February 17, 2004**, the Wharton County Junior College may hold closed meetings to discuss or deliberate commercial or financial information it has received from a business prospect that the Wharton County Junior College District seeks to have locate, stay, or expand in or near its jurisdiction.

(B) Effective **February 17, 2004**, the Wharton County Junior College may hold closed meetings to discuss or deliberate the offer of a financial or other incentive to a business prospect the Wharton County Junior College District seeks to have locate, stay, or expand in or near its jurisdiction.

Section 10. Severability

In the event any section, clause, sentence, paragraph, or any part of these Guidelines and Criteria shall, for any reason, be adjudged by any court of competent jurisdiction to be invalid such invalidity shall not affect, impair, or invalidate the remainder of these Guidelines and Criteria.

Section 11. Sunset Provision

(A) These Guidelines and Criteria are effective upon the date of their adoption by the Board of Trustees, and will remain in force for two (2) years, at which time all Reinvestment Zones and Agreements created pursuant to its provisions will be reviewed by the Board of Trustees to determine whether the goals of the abatement program have been achieved. Based upon that review, the Guidelines and Criteria may be modified, renewed, or eliminated.

(B) Prior to the date for review these Guidelines and Criteria may be modified by a three-fourths (3/4) vote of the entire membership of the Board of Trustees.

Section 12. Discretion of the Wharton County Junior College District

The adoption of these Guidelines and Criteria by the Wharton County Junior College District does not:

(A) Limit the discretion of the Board of Trustees to decide whether to enter into a specific Agreement which absolute right of discretion the Board of Trustees reserves unto itself, whether or not such discretion may be deemed arbitrary, or without basis in fact;

(B) Limit the discretion of the Board of Trustees to delegate to its employees or assigns the authority to determine whether or not the Board of Trustees should consider a particular application or request for tax abatement; or

(C) Create any property, contract, or other legal rights in any person or entity to have the Board of Trustees consider or grant a specific application or request for tax abatement.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM X

MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve an increase in pay for Associate Degree Nursing part-time clinical contact hours – ($7,300 current operating fund)

B. Approve additional fees charged to students of specific EMS courses for accident medical insurance – (estimated revenue - $840.00)

C. Information item:

1. In the Spring 2005 semester, WCJC will begin offering all three Texas Higher Education Coordinating Board approved curricula for the Associate of Arts in Teaching degrees.

2. Seek sealed bids from vendors to print the 2004-2005 college catalogs – ($23,000 – current unrestricted operating fund budget for 2004-2005)
Wharton County
Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004            Date of this Proposal: October 19, 2004

SUBJECT:

Approve an increase in pay for Associate Degree Nursing part-time clinical contact hours.

RECOMMENDATION:

Increase hourly pay for part time Associate Degree Nursing clinical contact hours from $25 per hour to $35 per hour.

BACKGROUND/RATIONALE:

We currently pay part time clinical faculty in the Associate Degree Nursing program at the rate of $25 per hour. We propose an increase to $35 per hour to help us be more competitive with the private sector and area colleges. We are currently experiencing difficulty finding ADN clinical part time faculty, a problem which will negatively impact enrollment. Money for this increase is available in the part time faculty budget for FY05.

Estimated Cost and Budgetary Support (how will this be paid for):

The cost for each part time clinical faculty instructing one clinical group per semester, if approved for implementation would be $7300 (at the current rate the cost is $5200). The main goal of this increase is to secure qualified part time ADN faculty to maintain current enrollment. The department has a current need to secure 2 part time faculty to support the enrollment for spring 2005. The ability to secure a third part time faculty for the spring semester would permit us to offer readmission to the seven students eligible to return to the ADN program.

RESOURCE PERSON(S) [name(s) and title(s)]:

Sarah Clark, MS, RN, Director, Associate Degree Nursing

SIGNATURES:

Originator

[Signature]

Date

10-29-04

Cabinet-Level Supervisor

Date

10-29-04

PRESIDENT'S APPROVAL:

[Signature]

Date

10-29-04

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6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004    Date of This Proposal: November 4, 2004

SUBJECT:

Approve additional fees charged to students of specific EMS courses for accident medical insurance.

RECOMMENDATION:

Approve additional fees charged to students of specific EMS courses for accident medical insurance.

BACKGROUND/RATIONALE:

The College offers several EMS courses that require clinicals. In the event of an accidental needle stick or other accident that occurs during those clinicals, this policy would cover medical expenses up to $2,500. The College has historically absorbed these expenses should an accident occur but is now requesting that these expenses be added as a fee charged to the student at registration.

The specific courses involved, and the fees for each, are listed below.

Estimated Cost & Budgetary Support (how will this be paid for?): Estimated Revenue $840.00

<table>
<thead>
<tr>
<th>COURSE</th>
<th>Fee</th>
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<tbody>
<tr>
<td>EMSP1260</td>
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<tr>
<td>EMSP2260</td>
<td>$12.00</td>
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<tr>
<td>EMSP2261</td>
<td>$12.00</td>
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</tbody>
</table>

RESOURCE PERSON(S) [name(s) and title(s)]:

Dale Pinson, Dean of Workforce Development, Continuing Education, & Distance Learning
Maggie Mejorado, EMS Coordinator
Philip Wuthrich, Purchasing Agent

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

11-4-04

Date
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 11-16-04
Date of this Proposal: 11-04-04

SUBJECT: The offering of THECB approved curricula for the AAT (Associate of Arts in Teaching) degrees

RECOMMENDATION: For WCJC to begin offering all three THECB approved curricula for AAT degree programs beginning with the Spring 2005 semester

BACKGROUND/RATIONALE: The Associate of Arts in Teaching (AAT) degree is a degree program approved by the Texas Higher Education Coordinating Board consisting of lower-division courses intended for transfer to baccalaureate programs that lead to initial Texas teacher certification. There are three AAT tracks that include 60-66 semester credit (SCH) hours of coursework. WCJC will offer all three degree tracks. Track one leads to Initial Texas Teacher Certification EC-4 (except Early Childhood Degree Specialization), 4-8, EC-12. Track two leads to Initial Texas Teacher Certification in 8-12, Other EC-12 with content/discipline certification. Track three leads to Initial Texas Teacher Certification EC-4 Early Childhood Degree Specialization only.

Estimated Cost and Budgetary Support (how will this be paid for):
The required courses are either part of the WCJC core or TECA (early childhood) courses which are already scheduled to be taught.

RESOURCE PERSON(S) [name(s) and title(s)]:
Patricia Rejak, Division Chair, Business and Technology

SIGNATURES:

Originator

Date 11-04-04

Campus Level Supervisor

Date

PRESIDENT’S APPROVAL:

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11-10-04
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004    Date of This Proposal: November 4, 2004

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids from vendors to print the 2005 – 2006 College Catalog.

BACKGROUND/RATIONALE:

Each year the College prints a Catalog describing course information and other relevant information needed by students. The college must produce a catalog on an annual basis to promote current programs and courses.

