WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING

November 17, 2009

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III Chair</td>
<td>May 2012</td>
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<td>5</td>
<td>Rick Davis Vice-Chair</td>
<td>May 2012</td>
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<td>9</td>
<td>Jack C. Moses Secretary</td>
<td>May 2010</td>
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<td>6</td>
<td>Gerald R. Donaldson</td>
<td>May 2012</td>
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<td>Georgia Krenek</td>
<td>May 2014</td>
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<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
<td>May 2014</td>
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<td>Phyllip W. Stephenson</td>
<td>May 2014</td>
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<td>2</td>
<td>Gary P. Trochta</td>
<td>May 2010</td>
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<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2010</td>
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AGENDA

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

November 17, 2009

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes

   A. The special called meeting held on October 6, 2009
   B. The special called meeting held on October 13, 2009
   C. The regular meeting held on October 20, 2009
   D. The special called meeting held on October 27, 2009

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint
Board of Trustees
November 17, 2009
Agenda

If any speaker’s presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

A. Approve canceling the Board of Trustees regular meeting scheduled for December 15, 2009

B. Approve the external audit for FY 2009

VI. Presentations, Awards, and/or President’s Report

A. Recognize Coach Brianna Florus being elected “Volleyball Coach of the Year-Region XIV” by her peers

B. Recognition of retirement of Mr. Bob Ziegenhals

C. Recognition of retirement of Ms. Mary V. Alexander

D. Wharton County Junior College received the Award of Excellence at the Gulf Coast Tech Prep regional conference held on November 3, 2009

VII. Reports to the Board

A. Financial Reports for October 2009

B. Information Item: Management Reports

C. Information Item: Reports from College Governance Councils

D. Information Item: Clipping Service for the month of October 2009

VIII. Reports from Committees of the Board

A. Audit/Finance Committee: Mr. Kunkel

B. Facilities Committee: Mr. Donaldson

C. Legislative Committee: Mr. Nelson

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or
items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

IX. Matters Relating to General Administration

A. Approve the new position of Internet Marketing Coordinator ($48,068.00 – $54,735.00 – salary to be budgeted in the 2009-2010 department budget)

X. Matters Relating to Academic Affairs

A. Approve the academic calendar for 2010-2011

B. Information Item:

1. Seek sealed bids from vendors to print the 2010-2011 college catalog ($24,000.00 – current unrestricted operating fund budget for 2009-2010)

XI. Matter Relating to Administrative Services

A. Approval to seek bids for surplus properties

XII. Matters Relating to Technology and Institutional Research

XIII. Matters Relating to Student Services

XIV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Overload revisions for fall 2009

2. Dawn M. Aldana employed as temporary, full-time instructor of psychology, FAC-1-7, effective August 23, 2010

3. Rachel Gurrala extended as temporary, full-time instructor of economics, FAC-1-10, effective December 19, 2009

4. Suzan D. King employed as temporary, full-time instructor of English, FAC-1-10, effective August 23, 2010

D. Office of Administrative Services

E. Office of Student Services
F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

H. Information Items: Non-contract Personnel Action

1. Brady A. Huston reclassified as temporary, part-time assistant baseball coach, to regular, full-time residence hall supervisor-Frankie Hall/assistant baseball coach, $25,000.00, effective October 26, 2009

2. Cynthia A. Kocian received a salary adjustment as regular, full-time special population advisor for Perkins grant/academic advisor, $42,052.00, to regular, full-time special population advisor for Perkins grant/academic advisor, $42,377.00, effective September 1, 2009

3. Cynthia A. Nelms separated as regular, full-time human resources secretary, O-10-2, effective October 27, 2009

4. Marty Smith separated as regular, full-time residence hall supervisor-Frankie Hall/assistant baseball coach, $25,000.00, effective October 15, 2009

5. Sara A. Delgado employed as regular, part-time continuing education instructional aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., effective October 29, 2009

6. Ashley L. Montalvo employed as regular, part-time continuing education instructional aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., effective October 29, 2009

7. Regina R. Randon separated as regular, part-time continuing education aide, O-10-0, $11.44 hr. x 33 hrs./wk. x 30 wks. = $11,325.60/yr., effective September 16, 2009

8. Lindsey A. Shimek reclassified as regular, full-time human resources clerk, O-6-2, to temporary, full-time human resources secretary, O-10-2, effective November 2, 2009

9. Rita M. Camacho employed as temporary, part-time biology lab worker, $7.25 hr. x 4 hrs./wk. x 32 wks. = $928.00/yr., effective October 20, 2009

10. Jayne A. Mathis employed as temporary, part-time human resources clerk, O-6-0, $10.45 hr. x 40 hrs./wk. x 7 wks. = $2,926.00/yr., effective November 2, 2009

XV. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XVI. Consideration and possible action on items discussed in closed session

XVII. Discuss Matters Relating to Formal Policy
XVIII. Other Business

XIX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The special called meeting held on October 6, 2009
B. The special called meeting held on October 13, 2009
C. The regular meeting held on October 20, 2009
D. The special called meeting held on October 27, 2009
MINUTES
Special Called Meeting of the
Wharton County Junior College
Board of Trustees
October 6, 2009

-The Wharton County Junior College District Board of Trustees met in special session on October 6, 2009 at 6:00 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Georgia Krenek; Mr. Lloyd Nelson; Mr. Phil Stephenson; and Mr. Gary Trochta

Trustees Absent: Mr. Rick Davis, Vice-Chair; Mr. Jack Mosco, Secretary; Mr. Gerald Donaldson; and Mr. Oliver Kunkel

Others Present: Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; and Mr. Mike Mills

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:00 P.M.

ITEM II: PUBLIC HEARING OF PROPOSED WHARTON COUNTY JUNIOR COLLEGE PROPERTY TAX INCREASE

-Mr. Gertson asked for comments from the public. There were no comments.

ITEM III: ADJOURN

- The meeting adjourned at 6:20 P.M.
MINUTES
Special Called Meeting of the
Wharton County Junior College
Board of Trustees
October 13, 2009

-The Wharton County Junior College District Board of Trustees met in special session on October 6, 2009 at 6:00 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Jack Moses, Secretary; Mr. Oliver Kunkel; Mr. Lloyd Nelson; Mr. Phil Stephenson; and Mr. Gary Trochta

Trustees Absent: Mr. Rick Davis, Vice-Chair; Mr. Gerald Donaldson; and Mrs. Georgia Krenke

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Senior Vice-President of Instruction; Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Sandra Arreola; and Mr. Jacob Johnson

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:00 P.M.

ITEM II: PUBLIC HEARING OF PROPOSED WHARTON COUNTY JUNIOR COLLEGE PROPERTY TAX INCREASE

-Mr. Gertson asked for comments from the public. There were no comments.

-Mr. Gertson asked the two students attending to introduce themselves. Ms. Arreola explained that they were students in Dr. Rexford’s government class and were attending the board meeting for class. The student’s were allowed to ask questions and the board answered them. Mr. Kocian explained the process of the public hearings and increasing the property taxes.

-Ms. McCrohan stated that the State of Texas was under a review of financials and the sales tax was overstated by $15 billion. She stated that the appropriations might be cut for the second year by 10%.

-Mr. Gertson thanked the students for attending the board meeting.

ITEM III: ADJOURN

- The meeting adjourned at 6:35 P.M.
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
October 20, 2009

-The Wharton County Junior College District Board of Trustees met in regular session on October 20, 2009 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Rick Davis, Vice-Chair; Mr. Jack Moses, Secretary; Mr. Oliver Kunkel; and Mr. Phil Stephenson

Trustees Absent: Mr. Gerald Donaldson; Mrs. Georgia Krenek; Mr. Lloyd Nelson; and Mr. Gary Tichota

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Senior Vice President of Instruction; Mr. Bryce Kociak, Vice President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Mr. Cody Cooksey; Ms. Stephanie Dees; Mr. Scott Glass; Mr. Will Heierman; Mr. Terrell Jessen; Ms. Judy Jones; Mr. Mike Mills; Mr. Gus Wessels; Mr. Robert Wolter; and Mr. Philip Wuthrich

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The regular meeting held on September 15, 2009

B. The special called board retreat held on July 24 and 25, 2009

-The minutes of the regular meeting on September 15, 2009 and the special called board retreat on July 24 and 25, 2009 were approved as presented.

ITEM IV: CITIZENS' COMMENTS

-None-
ITEM V: SPECIAL ITEMS

ITEM VI: PRESENTATIONS, AWARDS, AND/OR PRESIDENT’S REPORT

A. Wharton County Junior College’s Computer Programming Associate of Applied Science Degree granted program recognition

- Ms. McCrohan introduced Cody Cooksey, Sugar Land campus SGA President to the board.
- Ms. McCrohan introduced Will Heilman, Faculty Council President, to the board.
- Ms. McCrohan recognized Ms. Stephanie Dees for the program recognition of the Computer Programming Associate of Applied Science Degree. Ms. Dees explained the recognition of the program and explained that a $500.00 check was received to help with equipment and other needs in the department in accordance with the Perkins Grant.
- Ms. McCrohan stated that the Foundation Gala was a success and thanked everyone that worked on the Gala. Mr. Gertson thanked the employees that worked.

ITEM VII-A: REPORTS TO THE BOARD

A. Financial Reports

-Mr. Wessels presented the financial reports for September 2009. Mr. Koclan presented the investment report for the period of June 1 – August 21, 2009.

BOARD ACTION: On a motion by Mr. Davis and a second, the board unanimously approved the financial reports for September 2009 as presented. The motion passed.

BOARD ACTION: On a motion by Mr. Davis and a second, the board unanimously approved the investment report for June 1 – August 21, 2009 as presented. The motion passed.

ITEM VII-B: MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1. Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)
2. Financial Aid: Gus Wessels (Dean of Financial Services and Business Services)
3. Student Services: Dr. Wayne Taylor (Dean of Student Services)

ITEM VII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

A. Academic Affairs Council

-None-

B. Faculty Council

-None-
C. President's Extended Cabinet

-None-

ITEM VII-D: CLIPPING SERVICE FOR MONTH OF SEPTEMBER 2009

-News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of September 2009 and included as part of the board agenda packet for this meeting.

ITEM VIII: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel

-Mr. Stephenson asked for the expected date of completion of the audit. Mr. Kocian stated that the audit should be completed prior to the November board meeting.

B. Facilities Committee: Mr. Donaldson

-None-

C. Legislative Committee: Mr. Nelson

-None-

-Mr. Gertson asked if any items needed to be pulled from the consent agenda.

-Item IX. A. was pulled and handled separately.

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM IX: MATTERS RELATING TO GENERAL ADMINISTRATION

A. Approval of a one-step base increase for all full-time college employees, retroactive to September 1, 2009 ($160,000.00 – transfer from prior years unrestricted fund balance)

ITEM X: MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approval to set the Student Liability Insurance fee to $20.00 and the Student Accident Insurance fee to $15.00 for the Allied Health programs effective fall 2010 (fees are paid by the student at the time of registration)
ITEM XI:  MATTERS RELATING TO ADMINISTRATION SERVICES

A. Approval of fiscal year 2009 budget adjustments

B. Approval of the 10/20 year write off of property taxes from Fort Bend County Tax Assessor/Collector Patsy Schultz

C. Approve the purchase of 42 computers for the engineering design department on the Wharton and Fort Bend campus ($45,150.00 – Perkins Grant Funds)

D. Approval of the allocation of prior year fund balance for 2009 outstanding encumbrances ($122,343.12 – allocation will be noted in the 2010 financial statements as reserved for encumbrances)

E. Approve, by resolution, Wharton County Junior College’s participation in the Harris County Department of Education cooperative purchasing program (HCDE)

F. Approval to increase the dormitory room rate from $300 to $500 a semester beginning with the spring semester of 2010 ($0.00 – This increase will generate approximately $52,000.00/year in new auxiliary revenue.)