Estimated Cost & Budgetary Support (how will this be paid for?): $23,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Ty Pate, Vice President of Instruction
Zina Carter, Director of College Advancement and Communications
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]

Reg 113
6-21-95

Date 11-4-04
Date 11-10-04
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Adopt the attached list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College

B. Approve the repair of 33,900 square feet of roof at the Sugar Land Campus by Weatherproofing Technologies, Inc. for $109,854.46 – ($109,854.46 – plant fund for 2004-2005)

C. Approve $43,049.50 for the annual maintenance contract on the College’s Distance Education Network from Southwestern Bell – ($43,049.50 – current operating budget for 2004-2005)


E. Information item:

   1. Authorize the purchasing department to solicit bids for parking lot repairs – ($100,000 – current operating budget for 2004-2005)

   2. Publish a Request for Qualifications for the purpose of selecting an architectural firm to do programming and master planning for the Wharton Campus – ($150,000 – current operating budget for 2004-2005)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004
Date of this Proposal: November 5, 2004

SUBJECT:
Qualified Investment Brokers

RECOMMENDATION:

Adopt attached list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College.

BACKGROUND/RATIONALE:

Section 2256.025 of the Public Funds Investment Act requires the governing body of an entity subject to the Public Funds Investment Act to review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity. This adoption shall be done at least annually. The attached list of brokers have all received a copy of W.C.J.C.'s Investment Policy and have returned a certification that they have reviewed and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions between W.C.J.C. and the broker.

Estimated Cost and Budgetary Support (how will this be paid for?): N/A

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Financial Services
Betty McCrohan, President

SIGNATURES:

Bryce D. Kocian

Originator

Date

Cabinet-Level Supervisor

Date

PRESIDENT'S APPROVAL:

Betty McCrohan

reg 113

6-21-95

11-5-04
WHARTON COUNTY JUNIOR COLLEGE
INVESTMENT BROKER LIST
NOVEMBER 5, 2004

Mr. Tony Jasso
Investment Officer
Frost Bank Capital Markets
P.O. Box 1600
100 West Houston St.
San Antonio, Texas 78296-1400

Coastal Securities
Mr. Jerry Campbell
206 Wild Basin Road, Suite 102
Austin, Texas 78746

Commercial State Bank
Ms. Lori Martinez
P.O. Box 150
El Campo, Texas 77437

Institutional Capital Management
Mr. Mark Bassett
2550 Gray Falls, Suite 250
Houston, Texas 77077

Texpool Participant Services
Lehman Brothers, Inc.
111 Bagby, Suite 2350
Houston, Texas 77002

SWS Securities
Mr. Bill Corbett
1201 Elm Street, Suite 3500
Dallas, Texas 75270-2180

Wells Fargo Brokerage Services
Mr. Glenn Hooker
111 Congress, 3rd Floor
MAC T5215-036
Austin, Texas 78701

The Independent Banker's Bank
Mr. Jason Jinks
P.O. Box 560528
Dallas, Texas 75356-0528

Edward Jones
Ms. Cindy Michael
125 W. Jackson
El Campo, Texas 77437
Complete this form and submit it to the Office of the President by noon on Friday, 11 days before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004  
Date of This Proposal: November 4, 2004

SUBJECT:

Approve the repair of 33,900 square feet of roof at the Sugar Land Campus by Weatherproofing Technologies, Inc. for $109,854.46.

RECOMMENDATION:

Approve the repair of 33,900 square feet of roof at the Sugar Land Campus by Weatherproofing Technologies, Inc. for $109,854.46.

BACKGROUND/RATIONALE:

Last February, the Board approved the repair of approximately 1/3, (33,900 square feet) of the Sugar Land Campus roof. This proposal is to continue those roof repairs on the next section. The College utilized a roofing contract through the Region IV Education Service Center's cooperative purchasing program, (TCPN). Under section 271.102 of the Local Government Code, districts may utilize the contracts from this purchasing cooperative in order to satisfy State bid requirements. All fees paid to TCPN all collected from the vendors that sell their products. There is no charge to the College for membership.

Estimated Cost & Budgetary Support (how will this be paid for?): $109,854.46.

Plant Fund for 2004 - 2005

RESOURCE PERSON(S) [name(s) and title(s)]:

Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:  

[Signature]

Date  

[Signature]

Date

PRESENTER'S APPROVAL:  

[Signature]

Date

Reg 113

6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004       Date of This Proposal: November 4, 2004

SUBJECT:

Approve $43,049.50 for the annual maintenance contract on the College's Distance Education Network from Southwestern Bell.

RECOMMENDATION:

Approve $43,049.50 for the annual maintenance contract on the College’s Distance Education Network from Southwestern Bell.

BACKGROUND/RATIONALE:

The Distance Education Department has Accord MGC100, Cisco 3640 Routers, Atlas Adtran 800, and several Madge units that are critical to their network. This maintenance agreement covers these units in case of a failure. Texas School Law allows for these purchases from vendors that have been certified by the State's General Services Commission as Certified Information System Vendors, (CISV). Purchases under this provision are covered in chapter 2157 of the Government Code. The low quote was from Southwestern Bell.

Estimated Cost & Budgetary Support (how will this be paid for?): $43,049.50.
Current Operating Budget for 2004 - 2005

RESOURCE PERSON(S) [name(s) and title(s)]:

Dale Pinson, Dean of Workforce Development, Continuing Education, & Distance Learning
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Original
Dale Pinson
Cabinet-Level Supervisor

Date
11-4-04

[Signature]
Date
11-4-04

PRESIDENT’S APPROVAL:

[Signature]
Reg 113
6-21-95

11-16-04
Complete this form and submit it to the Office of the President by noon on Thursday of the week before the Thursday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: _______________  Date of This Proposal: November 1, 2004

SUBJECT: Kids College Sugar Land Fort Bend Independent School District contract for use of school facilities

RECOMMENDATION: Approve board agenda item in the amount of $56,985 for the Summer 2005 facilities lease – Dulles High School

BACKGROUND/RATIONALE: Dulles High School was used in the Summer 2004 for the Sugar Land Kids College Program at a cost of $56,985.

Estimated Cost and Budgetary Support (how will this be paid for?): $56,985.00
Current Operating budget for FY05

RESOURCE PERSON(S) {name(s) and title(s)}: Patrick Hennessey, Director of Continuing Education

SIGNATURES:

______________________________
Dale Fair
Originator

______________________________
[Signature]
Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

______________________________
Marc A. McCue
Date

Reg 113
6-21-95
FORT BEND INDEPENDENT SCHOOL DISTRICT
CONTRACT FOR USE OF SCHOOL FACILITIES

It is understood and agreed that this Contract becomes valid only after it is signed by the Applicant, hereinafter called the Marker of the Contract, the Building Principal, or designated representative; and approved by the Associate Superintendent for Facilities, or designated representative. All terms and conditions set forth on the reverse side of this contract are applicable. If any of the terms and conditions of this Contract are not adhered to explicitly, the Contract may be revoked by the District without recourse. Any exception to the terms and conditions must be approved by the Superintendent.

Name of Organization Represented by Maker: Wharton County Junior College

Name of School to Be Used: Dulles High School #001

Date(s) of Intended Use: June 1, 2, 3; June 6-16; June 20-30; July 5-14 (no class July 4 - July 8)

Area(s) Requested: Classrooms, Commons, Gyms

Time Requested: From 7:30 am To 4:30 pm

Type of Contract (Check One): Single Use ______ Multiuse X

Note: For Multiuse, monthly payment due within 10 days of invoice.