G. Information Item:
   1. Seek sealed proposals from vendors to provide bookstore services for the college

ITEM XII:  MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

A. Approve the purchase of 26 computer systems for the computer science lab at Fort Bend Technical Center, 24 CPU’s for the computer science lab at Sugar Land, 4 laptops and 1 laptop locker for the physics lab at Wharton, 6 laptops and 1 laptop locker for the physics lab at Sugar Land, HP DeskJet 6940 network printer and 1 laptop locker for Fort Bend Technical Center ($48,844.00 – transfer from the MIS plant fund for 2009-2010)

ITEM XIII:  MATTERS RELATING TO STUDENT SERVICES

ITEM XIV:  MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs
   1. Paid Professional Assignments for Fall 2009
   2. Department Head Compensation for Fall 2009
   3. Full-Time/Part-Time overloads – 8 week sessions for Fall 2009
4. Fall 2009 Full-Time overloads

5. Fall 2009 Part-Time overloads

6. Marsha Anderson employed as regular, full-time instructor of English FAC-1-15, received a promotion after completing 36 graduate hours toward PhD, FAC-4-15, effective August 24, 2009

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

H. Information Items: Non-contract Personnel Action

1. Susan D. Fendley employed as regular, full-time institutional research specialist, P-13-0, effective September 15, 2009

2. Cynthia A. Kocian received a salary adjustment as regular, full-time special population advisor for Perkins grant/academic advisor, $41,727.00, to regular, full-time special population advisor for Perkins grant/academic advisor, $42,052.00, effective September 1, 2009

3. Eric Barlow employed as regular, part-time security/Wharton, O-9-0, $11.15 hr. x 19 hrs./wk. x 52 wks. = $11,016.20/yr., effective September 30, 2009

4. Marycela Miller employed as regular, part-time continuing education aide, O-10-0, $11.44 hr. x 30 hrs./wk. x 36 wks. = $12,355.20/yr., effective September 14, 2009

5. Dana K. Elerick employed as temporary, part-time security/Wharton, O-9-0, $11.14 hr. x 19 hrs./wk. x 48 wks. = $10,168.80/yr., effective October 2, 2009

6. Tyrena Harvey extended as temporary, part-time vocational instruction division secretary, O-9-0, $11.15 hr. x 19.5 hrs./wk. x 32 wks. = $6,957.60/yr., to temporary, part-time vocational instruction division secretary, O-9-0, $11.15 hr. x 19.5 hrs./wk. x 2 wks. = $434.85/yr., effective September 1, 2009

7. Tyrema Harvey separated as temporary, part-time vocational science division secretary, O-9-0, $11.15 hr. x 19.5 hrs./wk. x 2 wks. = $434.85/yr., effective September 15, 2009

8. Justin C. Hendrick employed as temporary, part-time rodeo coach aide, $15.00 hr. x 22 hrs./wk. x 12 wks. = $3,960.00/yr., effective September 28, 2009
9. Kristin A. Kirby separated as temporary, part-time volleyball coach assistant, $8.85 hr. x 24 hrs./wk. x 10 wks. = $2,124.00/yr., effective December 9, 2008

10. Davina M. Olsen employed as temporary, part-time biology lab worker, $7.25 hr. x 4 hrs./wk. x 32 wks. = $928.00/yr., effective September 30, 2009

11. Cynthia A. Ottis received an additional assignment as temporary, part-time vocational science division secretary, O-9-0, $11.15 hr. x 19.5 hrs./wk. x 33 wks. = $7,175.03/yr., effective September 14, 2009

12. Telia S. Peterson employed as temporary, part-time volleyball coach assistant, $10.00 hr. x 11.5 hrs./wk. x 34 wks. = $3,910.00/yr., effective September 18, 2009

13. Devon L. Porter separated as temporary, part-time rodeo coach aide, $15.00 hr. x 13.33 hrs./wk. x 50 wks. = $9,997.50/yr., effective August 26, 2009

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the consent agenda with exception of Item IX. A. as presented. The motion passed.

BOARD ACTION: On a motion by Mr. Stephenson and a second, the board unanimously approved Item IX. A. as presented. The motion passed.

ITEM XV: EXECUTIVE SESSION

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

ITEM XVI: ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ITEM XVII: MATTERS RELATING TO FORMAL POLICY

ITEM XVIII: OTHER BUSINESS

-Ms. McCrohan explained that appraisals have been requested for certain WCJC properties.

-Ms. McCrohan stated that she appreciated the board approving the step increase for employees.

Ms. McCrohan also stated that she appreciated the efforts of the employees on increasing enrollment. Mr. Gertson thanked all the staff.

-Mr. Gertson reminded the board of the special called meeting next Tuesday, October 27, 2009 at 6:00 P.M.