Purpose for Which the Premises will be Used: Kids College Program

Will Admission Fees be Charged (Check One): Yes X No

If Yes Disposition of Proceeds: Non-profit

Name of Maker: Betty McCrohan Work Phone: 979-532-6409 Home Phone: ________________________

Signature of Maker: __________________________ Date: __________________________

Address/City/State/Zip: 911 Boling Hwy Wharton, TX 77488

Send Invoice To (If Different Than Above): Name: Gus Wessels

Address/City/State/Zip: 911 Boling Hwy Wharton, TX 77488

Denied Approved (Circle One) Principal Signature & Date

Reason for Denial or Other Comments:

<table>
<thead>
<tr>
<th>ASSESSED FEES</th>
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</thead>
<tbody>
<tr>
<td>A. Week day hours x $</td>
</tr>
<tr>
<td>B. Weekend hours x $</td>
</tr>
<tr>
<td>C. Set-up fee</td>
</tr>
<tr>
<td>D. Subtotal (A+B+C)</td>
</tr>
<tr>
<td>E. Add-on date(s) D x ______ days</td>
</tr>
<tr>
<td>F. Subcharge $50.00 x ______ days Extra Fee(s) Utilities/Lighting Technicians</td>
</tr>
<tr>
<td>TOTAL (Submit with application) Multiuse one month only)</td>
</tr>
</tbody>
</table>

{signature}
DATES:

June 1, 2, 3

June 6-16 Mon-Thurs

June 20-30 Mon-Thurs

July 5-8 Tues-Fri

11-14 Mon-Thurs

3 classrooms x 25 x 3 days $225

65 classrooms x 25 x 24 days $39,000

8:30-4:00

3 1/2 hr gyms x 100 x 24 days $8,400

12:30-4:00

6 1/2 hr commons x 60 x 24 days $9,360

$56,985

NAME OF MAKER:

WCJC Kids' College

Betty McCrohan

911 Boling Hwy.

Wharton, TX 77488

979-532-6400

SEND INVOICE TO:

Gus Wessel

911 Boling Hwy.

Wharton, TX 77488

979-532-6505

CONTACT PERSON:

Judi Kubena

281-794-2462 Cell
FORT BEND INDEPENDENT SCHOOL DISTRICT
CONTRACT FOR USE OF SCHOOL FACILITIES

It is understood and agreed that this Contract becomes valid only after it is signed
by the Applicant, hereinafter called the Maker of the Contract, the Building Principal, or
designated representative; and approved by the Associate Superintendent for Facilities, or
designated representative. All terms and conditions set forth on the reverse side of this
contract are applicable. If any of the terms and conditions of this Contract are not adhered
to explicitly, the Contract may be revoked by the District without recourse. Any
exception to the terms and conditions must be approved by the Superintendent.

Name of Organization Represented by Maker: Wharton County Junior College

Name of School to Be Used: Dulles High School

Date(s) of Intended Use: June 23, 2013, June 17, July 1, July 5, July 15

Area(s) Requested: Classrooms, Commons, Gyms

Time Requested: From 8:30 am to 4:00 pm

Type of Contract (Check One): Single Use __ Multiuse X

Note: For Multiuse, monthly payment due within 10 days of invoice.

Purpose for Which the Premises will Be Used: Kids College Program

Will Admission Fees be Charged (Check One): Yes X No __

If Yes Disposition of Proceeds: Non-Profit

Name of Maker: Betty McCraney  Work Phone: 979-532-6460 Home Phone: __________

Signature of Maker: ____________________________ Date: 9-8-03

Address/City/State/Zip: 911 Bolivia Hwy Wharton, TX 77488

Send Invoice To (If Different Than Above): Name: Gus Wessels

Address/City/State/Zip: 911 Bolivia Hwy Wharton, TX 77488

Denied X Approved (Circle One) Principal Signature & Date: 10-7-03

Associate Superintendent for Facilities Signature & Date: Richard Roubler 10-9-03

Reason for Denial or Other Comments: 44384 - 44458

### ASSESSED FEES

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
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<tbody>
<tr>
<td>A. Week day hours  x $</td>
<td></td>
</tr>
<tr>
<td>B. Weekend hours  x $</td>
<td></td>
</tr>
<tr>
<td>C. Set-up fee</td>
<td></td>
</tr>
<tr>
<td>D. Subtotal (A+B+C)</td>
<td></td>
</tr>
<tr>
<td>E. Add-on date(s) D x days</td>
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</tr>
<tr>
<td>F. Surcharge $30.00 x days</td>
<td></td>
</tr>
<tr>
<td>G. Extra Fee(s) Utilities/Lighting Technicians</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong> (Submit with application. Multiuse one month only)</td>
<td>$56,985.00</td>
</tr>
</tbody>
</table>

White Business Office Green Operations Pink Principal Canary Campus Custodian Goldmed Applicant 5/26/03
Kids College 2004
Dulles High School

Times 8:30 am - 4:00 pm

June 2, 3, 4 3 classrooms x 25 x 3 days
Mon-Thurs June 7-17
June 21 - July 1
June 21 - July 15

8:30 - 4:00 pm

3:30 - 4:00
65 classrooms x 25 x 24 days

12:30 - 4:00
3½ hr gym x 100 x 24 days

9:30 - 4:00
6½ hr commons x 60 x 24 days

225
39,000
8,400
9,360

56,985

NAME OF MAKER:
WCJC Kids College
Betty McCrohan
911 Boling Hwy
Wharton, TX 77488
979-532-6400

SEND INVOICE TO:
Gus Wessels
911 Boling Hwy
Wharton, TX 77488
979-532-6505
Complete this form and submit it to the Office of the President by noon on Friday, 11 days before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004
Date of This Proposal: November 4, 2004

SUBJECT:

Information Item

RECOMMENDATION:

Authorize the Purchasing Department to solicit bids for parking lot repairs.

BACKGROUND/RATIONALE:

Several parking lots need surface repairs. This would authorize the Purchasing Department to solicit bids for those parking lot repairs.

Estimated Cost & Budgetary Support (how will this be paid for?): Estimated $100,000.
Current Operating Budget for 2004 - 2005

RESOURCE PERSON(S) [name(s) and title(s)]:

Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2004
Date of This Proposal: November 4, 2004

SUBJECT:
Information Item

RECOMMENDATION:
Publish a Request For Qualifications for the purpose of selecting an Architectural Firm to do programming and master planning for the Wharton Campus.

BACKGROUND/RATIONALE:
The College would benefit from having an independent architect firm review and complete a Master Plan and Building Management Strategy that would assist us with building utilization and maintenance.