-Mr. Gertson announced the two opportunities for the board to attend upcoming meetings and asked that they let Deanna know if they are interested in attending.
ITEM XIX: ADJOURN

- The meeting adjourned at 7:00 P.M.
MINUTES
Special Called Meeting of the
Wharton County Junior College
Board of Trustees
October 27, 2009

-The Wharton County Junior College District Board of Trustees met in special session on October 27, 2009 at 6:00 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Jack Moscs, Secretary; Mrs. Georgia Krenek; Mr. Oliver Kunkel; Mr. Lloyd Nelson; and Mr. Phil Stephenson

Trustees Absent: Mr. Rick Davis, Vice-Chair; Mr. Gerald Donaldson; and Mr. Gary Trochta

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Senior Vice-President of Instruction; Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; and Ms. Deanna Feyen, Executive Secretary to the President

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:00 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: CITIZENS' COMMENTS

-None-

ITEM IV: SPECIAL ITEMS

A. Request to set ad valorem tax rate for the Wharton County Junior College District for the 2009 tax year.

BOARD ACTION: On a motion by Mr. Moses and a second, the board unanimously approved that the property tax rate be increased by the adoption of a tax rate of $0.14666 per $100 valuation, which is effectively a 7.32 percent increase in the tax rate. The board further moved that we adopt the tax rate resolution that WCJC administration has prepared. The motion passed with 6 yeas and 3 not present to vote.
Board of Trustees
October 27, 2009
Minutes

-Ms. McCrohan stated that she received notice today that the George Foundation funded the request for the Associate Degree Nursing funds.
-Ms. McCrohan stated that the Foundation Gala was a success.
-Ms. McCrohan announced that a volleyball game and a band concert was this evening.
On November 7, 2009, is the Choral Dinner Fundraiser at 7:00 P.M. Ms. McCrohan also stated that a grant has been submitted to request funds for the New York choir trip.

ITEM V: ADJOURN

-The meeting adjourned at 6:05 P.M.
Special Items

A. Approve canceling the Board of Trustees regular meeting scheduled for December 15, 2009

B. Approve the external audit for FY 2009
AGENDA BRIEF

AGENDA ITEM VI

Presentations, Awards, and/or President’s Report

A. Recognize Coach Brianna Florus being elected “Volleyball Coach of the Year-Region XIV” by her peers

B. Recognition of retirement of Mr. Bob Ziegenhals

C. Recognition of retirement of Ms. Mary V. Alexander

D. Wharton County Junior College received the Award of Excellence at the Gulf Coast Tech Prep regional conference held on November 3, 2009
Resolution

WHEREAS, Mr. Bob Ziegenhals has been teaching for over thirty five years at Wharton County Junior College, and

WHEREAS, during these years as instructor of Electronics Engineering Technology, Mr. Ziegenhals has distinguished himself as an exceptional instructor and a professional role model for students, and

WHEREAS, Mr. Ziegenhals has served above and beyond the call of duty in assisting students in finding employment and previously serving as department head for many years, and

WHEREAS, Mr. Ziegenhals has elected to retire from teaching,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees and the Administration herewith commend Mr. Ziegenhals for his dedication to the teaching profession, for his loyalty to his program, and especially for his long record of service to this institution, and that the Board and Administration wish Mr. Ziegenhals well in his new life, and

BE IT FURTHER RESOLVED, that this resolution be incorporated into the official minutes of the Board of Trustees and a copy of said resolution be presented to Mr. Bob Ziegenhals.

Unanimously adopted in regular session by the Wharton County Junior College Board of Trustees on November 17, 2009.

P. D. (Danny) Gertson, III, Chair
Rick Davis, Vice-Chair
Jack C. Moses, Secretary
Gerald Donaldson
Gary Trochta

Oliver Kunkel, Jr.
Lloyd Nelson
Phyllip Stephenson
Georgia Krenek
Resolution

WHEREAS, Ms. Mary V. Alexander has been teaching for ten years at Wharton County Junior College, and

WHEREAS, during these years as instructor of Speech, Ms. Alexander has distinguished herself as a dedicated instructor, and an esteemed colleague in the Speech department and the Division of Communications and Fine Arts, and

WHEREAS, Ms. Alexander taught Speech to more than 130 classes and 2,500 students during her tenure, and

WHEREAS, Ms. Alexander has elected to retire from teaching,

NOW, THEREFORE BE IT RESOLVED, THAT THE Board of Trustees and the Administration herewith commend Ms. Alexander for her dedication to the teaching profession, for her loyalty to her colleagues, and for her record of service to this institution, and that the Board and Administration wish Ms. Alexander well in her new life, and

BE IT FURTHER RESOLVED, that this resolution be incorporated into the official minutes of the Board of Trustees and a copy of said resolution be presented to Ms. Mary V. Alexander.

Unanimously adopted in regular session by the Wharton County Junior College Board of Trustees on November 17, 2009.

P. D. (Danny) Gertson, III, Chair Oliver Kunkel, Jr.
Rick Davis, Vice-Chair Lloyd Nelson
Jack C. Moses, Secretary Phillip Stephenson
Gerald Donaldson Georgia Krenek
                                      Gary Trochta
Reports to the Board

A. Financial Reports for October 2009
Monthly Financial Reports

Wharton County Junior College
OCTOBER 31, 2009
Summary Reports
Wharton County Junior College  
Revenue-Expenditure Summary  
October 31, 2009