Estimated Cost & Budgetary Support (how will this be paid for?): Estimated $150,000.
Current Operating Budget for 2004 - 2005

RESOURCE PERSON(S) (name(s) and title(s)):
Betty A. McCrohan, President
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:
Originator
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:
Betty A. McCrohan

Reg 113
6-21-95
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XIII

MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President/Senior Administration

D. Office of Administrative Services

1. Kenneth R. Rosier employed as a regular, full-time distance learning program director, AA-15-10, effective January 5, 2005

E. Office of Student Services

F. Information Items: Contract Personnel Actions

G. Information Items: Non-contract Personnel Action

1. Priscilla Romero employed as regular, full-time testing assistant, 0-6-0, effective October 18, 2004

2. Barbara A. Watson employed as a regular, full-time curriculum development assistant in Distance Learning, P-15-0, effective November 1, 2004

3. Mary Burtschell employed as regular, part-time clerical aide in adult basic education, $9.57/hr. x 29 hrs./wk. x 37 wks. = $9,914.52/yr. effective October 20, 2004

4. Perez, Ricky F. employed as a regular, part-time clerical aide in adult basic education, $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

5. Claudie R. Chavira employed as a regular, part-time clerical aide in adult basic education, $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

6. Adela Pena employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

7. Amy Chagoya employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

8. Marcelina Garcia employed as a regular, part-time adult basic education clerical aide at $9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr., effective October 20, 2004

9. Priscilla S. Ramero transferred from a regular, full-time testing assistant, 0-6-0, to a regular, full-time financial aid secretary, 0-8-0, effective October 25, 2004
10. Melissa D. Pena employed as a regular, part-time library assistant at the Sugar Land Campus, $8.13/hr. x 20 hrs./wk. x 44 wks. = $7,154.40/yr., effective October 18, 2004

11. Clancy P. Dunn resigned as regular, full-time administrative clerk I at the Ft. Bend Tech Center, 0-10-1, effective December 31, 2004

12. Laura Daleth Alanis resigned as regular, part-time adult basic education aide at $9.00/hr. x 5 hrs./wk. x 45 wks. = $1,800/yr., effective September 2, 2004

13. Sylvia Daleth Alanis resigned as regular, part-time adult basic education aide at $9.10/hr. x 4 hrs./wk. x 32 wks. = $1,164.80/yr., effective September 2, 2004

14. Ashley Lynn Limones resigned as regular, part-time adult basic education aide at $9.00/hr. x 18 hrs./wk. x 32 wks. = $5,472.00/yr., effective August 18, 2004

15. Kay O. Lawson resigned as regular, part-time adult basic education aide at $9.00/hr. x 5 hrs./wk. x 32 wks. = $1,440.00/yr., effective September 15, 2004
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

**Social Security No.**

<table>
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<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Middle Initial</th>
</tr>
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<tbody>
<tr>
<td>Rosier</td>
<td>Kenneth</td>
<td>R</td>
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**Address**

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### Part I: Check all that apply

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<th>Classification:</th>
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<tr>
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<tr>
<td>☒ Regular</td>
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<tr>
<td>☐ Part-Time</td>
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<tr>
<th>Other (explain)</th>
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<tbody>
<tr>
<td>New Employee</td>
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<tr>
<td>Extension</td>
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<tr>
<td>Reclassification</td>
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<tr>
<td>Transfer</td>
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<td>Promotion</td>
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<td>Change in Assignment</td>
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<tr>
<td>Additional Assignment</td>
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<td>Leave of Absence</td>
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### Part II: Assignment/Accounting

**CURRENT**

<table>
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<th>Division/Unit:</th>
<th>Specialized Area:</th>
<th>Job Vacancy No.: (if applicable)</th>
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<tr>
<th>Job Title/Position:</th>
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<tbody>
<tr>
<td>Specialized Area:</td>
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<thead>
<tr>
<th>Budgeted Position?</th>
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<th>No</th>
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<tr>
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<tbody>
<tr>
<td>Position No. (NBAPOSN):</td>
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<thead>
<tr>
<th>Compensation:</th>
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<tbody>
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<td>☐ Hourly</td>
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<td>☐ Other (explain)</td>
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<tr>
<th>Hourly Rate: (Part-time only)</th>
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<td>$ _____ per hr x _____ hrs/wk x _____ wks = $ _____ per year</td>
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### PROPOSED

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<tr>
<td>Specialized Area:</td>
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<th>☐ No</th>
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<td>$ _____ per hr x _____ hrs/wk x _____ wks = $ _____ per year</td>
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<th>End Date:</th>
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<tr>
<td>1-5-05</td>
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### Explanation of Action:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☒ 10 1/2 months
- ☐ 12 months
- ☐ Other

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

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<tr>
<th>Date</th>
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<td>10-25-04</td>
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**Approved by Vice-President:**

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<th>Date</th>
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<td>10-25-04</td>
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**Approved by Division Chair:**

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<th>Date</th>
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** Reviewed by Human Resources:**

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**Budget Approval:**

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**Approved by Cabinet Level Supervisor:**

<table>
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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Date approved by Board or ☐ not applicable</td>
</tr>
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**Reg. 821**

**Revised July 29, 2004**
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

**Social Security No.**

**Last Name**

Romero

**First Name**

Priscilla

**Middle Initial**

S

**Telephone**

____

**Address**

________

**City**

____

**State**

____

**Zip**

____

_**Part I: Check all that apply**_

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date______)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:**

Job Vacancy No.: (if applicable)

**Job Title/Position:**

Specialized Area:

Funded in which FY?

**Budgeted Position?**  [ ] Yes  [ ] No

**Budget Number:**

Position No. (NBAPosition):

**Compensation:**

- [ ] Annual  Sched ______
- [ ] Hourly  Grade ______
- [ ] Other (explain)  Step ______

Hourly Rate: (Part-time only)

$____ per hr x ______ hrs/wk x ______ wks =

$____ per year

**Start Date:**

End Date:

[ ] At-will-employee

[ ] Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED**

**Division/Unit:**

Job Vacancy No.: (if applicable)

Testing Assistant

**Student Services**

Specialized Area:

Testing

Funded in which FY:

2004-2005

**Budget Number:**

1210.14014.6101.501

Position No. (NBAPosition): TC1003

**Compensation:**

- [ ] Annual  Sched O
- [ ] Hourly  Grade 6
- [ ] Other (explain)  Step 0

Hourly Rate: (Part-time only)

$____ per hr x ______ hrs/wk x ______ wks =

$____ per year

**Start Date:**

End Date:

[ ] At-will-employee

[ ] Per contract

If temporary, anticipated termination date:

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- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)

____ 10-18-04

Approved by Division Head

____ 10-11-04

Budget Approval

____ 10/11/04

Approved by Cabinet Level Supervisor

____ 10/11/04

Approved by Vice President

____ 10-11-04

Reviewed by Human Resources

____ 10-12-04

Approved by President

____ 10-12-04

Date approved by Board  or  [ ] not applicable

Reg. 821

Revised July 29, 2004
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

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</tbody>
</table>

**Address**

**Part I: Classification**

- Check all that apply
- Administrative/Professional Staff
- Faculty
- Support Staff
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (date:__)
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit:
- Job Title/Position:
- Funded in which FY?
- Budgeted Position? Yes No
- Budget Number:
- Position No. (NBAPOSN): __________

**Compensation:**

- Annual
- Hourly
- Other (explain)
- Sched ______
- Grade ______
- Step ______
- Hourly Rate: (Part-time only)
  - $_____ per hr x _____ hrs/wk x _____ wks =
  - $_____ per year

**Start Date:** __________
**End Date:** __________

**PROPOSED**

- Division/Unit: __________
- Job Title/Position: __________
- Specialized Area:
- Funded in which FY?: __________
- Budgeted Position? Yes No
- Budget Number: __________
- Position No. (NBAPOSN): __________

**Compensation:**

- Annual
- Hourly
- Other (explain)
- Sched ______
- Grade ______
- Step ______
- Hourly Rate: (Part-time only)
  - $_____ per hr x _____ hrs/wk x _____ wks =
  - $_____ per year

**Start Date:** __________
**End Date:** __________

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) __________
- Approved by Division Chair __________
- Budget Approval __________
- Approved by Cabinet Level Supervisor __________

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**Reg. 821**

**Revised July 29, 2004**
**Personnel Action Form**

**Wharton County Junior College**

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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Full-Time
- [ ] Part-Time
- [x] Regular
- [ ] Other (explain)
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Job Vacancy No.: (if applicable)

**Job Title/Position:**

**Budgeted Position?**
- [ ] Yes
- [x] No

**Budget Number:**

**Compensation:**
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

- **Sched:**
- **Grade:**
- **Step:**

- **Hourly Rate (Part-time only):**
  - $ per hr x _____ hrs/wk x _____ wks = $ per year

**Start Date:**
**End Date:**

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employees work schedule:**
- [x] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED** Division/Unit: Job Vacancy No.: (if applicable)

**Adult Basic Education**

**Job Title/Position:**

**Budgeted Position?**
- [x] Yes
- [ ] No

**Budget Number:**

**Compensation:**
- [x] Annual
- [ ] Hourly
- [ ] Other (explain)

- **Sched:**
- **Grade:**
- **Step:**

- **Hourly Rate (Part-time only):**
  - $ per hr x 28 hrs/wk x 37 wks = $ per year

**Start Date:**
**End Date:**

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employees work schedule:**
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- [ ] Other

**Explanation of Action:**
**Other Budget #:** 2124.6012.6416.1012

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

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**Approved by Cabinet Level Supervisor**

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Reg. 821

Revised July 29, 2004
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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**Address**

City: Wharton

**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary [ ] Full-Time [ ] Part-Time
- [ ] Regular [ ] Full-Time [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: [ ] Job Vacancy No.: (if applicable)

- **Job Title/Position:**
- **Budgeted Position?** [ ] Yes [ ] No
- **Budget Number:**

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

Sched: __________
Grade: __________
Step: __________

**Hourly Rate: (Part-time only)**

$ __________ per hr x ______ hrs/wk x ______ wks =

$ __________ per year

**Start Date:**

**End Date:** [ ] At-will-employee
[ ] Per contract
[ ] If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED** Division/Unit: [ ] Job Vacancy No.: (if applicable)

**Adult Basic Education**

- **Clerical Aide**
- **Budgeted Position?** [ ] Yes [ ] No
- **Budget Number:** 2124.6012.6147.1012

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

$ 9.57
Sched: 0
Grade: 10
Step: 0

**Hourly Rate: (Part-time only)**

$ 9.57 per hr x 28 hrs/wk x 37 wks =

$ 9,914.52 per year

**Start Date:**

**End Date:** [ ] At-will-employee
[ ] Per contract
[ ] If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

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- [ ] Other

**Explanation of Action:**

**Other Budget Nos.: 2124.6012.6416.1012**

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)

Approved by Vice President

Date: 10-18-04

Reviewed by Human Resources

Date: 10-19-04

Budget Approval

Approved by President

Date: 10-19-04

Approved by Cabinet Level Supervisor

Date: 10-19-04

Date approved by Board or [ ] not applicable

Reg. 821

Revised July 29, 2004
**Personnel Action Form**

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**Part I: Check all that apply**

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**CURRENT**

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| 9 months | 10 1/2 months | 12 months | ☐ Other |

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<td>☐ Hourly</td>
<td>☐ Sched 0</td>
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<td>☐ Other (explain)</td>
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**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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**Part I: Check all that apply**

- Classification: [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary [ ] Full-Time
- [ ] Regular [ ] Part-Time

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<th>Retirement</th>
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| Change in Assignment | Additional Assignment | Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

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- Budgeted Position? [ ] Yes [ ] No

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**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

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<td>$_____ per hr x _____ hrs/wk x _____ wks = $_____ per year</td>
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**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: [ ] 9 months [ ] 10 1/2 months [ ] 12 months [ ] Other**

**PROPOSED**

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**Job Title/Position:**

**Clerical Aide**

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**Compensation:**

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**Explanation of Action:**

Other Budget #: 2124.6012.6416.1012

**Part III: Position/Budget Authorization**

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Revised July 29, 2004
### Wharton County Junior College

**Personnel Action Form**

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<th>State</th>
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</thead>
<tbody>
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</table>

**Part I: Check all that apply**

- [ ] New Employee
- [ ] Extension
- [ ] Transfer
- [ ] Reclassification
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: )
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: (if applicable)
- Job Title/Position: (if applicable)
- Specialized Area: (if applicable)

- Budgeted Position? [ ] Yes [ ] No
- Funded in which FY?

- Budget Number: Position No. (NBAPOSN):

- **Compensation:**
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched
  - Grade
  - Step

- **Hourly Rate:** (Part-time only)
  - $ per hr x ___ hrs/wk x ___ wks =
  - $ per year

- **Start Date:**
- **End Date:**
- At-will-employee
- Per contract
- If temporary, anticipated termination date:

**N/A**

**PROPOSED**

- Division/Unit: (if applicable)
- Job Title/Position: (if applicable)
- Specialized Area: (if applicable)
- Funded in which FY?: 2004-05
- Budget Number: Position No. (NBAPOSN): GNTOCS99
- 2124.6012.6147.1012

- **Compensation:**
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched
  - Grade
  - Step

- **Hourly Rate:** (Part-time only)
  - $ 9.57 per hr x 20 hrs/wk x 37 wks =
  - $ 9.914.52 per year

- **Start Date:**
- **End Date:**
- At-will-employee
- Per contract
- If temporary, anticipated termination date:

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- Approved by Vice President: 10-18-04
- Reviewed by Human Resources: 10-19-04
- Approved by President: 10-19-04
- Date approved by Board: 10-19-04

**Reg. 821**

Revised July 29, 2004
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

<table>
<thead>
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<th>First</th>
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<tbody>
<tr>
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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] Regular
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: [Job Vacancy No.: (if applicable)]
- Job Title/Position: [Specialized Area:]
- Budgeted Position? [ ] Yes [ ] No
- Budgeted Number:
- Compensation:
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched __ Grade __ Step __ Hourly Rate: (Part-time only)
    - $ ___ per hr x ____ hrs/wk x ____ wks = $ ___ per year
  - Start Date: __ End Date: ___

**PROPOSED**

- Division/Unit: [Job Vacancy No.: (if applicable)]
  - Adult Basic Education
  - Specialized Area:
  - Budgeted Position? [ ] Yes [ ] No
  - Budgeted Number:
    - 2124.6012.6147.1012
  - Compensation:
    - [ ] Annual
    - [ ] Hourly
    - [ ] Other (explain)
    - $ 9.57 Sched __ Grade __ Step __ Hourly Rate: (Part-time only)
      - $ 9.57 per hr x 28 hrs/wk x 37 wks = $ 9,914.52 per year
  - Start Date: 10/20/04 End Date: ___