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<td>$8,504,866</td>
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<td>$8,416,004</td>
<td>27.60%</td>
<td>89%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>86,263</td>
<td>6,661,752</td>
<td>14,410,121</td>
<td>46.23%</td>
<td>5,450,119</td>
<td>13,151,573</td>
<td>41.44%</td>
<td>122%</td>
</tr>
<tr>
<td>Advalorem Taxes</td>
<td>27,149</td>
<td>51,821</td>
<td>5,092,400</td>
<td>1.02%</td>
<td>26,015</td>
<td>4,668,000</td>
<td>0.56%</td>
<td>199%</td>
</tr>
<tr>
<td>Mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>2,005,393</td>
<td>0.00%</td>
<td>(30,912)</td>
<td>1,621,858</td>
<td>0.00%</td>
<td>0%</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>255,422</td>
<td>0.00%</td>
<td>-</td>
<td>520,000</td>
<td>0.00%</td>
<td>0%</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>41,533</td>
<td>100,136</td>
<td>622,002</td>
<td>16.10%</td>
<td>202,829</td>
<td>644,665</td>
<td>31.46%</td>
<td>49%</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>1,158,735</td>
<td>8,871,286</td>
<td>30,891,204</td>
<td>28.72%</td>
<td>7,970,643</td>
<td>29,021,900</td>
<td>27.46%</td>
<td>111%</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,492,855</td>
<td>2,860,553</td>
<td>17,786,981</td>
<td>16.08%</td>
<td>2,725,354</td>
<td>17,489,579</td>
<td>15.58%</td>
<td>105%</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>182,973</td>
<td>343,526</td>
<td>2,255,469</td>
<td>15.23%</td>
<td>469,992</td>
<td>2,009,188</td>
<td>23.39%</td>
<td>73%</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>103,108</td>
<td>103,108</td>
<td>-</td>
<td>0.00%</td>
<td>85,977</td>
<td>91,003</td>
<td>94.48%</td>
<td>0%</td>
</tr>
<tr>
<td>Mandatory Transfers</td>
<td>389,375</td>
<td>1,859,778</td>
<td>2,283,803</td>
<td>81.43%</td>
<td>504,337</td>
<td>1,032,596</td>
<td>48.84%</td>
<td>0%</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td>0.00%</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>661,995</td>
<td>1,474,979</td>
<td>8,564,951</td>
<td>17.22%</td>
<td>1,126,208</td>
<td>8,399,534</td>
<td>13.41%</td>
<td>131%</td>
</tr>
<tr>
<td>Total expenditures</td>
<td>2,830,306</td>
<td>6,641,944</td>
<td>30,891,204</td>
<td>21.50%</td>
<td>4,911,868</td>
<td>29,021,900</td>
<td>16.92%</td>
<td>135%</td>
</tr>
</tbody>
</table>

Net increase/(decrease) in net assets  
(1,671,571)  
$2,229,342  
$3,058,775

* Note: Net student receivables in the amount of $547,590.13 are currently outstanding. Tuition and fees are subject to collection in future periods.
# Wharton County Junior College
## Analysis of Student Receivables Outstanding
### As of October 31, 2009

<table>
<thead>
<tr>
<th>Description</th>
<th>2010</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Receivables Current</td>
<td>$233,231.49</td>
<td>$231,861.14</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Fall Semester</td>
<td>$349,073.74</td>
<td>$200,856.56</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Spring Semester</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Installment Plan Receivable Summer I &amp; II</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>64,963.97</td>
<td>33,456.56</td>
</tr>
<tr>
<td>Total Installment Plan Receivable</td>
<td>$414,037.71</td>
<td>$234,313.12</td>
</tr>
<tr>
<td>Third Party Contracts Receivable</td>
<td>$110,450.67</td>
<td>$32,391.08</td>
</tr>
<tr>
<td>Continuing Education Receivable</td>
<td>15,344.00</td>
<td>6,616.00</td>
</tr>
<tr>
<td>Allowance for Doubtful Accounts</td>
<td>(225,473.74)</td>
<td>(164,175.09)</td>
</tr>
<tr>
<td>Net Accounts Receivable</td>
<td>$547,590.13</td>
<td>$341,006.25</td>
</tr>
</tbody>
</table>
RPTNAME: TGRAGES
VERSION: 6.0
AGE DATE B-BILL E-EFF D-DUE: E
AS OF DATE: 31-OCT-2009
RANGE DATE 1: 30
RANGE DATE 2: 90
RANGE DATE 3: 365
MINIMUM ACCOUNT BALANCE: 1.00
MAXIMUM ACCOUNT BALANCE: 999999.00
DETAIL CODE: %
SELECTION ID:
APPLICATION CODE:
CREATOR ID:

REPORT TOTALS

0 To 30 : 41,677.14
31 To 90 : 401,883.04
91 To 365 : 276,756.44
366 + : 53,354.49
FUTURE BALANCE : 1,271,024.59
ACCOUNT BALANCE : 2,044,695.70
COMBINED BALANCE SHEET

(Funds included: GOVERNMENTAL FUND TYPES)
<table>
<thead>
<tr>
<th>Governmental Fund Types</th>
<th>Current Year</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets and Other Debts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>247,064</td>
<td>89,235</td>
<td>220,962</td>
<td>558,150</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>9,240,366</td>
<td>240,927</td>
<td>320,283</td>
<td>9,801,626</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>573,004</td>
<td>4,248</td>
<td>31,182</td>
<td>608,434</td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td>403,788</td>
<td>--</td>
<td>--</td>
<td>401,755</td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>86,962</td>
<td>--</td>
<td>86,962</td>
<td>85,142</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>243,076</td>
<td>36,241</td>
<td>38,986</td>
<td>318,103</td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Total Assets and Other Debts</td>
<td>10,707,466</td>
<td>458,352</td>
<td>611,413</td>
<td>11,777,230</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities, equity and other credits</th>
<th>Current Year</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>142,757</td>
<td>5,311</td>
<td>9,648</td>
<td>157,726</td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
<td>46,841</td>
<td>--</td>
<td>--</td>
<td>46,841</td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td>--</td>
<td>--</td>
<td></td>
<td>--</td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td>22,204</td>
<td>166,294</td>
<td>--</td>
<td>186,498</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td>17,120</td>
<td>39,350</td>
<td>56,230</td>
<td>55,855</td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td>22,376</td>
<td>56,376</td>
<td>72,376</td>
<td>57,549</td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td>129,175</td>
<td>--</td>
<td>129,175</td>
<td>92,295</td>
</tr>
<tr>
<td>Scholarships-Non-designated Donations</td>
<td>-154,082</td>
<td>--</td>
<td>-154,082</td>
<td>--</td>
</tr>
<tr>
<td>Donatio</td>
<td>228,933</td>
<td>344,708</td>
<td>71,324</td>
<td>441,764</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity and Other Debts</th>
<th>Current Year</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control Accounts</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances</td>
<td>8,040,660</td>
<td>--</td>
<td>8,040,660</td>
<td>7,699,406</td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Professional Development</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Salary Equity</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Capital Equipment</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Investment Gain And Loss</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivable</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved Undesignated</td>
<td>--</td>
<td>--</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Run Date: 11/09/2009
Time: 14:55:23
Wharton County Junior College
Combined Balance Sheet - All Fund Types and Account Groups
31-OCT-2010
(With comparative totals for 31-OCT-2009)
(amounts expressed in dollars)

Governmental Fund Types

<table>
<thead>
<tr>
<th>Current Year 2010</th>
<th>Prior Year 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current</strong></td>
<td><strong>Restricted</strong></td>
</tr>
<tr>
<td>Unrestricted</td>
<td>Funds</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>FBTC Operating Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
</tr>
<tr>
<td>Fund Balance-General Diff</td>
<td></td>
</tr>
<tr>
<td>Reserve for Unremitted</td>
<td>941,166</td>
</tr>
<tr>
<td>Fund Balance-General Diff</td>
<td>1,496,766</td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL LIABILITIES:
EQUITY AND OTHER CREDITS:

<table>
<thead>
<tr>
<th>Current Year 2010</th>
<th>Prior Year 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>Funds</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>19,707,465</td>
<td>458,352</td>
</tr>
<tr>
<td>Proprietary Fund Types</td>
<td>Current Year 2010</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>ASSETS and OTHER DEBITS:</td>
<td></td>
</tr>
<tr>
<td>ASSETS:</td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>29,425</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>102,396</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td></td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td></td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td></td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
</tr>
<tr>
<td>TOTAL ASSETS AND OTHER DEBITS:</td>
<td>131,821</td>
</tr>
<tr>
<td></td>
<td>131,821</td>
</tr>
<tr>
<td>Liabilities, equity and other credits</td>
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</tr>
<tr>
<td>LIABILITIES:</td>
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</tr>
<tr>
<td>Accounts Payable</td>
<td>375</td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
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<tr>
<td>Payroll Taxes Payable</td>
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</tr>
<tr>
<td>Accrued Liabilities</td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td></td>
</tr>
<tr>
<td>Deposits Payable</td>
<td></td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td>131,363</td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td>125,454</td>
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<tr>
<td>Scholarships-Non-designated Donations</td>
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</tr>
<tr>
<td>TOTAL LIABILITIES:</td>
<td>131,728</td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
</tr>
<tr>
<td>Control Accounts</td>
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</tr>
<tr>
<td>Fund Balances</td>
<td></td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td></td>
</tr>
<tr>
<td>PB Professional Development</td>
<td></td>
</tr>
<tr>
<td>PB Salary Equity</td>
<td></td>
</tr>
<tr>
<td>PB Capital Equipment</td>
<td></td>
</tr>
<tr>
<td>PB Investment Gain And Loss</td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td></td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td></td>
</tr>
<tr>
<td>Proprietary Fund Types</td>
<td>Current Year</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Agency Funds</td>
<td>2010</td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
</tr>
<tr>
<td>FHTC Operating Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Scholarship Fund Balance</td>
<td></td>
</tr>
<tr>
<td>Fund Balance Rounding Diff</td>
<td></td>
</tr>
<tr>
<td>Fund Reserve for Encumbrance</td>
<td>93</td>
</tr>
<tr>
<td>Fund Balance Reserve for Operations</td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td>121,821</td>
</tr>
<tr>
<td>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</td>
<td>121,821</td>
</tr>
</tbody>
</table>
Management Reports

The following management reports for the months of October 2009 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)

2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)

3. Student Services: Dr. Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
Wharton County Junior College
911 Boling Highway • Wharton, Texas 77488 • (979) 532-4560

Technology Departments
October Highlights

The following reports and/or surveys have been completed:

- GASB44 Reports
- Equity in Athletics Survey
- Annual Financial Audit Reports
- PMP data for all departments
- Student Evaluation of Faculty
- Open records request – U of H, MyEdu, Texas Data Center, Wharton Economic Development Corp
- Comparative fall enrollment reports for Marketing
- Allied Health Student’s Demographics by Program

More bandwidth is needed at all locations for faculty and staff to be able to perform their teaching and business function in an efficient and effective manner. The Distance Learning team and the Network Services team have been working together to find a solution for increased bandwidth to serve all campus locations. They have been meeting with the vendor and gathering information for a project scope.

Two upgrades affecting our Banner MIS system were performed during the month of October. The first one occurred at the beginning of the month and included installing Banner patches to financial aid, position control, student, and general modules. The second one was completed at the end of the month and was an upgrade to the Oracle database that supports the Banner MIS system.

The Technical Services team replaced or supplied the following locations with new computer systems, monitors, and/or printing devices in October, 2009.

<table>
<thead>
<tr>
<th>Area</th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
<th>Bay City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Communications and Fine Arts</td>
<td>0</td>
<td>1 Printer</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Life Science</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Math and Physical Science</td>
<td>0</td>
<td>0</td>
<td>2 Printer</td>
<td>0</td>
</tr>
<tr>
<td>Area</td>
<td>Wharton</td>
<td>Fort Bend Technical Center</td>
<td>Sugar Land</td>
<td>Bay City</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>---------</td>
<td>----------------------------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>Division of Social and Behavioral Science</td>
<td>0</td>
<td>1 Printer</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Vocational Science</td>
<td>2 CPU &amp; 2 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Facilities Management</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Work Request by category for the month of October, 2009.