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

Other Budget #s: 2124.6012.6416.1012

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) Date: 10/18/04
- Approved by Vice President Date: 10/18/04
- Reviewed by Human Resources Date: 10/18/04
- Approved by Division Chair Date: 10/18/04
- Approved by President Date: 10/18/04
- Approved by Cabinet Level Supervisor Date: 10/18/04
- Date approved by Board or [ ] not applicable

Reg. 821

Revised July 29, 2004
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

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**Part I: Check all that apply**

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Student Services

Job Title/Position: Testing Assistant

Budgeted Position? [ ] Yes [ ] No

Budget Number: 1210.14104.6101.501

Compensation: $17,500

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

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</table>

- [ ] At-will-employee
- [ ] Per contract

Start Date: 10/18/04

End Date: [ ] If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"). The work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED** Division/Unit: Financial Aid

Job Title/Position: Financial Aid Secretary

Budgeted Position? [ ] Yes [ ] No

Budget Number: 1110.152.6105.014

Compensation: $18,700

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

<table>
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- [ ] At-will-employee
- [ ] Per contract

Start Date: 10/25/04

End Date: [ ] If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"). The work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head) Date: 10/21/04

Approved by Division Chair Date: [ ]

Approved by Human Resources Date: 10-22-04

Budget Approval Date: 10/22/04

Approved by Cabinet Level Supervisor Date: [ ]

Date approved by Board or [ ] not applicable

Reg. 821 Revised July 29, 2004
Wharton County Junior College

Personnel Action Form

Social Security No. | Last Name | First | Middle Initial | Telephone |
--- | --- | --- | --- | --- |
--- | Pena | Melissa | D. | --- |

Address

Part I: Check all that apply

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ______)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: "Human Resources"

Job Title/Position: "Assistant Librarian"

Budgeted Position? [ ] Yes [ ] No

Budget Number: 1110.1946.602.402

Compensation: [ ] Annual [ ] Hourly

Hourly Rate: (Part-time only)

\$ ______ per hr x ______ hrs/wk x ______ wks -

\$ ______ per year

Start Date: ______ End Date: ______

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

[ ] 9 months [ ] 10 1/2 months [ ] 12 months [ ] Other

PROPOSED Division/Unit: "Library"

Library Assistant

Budgeted Position? [ ] Yes [ ] No

Budget Number: 1310.1496.6102.402

Compensation: [ ] Annual [ ] Hourly

Hourly Rate: (Part-time only)

\$ ______ per hr x ______ hrs/wk x ______ wks -

\$ ______ per year

Start Date: 10/18/04 End Date: ______

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

[ ] 9 months [ ] 10 1/2 months [ ] 12 months [ ] Other 44 weeks

Explanation of Action:

Approved by Supervisor (Department Head) Date: 10/13/04

Approved by Division Chair Date: 10/13/04

Reviewed by Human Resources Date: 10-19-04

Approved by President Date: 10/13/04

Date approved by Board or [ ] not applicable

Reg. 821

Revised July 29, 2004
Wharton County Junior College

Personnel Action Form
Human Resources

Social Security No. [Blank]

Last Name: Dunn
First Name: Clancy
Middle Initial: P

Address [Blank]

City [Blank]
State [Blank]
Zip [Blank]

Part I: Check all that apply

Classification:
- ☐ New Employee
- ☐ Extension
- ☐ Reclassification
- ☐ Transfer
- ☐ Promotion
- ☐ Salary Adjustment
- ☐ Other (explain)

- ☐ Retirement
- ☐ Resignation
- ☐ Separation (date: 12/17/04)
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

CURRENT Division/Unit:
Fort Bend Technical Center

Job Title/Position:
Administrative Clerk 1

Budgeted Position? Yes ☐ No ☐

Budget Number:
1210.13022.6101.6002

Compensation:
- ☐ Annual
- ☐ Hourly
- ☐ Other (explain)

Sched 0
Grade 10
Step 1

Hourly Rate (Part-time only)
$ _____ per hr x _____ hrs/wk x _____ wks =

$ _____ per year

Start Date: 11/17/03
End Date: 1/28/04

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☐ 9 months
- ☐ 10-1/2 months
- ☐ 12 months
- ☐ Other

PROPOSED Division/Unit:
Specialized Area:

Job Title/Position:

Budgeted Position? Yes ☐ No ☐

Budget Number:

Compensation:
- ☐ Annual
- ☐ Hourly
- ☐ Other (explain)

Sched
Grade
Step

Hourly Rate (Part-time only)
$ _____ per hr x _____ hrs/wk x _____ wks =

$ _____ per year

Start Date: [Blank]
End Date: [Blank]

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☐ 9 months
- ☐ 10-1/2 months
- ☐ 12 months
- ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head):
[Signature] 11/16/04

Approved by Division Chair:
[Signature] Date

Approved by Vice President:
Date

Reviewed by Human Resources:
[Signature] 10/18/04

Budget Approval:
[Signature] 10/19/04

Approved by Cabinet Level Supervisor:
[Signature] Date

Date approved by Board or ☐ not applicable
Wharton County Junior College

Social Security No.  
Last Name Alantis  
First Laura  
Middle Initial Daleth  
Telephone  

Address  
City  
State  
Zip  

Part I: Check all that apply

Classification:  
☐ Administrative/Professional Staff  
☒ Faculty  
☐ Support Staff  

☐ New Employee  
☐ Extension  
☐ Reclassification  
☐ Transfer  
☐ Promotion  
☐ Salary Adjustment  
☐ Other (explain)  

☐ Retirement  
☐ Resignation  
☐ Separation (date: 9/2/04)  
☐ Change in Assignment  
☐ Additional Assignment  
☐ Leave of Absence  

Regular  
☐ Temporary  
☐ Full-Time  
☒ Part-Time  

Part II: Assignment/Accounting

CURRENT  
Division/Unit  
Adult Basic Education  
Job Title/Position  
Aide  
Specialized Area  
Acct #  
2122.6012.6159.1012  
Compensation  
☐ Annual  
☐ Hourly  
☐ Other (explain)  
$ 9.00  
Sched 0  
Grade 10  
Step 2  
Start Date  
3/1/03  
End Date  
9/2/04  
per contract  
at-will empl  

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:  
☐ 9 mos  
☐ 10-1/2 mos  
☒ Other 12 months

PROPOSED  
Division/Unit  
Specialized Area  
Job Title/Position  
Acct #  
Compensation  
☐ Annual  
☐ Hourly  
☐ Other (explain)  
$  
Sched  
Grade  
Step  
Start Date  
End Date  
per contract  
at-will empl  

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:  
☐ 9 mos  
☐ 10-1/2 mos  
☐ Other

Explanation of Action:  
Resigned by phone 9/2/04  

$9.00 hrly X 5 hrs/wk X 45 wks = $1800.00

Part III: Position/Budget Authorization

Recommended by Supervisor  
Date  
10/17/04  
Approved by President  
Date  
Lee D. McDonald 10/19/04  
Date approved by board  
or ☒ not applicable

Reviewed by Personnel  
Date  
10/19/04

MAIL TO:  
BUSINESS OFFICE  
PAYROLL  
VPI  
H.R.  
By: Jessica Douglas  
WFD, CE, & DL  
Reg 821
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

<table>
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<tr>
<th>Social Security No.</th>
<th>Last Name</th>
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<th>Telephone</th>
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<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [x] Faculty
- [ ] Support Staff
- [ ] New Employee
- [x] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: 9/2/04)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

#### CURRENT

- **Division/Unit**: Adult Basic Education
- **Job Title/Position**: Aide
- **Specialized Area**: Acct # 2123.6012.6147.1012
- **Compensation**: $9.10
  - **Hourly**: Grade 10
  - **Step**: 0
  - **Start Date**: 9/15/03
  - **End Date**: 9/2/04
  - **At Will Emply**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: [ ] 9 mos [ ] 10-1/2 mos [ ] Other 12 mos.

#### PROPOSED

- **Division/Unit**: Specialized Area
- **Job Title/Position**: Aide
- **Compensation**: $9.10
  - **Hourly**: Grade 10
  - **Step**: 0
  - **Start Date**: 9/15/03
  - **End Date**: 9/2/04
  - **At Will Emply**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: [ ] 9 mos [ ] 10-1/2 mos [ ] Other 12 mos.

### Explanation of Action:

- Resigned by phone 9/2/04
- $9.10 hrly x 4 hrs/wk x 32 wks = $1164.80

### Part III: Position/Budget Authorization

- **Recommended by Supervisor**:
  - **Date**: 10/11/04

- **Approved by Dean/Supervisor**:
  - **Date**: 10-19-04
  - **Date approved by board**
  - **or [ ] not applicable**

- **Reviewed by Personnel**: 10-29-04

---

**MAIL TO: Business Office**

**PAYROLL**

**OTHER**

**VPI**

**H.R.**

**By: Jessica Douglas**

**WFD, CE, & DL**
Wharton County Junior College

Personnel Action Form
Human Resources

Social Security No.

Last Name  Limones
First  Ashley
Middle Initial  Lynn

Telephone

Address

City

State

Zip

Part I: Check all that apply

Classification:
- □ Administrative/Professional Staff
- □ Faculty
- ✔ Support Staff
- □ Temporary
- □ Full-Time
- □ Part-Time
- □ New Employee
- □ Extension
- □ Reclassification
- □ Transfer
- □ Promotion
- □ Salary Adjustment
- □ Other (explain)
- □ Retirement
- □ Resignation
- □ Separation (date: 8/18/04)
- □ Change in Assignment
- □ Additional Assignment
- □ Leave of Absence

Part II: Assignment/Accounting

CURRENT  Division/Unit  Adult Basic Education  Specialized Area

Job Title/Position  Aide  Acct #  2123.6012.6147.1012

Compensation
- □ Annual
- □ Hourly  Sched  0
- $ 9.00  Grade  10
- □ Other (explain)  Step  0

Start Date  8/16/02  End Date  9/18/04

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- □ 9 mos
- □ 10-1/2 mos
- □ Other 12 months

PROPOSED  Division/Unit  Specialized Area

Job Title/Position

Compensation
- □ Annual
- □ Hourly  Sched
- □ Other (explain)  Grade
- $ 9.00  Step

Start Date

End Date

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- □ 9 mos
- □ 10-1/2 mos
- □ Other

Explanation of Action:

Resigned

$9.00 hrly X 19 hrs/wk X 32 wks = $5472.00

Part III: Position/Budget Authorization

Recommended by Supervisor  Date  Approved by President  Date

Approved by Exec. Supervisor  Date  Date approved by board

Reviewed by Personnel  Date

Reg 821

MAILED TO:  BUSINESS OFFICE  DATE: 10-11-05
PAYROLL  OTHER
V. VPI  By: Jessica Douglas
H.R.  WFD, CE, & DL
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

---

**Social Security No.**

**Last Name**  Kay

**First Name**  Lawson

**Middle Initial**  O.

**Telephone**

---

**Address**

**City**

**State**  7-

---

**Part I: Check all that apply**

**Classification:**

- ☐ Administrative/Professional Staff
- ☑ Faculty
- ☑ Support Staff
- ☐ New Employee
- ☑ Extension
- ☐ Reclassification
- ☐ Transfer
- ☐ Promotion
- ☐ Salary Adjustment
- ☐ Other (explain)
- ☑ Retirement
- ☐ Resignation
- ☐ Separation (date 9/15/04)
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

---

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit**  Adult Basic Education

**Job Title/Position**  Aide

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<td>☑ Hourly</td>
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<td>☑ Other (explain)</td>
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**Specialized Area**

**Acct #**  2123.6012.6147.1012

**Start Date**  10/16/01

**End Date**  9/15/04

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 mos
- ☐ 10-1/2 mos
- ☑ 12 Other 12 months

**PROPOSED**

**Division/Unit**

**Job Title/Position**

---

**Compensation**

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</table>

**Specialized Area**

**Acct #**

**Start Date**

**End Date**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 mos
- ☐ 10-1/2 mos
- ☑ 12 Other

**Explanation of Action:**

Resigned

$9.00 hrly X 5 hrs/wk X 32 wks = $1440.00

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**Part III: Position/Budget Authorization**

**Recommended by Supervisor**

**Date**  10/15/04

**Approved by President**

**Date**  10/17/04

**Approved by Exec. Supervisor**

**Date**  10/19/04

**Reviewed by Personnel**

**Date**  10/19/04

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**MAILED TO: DATE: 10/17/04 Reg 821**

**PAYROLL**

**OTHER**

☑ VPI  By: Jessica Douglas

☐ H.R.  WFD, CE, & DL
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XVI

MATTERS RELATING TO FORMAL POLICY

A. Second and final reading of Board member's Statement of Ethics
Board Member's Statement of Ethics

I. BACKGROUND and/or LEGAL REFERENCE
The Texas Appropriations Act and Texas Education Code§ 61.0815 requires higher education institutions to file an ethics policy with the Texas Higher Education Coordinating Board.

II. PURPOSE
High ethical standards and compliance with the law are of critical importance to Wharton County Junior College ("WCJC" or "College"). As elected officials, WCJC board members owe a responsibility to the people of Texas in the performance of their official duties. This Statement of Ethics provides the guidelines that govern each board member's conduct. Board members should act fairly and honestly and avoid creating even the appearance of impropriety.