<table>
<thead>
<tr>
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# Wharton County Junior College

**Financial Aid Office Report For Aid Awarded Through October, 2009**
**(For The 2009-2010 Year)**

<table>
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<tr>
<th>Description</th>
<th>Last Year</th>
<th>Current Year</th>
<th>Increase/Decrease</th>
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<td>NOV</td>
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<td>TOTAL - ALL TESTS</td>
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WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-C

Reports from College Governance Councils

The following are minutes from the College Governance Councils:

A. Academic Affairs Council

Academic Affairs Council meeting minutes from September 10, 2009

B. Faculty Council

Faculty Council meeting minutes from September 9, 2009

C. President’s Extended Cabinet

President’s Extended Cabinet meeting minutes from September 17, 2009
MINUTES
ACADEMIC AFFAIRS COUNCIL MEETING
September 10, 2009
2:30 PM, Library, CDC

Present: Dr. Ty Pate, Natalie Stavinoha, Stephanie Dees, Dr. Wayne Taylor, Patricia Rehak, Paul Spellman, G.G. Hunt, Frank Carey, Kim Raun, David Clayton, Leigh Ann Collins, Carol Derkowski, Gene Bahnsen, Kwei-Feng Hsu

Others Present: Jill Thigpen

1. **Dr. Wayne Taylor, Dean of Student Services, Dual Credit Coordinator:** Dr. Wayne Taylor reported on the Student Services/Dual Credit classes to the AAC. Dr. Taylor announced that Susan Denman is now the Director of Academic Advising/Counseling. She will be in charge of working with the counselors and advising which will better serve the students at WCJC.

Dr. Taylor advised the Council that this semester shows the largest enrollment in dual credit classes. He expressed his appreciation of the Division Chairs and Department Heads for their help in making this a successful program. Dr. Pate announced that he, Dr. Taylor and Karen Preisler met with administrators of the Bay City High School and agreed that Juniors could take up to three (3) dual credit classes as long as they were in the top 25% of their class and Seniors could take up to four (4) dual credit classes making if they had made all A’s and B’s in any previous dual credit classes as juniors. Dr. Pate acknowledged that the success of this program in large part was due to Dr. Taylor and Susan Denman.

2. **Gene Bahnsen, Director of Athletics:** Coach Gene Bahnsen announced that the girl’s volleyball team opened with 5 straight victories and that they had played four of the top twenty teams in the nation. He asked that everyone support the team this season. Coach Bahnsen announced that Javier Solis is the new Baseball Coach for WCJC and Marty Smith is the Assistant Coach and Dorm Supervisor for Frankie Hall. Coach Bahnsen was pleased that the Rodeo Team had approximately 50 students enrolled.

3. **Ms. Kwei-Feng Hsu, Director of Library Services:** Kwei-Feng Hsu reported to AAC on the Library Services and Updates. She wanted
everyone to know how much she appreciates the faculty and staff sending students to the library. Kwei demonstrated the WCJC Orientation website and encouraged faculty and students to use it.

(Dismissal of everyone except Division Chairs and IA coordinator)

4. **Ms. Patricia Rehak, Instructional Assessment Coordinator**: Patricia Rehak distributed copies of the General Education Assessment findings and improvement plans. Process change will be a compiled report found on the intranet for faculty recommendations, prior to Dr. Pate’s approval.

Ms. Patricia Rehak distributed information on Professional Development needs identified through program planning which shows the Professional Development requests for 2008-2011.

Dr. Pate discussed on-line classes with AAC. The Reauthorization of Higher Education Act – (Distance Ed) would require that colleges ensure the person enrolled in an online class is in fact the person doing the work. He indicated that the Task Force for the Development of Web Courses should research this and offer recommendations.

The group discussed HB 2504, which requires the college to publish certain information on the website. The division chairs were not familiar with the bill, so Stephanie Dees suggested that the division chairs should read over the legislation and discuss it at the next division chair meeting. Dr. Pate mentioned that he would also like the Faculty Evaluation Committee investigate HB 2504 and find out what other colleges are doing to meet the mandate regarding posting faculty evaluation information on the college’s website.

Dr. Pate discussed the faculty and staff evaluations and professional development. After the face to face meeting between the supervisor and faculty member, opportunities for appropriate professional development should be one of the outcomes of the meeting and incorporated into PGP as agreed upon. The timeline has been revised to allow for this process.

5. **Dr. Pate announced that President Betty McCrohan wanted to address the Academic Affairs Meeting.** President McCrohan arrived and thanked the Committee for all the hard work in helping to make this semester a successful one. She announced that the enrollment was up at all campuses. President McCrohan asked the Division
Chairs to thank their faculty for their hard work and to let them know of the College's appreciation.

Meeting was adjourned at 4 p.m.

Ty Pate
Dr. Ty Pate
Minutes

Date of Meeting: September 9th, 2009
Time: 3:45 p.m.
Place: ITV – Wharton, Sugar Land, and Fort Bend Tech Center

Members Present: Will Heierman, Elizabeth McLane, Dale Hahn, Jon Loessin, Debbie Luttringer, Teresa Berrios, Rick Bush, Sharla Walker, Shelley Mayfield, Kevin Dees, Tim Periard, Ben Brink, Ed Hume, Kelly Cone, Connie Chong, Haydee Ruiz, Frank Becak, Terry Lynch, and Jo Anne Johnson

Members Absent: All Present

Also Present: Jennifer Jeffery, Liz Rexford, and Patricia Rehak

Meeting called to order by Jennifer Jeffery at 3:50 pm. A quorum was present.