III. POLICY
Board members of Wharton County Junior College shall subscribe to the following code of ethics:

Board Member's Code of Ethics

As a member of the Board, I will strive to improve public education. To that end, I shall adhere to the following ethical standards. I agree to review these standards and sign a statement, promising to uphold those standards. I will:

1. Attend all regularly scheduled Board meetings insofar as possible, and become informed concerning issues to be considered at those meetings;
2. Work with other Board members to establish effective Board policies, and to delegate authority for the administration of the College to the College president;
3. Recognize that I should endeavor to make policy decisions only after full-consideration and discussion at publicly-held Board meetings;
4. Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
5. Encourage the free expression of opinion by all Board members and seek systematic communications between the Board and students, staff, and all elements of the community;
6. Communicate to other Board members and the College president expressions of public reaction to Board policies and College programs;
7. Inform myself about current educational issues by individual study and through participation in programs providing this information, such as those sponsored by the American Association of Community and Junior Colleges, the Association of Community College Trustees, and other groups;
8. Support the employment of those persons best qualified to serve as College staff, and insist on a regular and impartial evaluation of all staff;

9. Observe and enforce all nepotism and conflict of interest laws, and avoid being placed in a position of conflict of interest. I will also refrain from using my Board position for personal or partisan gain;

10. Take no private action that will compromise the Board or administration, and respect the confidentiality of information or discussions that are privileged under applicable law;

11. Remember always that my first and greatest concern must be the educational welfare of the students attending the College;

12. Avoid engaging in or condoning any behavior by College officials, employees, and students which constitutes sexual harassment under applicable law. Sexual harassment is defined as: (1) cuando submission to or rejection of sexual conduct is used as a basis for employment decisions affecting an individual, and/or (2) harassing conduct which interferes with an individual’s work performance or creates an intimidating, hostile, or offensive work environment; and

13. Uphold and enforce all applicable court decisions, statutes, regulations, and Board policies, as they now exist or may be amended or modified in the future.

REG.

Created August 23, 2004
JJIBAM
<table>
<thead>
<tr>
<th>Name</th>
<th>Current Salary and Schedule</th>
<th>Proposed Salary and Schedule</th>
<th>Proposed or Reported Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosier, Kenneth R. Regular, full-time Distance Learning Program director</td>
<td>Replaces Larry Cantrell (Sept. 17, 2001) $56,088 (12 mos.) AA-12-17</td>
<td>$56,068 (12 mos.) AA-15-10</td>
<td>Employed, effective January 5, 2005</td>
</tr>
<tr>
<td>Romero, Priscilla S. Regular, full-time testing assistant</td>
<td>Replaces Sylvia Cervantes (August 2, 2002) $16,525 (12 mos.) 0-6-0</td>
<td>$17,500 (12 mos.) 0-6-0</td>
<td>Employed, effective October 18, 2004</td>
</tr>
<tr>
<td>Watson, Barbara A. Regular, full-time curriculum development assist</td>
<td>N/A – new position</td>
<td>$26,400 (12 mos.) P-15-0</td>
<td>Employed, effective November 1, 2004</td>
</tr>
<tr>
<td>Burttschell, Mary Regular, part-time adult education clerical aide</td>
<td>Replaces Kay O. Lawson $9.00/hr. x 19 hrs./wk. x 32 wks. = $5,472/yr.</td>
<td>$9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52</td>
<td>Employed, effective October 20, 2004</td>
</tr>
<tr>
<td>Perez, Ricky F. Regular, part-time adult basic education clerical aide</td>
<td>Replaces Laura Daleth Alanis $9.00/hr. x 5 hrs./wk. x 45 wks. = $1,800/yr.</td>
<td>$9.57/hr. x 28 hrs./wk. x 37 wks. = $9,914.52/yr.</td>
<td>Employed, effective October 20, 2004</td>
</tr>
</tbody>
</table>
| Date of WCJC Board Meeting  
Nov 16, 2004 NAME AND PROPOSED JOB TITLE | CURRENT SALARY AND SCHEDULE | PROPOSED SALARY AND SCHEDULE | PROPOSED OR REPORTED ACTION |
|------------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| Chavira, Claudia R.  
Regular, part-time adult basic education clerical aide | Replaces Sylvia Daleth Alanis  
$9.10/hr. x 4 hrs./wk.  
x 32 wks. =  
$1,164.80/yr. | $9.57/hr. x 28 hrs./wk.  
x 37 wks. =  
$9,914.52/yr. | Employed, effective October 20, 2004 |
| Pena, Adela  
Regular, part-time adult basic education clerical aide | Replaces Ashley Limones (job divided into two positions)  
$9.00/hr. x 19 hrs./wk. x 32 wks. =  
$5,472/yr. | $9.57/hr. 28 hrs./wk.  
x 37 wks. =  
$9,914.52/yr. | Employed, effective October 20, 2004 |
| Chagoya, Amy  
Regular, part-time adult basic education clerical aide | N/A – new position | $9.57/hr. x 28 hrs./wk.  
x 37 wks. =  
$9,914.52/yr. | Employed, effective October 20, 2004 |
| Garcia, Marcelina  
Regular, part-time adult basic education clerical aide | Replaces Ashley Limones (job divided into two positions)  
$9.00/hr. x 19 hrs./wk. x 32 wks. =  
$5,472/yr. | $9.57/hr. x 28 hrs./wk.  
x 37 wks. =  
$9,914.52/yr. | Employed, effective October 20, 2004 |
| Ramero, Priscilla S.  
Regular, full-time financial aid secretary | Replaces Petra F. Jansky  
$19,675 (12 mos.)  
0-8-3 | $18,700 (12 mos.)  
0-8-0 | Transferred from testing assistant to financial aid secretary, effective October 25, 2004 |
<table>
<thead>
<tr>
<th>Date of WCJC Board Meeting Nov 16, 2004</th>
<th>NAME AND PROPOSED JOB TITLE</th>
<th>CURRENT SALARY AND SCHEDULE</th>
<th>PROPOSED SALARY AND SCHEDULE</th>
<th>PROPOSED OR REPORTED ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pena, Melissa D.</td>
<td>Regular, part-time library assistant on the Sugar Land campus</td>
<td>Replaces Hao-Wen Wei $7.50/hr. x 19 hrs./wk. x 44 wks. = $6,270/yr.</td>
<td>$8.13/hr. x 20 hrs./wk. x 44 wks. = $7,154.40/yr.</td>
<td>Employed, effective October 18, 2004</td>
</tr>
<tr>
<td>Dunn, Clancy P.</td>
<td>Regular, full-time administrative clerk I</td>
<td>0-10-1 $20,225 (12 mos.)</td>
<td>N/A</td>
<td>Resigned, effective December 31, 2004</td>
</tr>
<tr>
<td>Alanis, Laura Daleth</td>
<td>Regular, part-time adult basic education aide</td>
<td>$9.00/hr. x 5 hrs./wk. x 45 wks. = $1,800/yr.</td>
<td>N/A</td>
<td>Resigned, effective September 2, 2004</td>
</tr>
<tr>
<td>Alanis, Sylvia Daleth</td>
<td>Regular, part-time adult basic education aide</td>
<td>$9.10/hr. x 4 hrs./wk. x 32 wks. = $1,164.80</td>
<td>N/A</td>
<td>Resigned, effective September 2, 2004</td>
</tr>
<tr>
<td>Limones, Ashley Lynn</td>
<td>Regular, part-time adult basic education aide</td>
<td>$9.00/hr. x 19 hrs./wk. x 32 wks. = $5,472/yr.</td>
<td>N/A</td>
<td>Resigned, effective August 18, 2004</td>
</tr>
<tr>
<td>Lawson, Kay O.</td>
<td>Regular, part-time adult basic education aide</td>
<td>$9.00/hr. x 5 hrs./wk. x 32 wks. = $1,440/yr.</td>
<td>N/A</td>
<td>Resigned, effective September 15, 2004</td>
</tr>
</tbody>
</table>