Old Business

Discussion: Comments by outgoing officers Jennifer Jeffery and Liz Rexford
Ms. Jeffery updated the current Faculty Council on several issues addressed in the previous year.

Ms. Jeffery stated that the Faculty Association Appendix was revised and would be available on the Faculty Association webpage soon.

In regards to Faculty Committee Assignments, typically Faculty Chair makes the appointments with the help and approval of Faculty Council. Those appointments are then submitted to Dr. Pate. Natalie Stavinoha can help further with information on committee assignments. Appointments to the Faculty Awards Committee are made by the Divisions. All campuses need to be represented and if representation is lacking, Council can make the necessary appointments.

The next Board of Trustees meeting will be on September 15th.

Ms. Jeffery also mentioned current Faculty concerns that Faculty Council may want to address including how to address disruptive students and proper procedure to follow, salaries, equated lab pay, and reimbursement of tuition for faculty pursuing advanced degrees.

Faculty Council Officer Elections
Will Heierman was nominated for Chairman. There were no other nominations so Will Heierman was approved by acclamation.

Elizabeth McLane was nominated for Vice-Chairman. There were no other nominations so Elizabeth McLane was approved by acclamation.

Tim Periard was nominated for Secretary. There were no other nominations so Tim Periard was approved by acclamation.
Mr. Heierman acknowledged the accomplishments of the previous faculty council before continuing.

General Education Competency – Patricia Rehak
Patricia Rehak, prior to the meeting, sent each faculty council member the Overview of Fall 2008 General Education Competency Assessment Findings and Improvement Plans for review. Ms. Rehak highlighted a few changes in the Competency Assessments that were made by recommendations from five different committees. Ms. Rehak addressed a concern over faculty names appearing on the artifacts. She indicated that the names of faculty are removed from the artifacts and individual numbers are used to replace them. The faculty names are kept confidential with only Dr. Pate having access. The rubrics that will be used this semester, critical thinking and writing, have been revised and approved for use. These new rubrics, along with documents detailing the process used at WCJC to assess General Education Competencies, have been emailed to all faculty members. Any faculty member is welcome to send recommendations to Dr. Pate concerning Competency Assessments.

Approval of Minutes
A motion was made and accepted to approve the minutes with corrections for the August 2009 Faculty Association meeting.

Committee Appointments
Mr. Heierman requested faculty members to email him (williamh@wcjc.edu) for committee nominees.

- Faculty Awards Committee - (this committee is full)
- Rickie Bonner, Kevin Dees, Karen Lesure, Will Heierman, Roy Jones, Ron Vardy, and Barbara Lynn
- Technology Advisory Committee - 5 members needed
- Contracted Student Services - 1 member needed
- Faculty Evaluation Committee - 2 members needed
- Summary Appeals Committee - 2 members needed
- Web Advisory Committee - 3 members needed

Faculty Concerns

Disruptive student behavior – Mr. Heierman is going to try and find out if there are guidelines to follow concerning disruptive student behavior.

Salaries – Mr. Heierman told council that he was thinking about sitting down with President McCrohan and Dr. Pate and having a discussion about what could be done concerning faculty salaries now that enrollment is up by approximately 13%. Past faculty council members were told that once enrollment increased, then faculty salaries would also increase. Members of faculty council told Mr. Heierman that they would like to see the presentation before he gave it to President McCrohan and Dr. Pate. Instead of talking to President McCrohan and Dr. Pate about annual salaries for full-time faculty, overload pay, lab hours being equated to instructional hours pay, and other salary concerns, it was agreed that the focus of the presentation should be on just one topic.

Reimbursement for tuition for faculty pursuing advanced degrees – Mr. Heierman inquired about sending full-time faculty a questionnaire concerning their interest in pursuing advanced education. A motion was given by Dale Hahn and seconded by Terry Lynch to poll full-time faculty about their interest in pursuing advanced degrees. The motion was then passed by the council.

New Business

Fitness Center at SUGUH campus closed to faculty – Ms. McLane wants to see if faculty can have access to the fitness center at the Sugar Land campus. Mr. Heierman said he would talk to Robert Wolter about it.

Water fountains in science building at Wharton – Kevin Dees would like to see if the water fountains that were removed from the science building in Wharton when the building was being remodeled will be replaced. Mr. Heierman will inquire about the water fountains.
Blackboard the first day of class – Tim Periard would like to see if it would be possible to have students who are registered in a course uploaded into Blackboard by the first day of class for face-to-face courses. Mr. Heierman and Ms. McLane will look into it.

Acknowledgement of flu shots – Kelly Cone would like to acknowledge the administration for providing full time faculty with flu shots in October.

H1N1 guidelines – Ms. McLane would like to find out if the college has certain guidelines concerning a possible outbreak of the H1N1 flu virus. For example, do we have policies in place if a student misses a large amount of the semester due to the virus? Mr. Heierman will see what guidelines we have in place for the virus.

Adjournment
The next Faculty Council Meeting is scheduled for Wednesday, October 7th at 3:45 pm. Motion was made for adjournment by Kelly Cone and seconded by Ben Brink. Meeting adjourned at 5:00 pm.

Chairman: William E. Heierman

Date Approved: 10/1/09

Secretary: Tim Periard

c/o President, Senior-Vice President of Instruction, WCJC intranet, WCJC Board of Trustees Packet, WCJC Libraries, Director of FBTC, Director of Centraplex
Wharton County Junior College

Extended Cabinet Meeting

1. Extended Cabinet Meeting Minutes

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Date</td>
<td>September 17, 2009</td>
</tr>
<tr>
<td>Time</td>
<td>3:00 P.M.</td>
</tr>
<tr>
<td>Location</td>
<td>Curriculum Development Center</td>
</tr>
</tbody>
</table>

2. Attendees

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Ms. Betty McCrohan, President</td>
</tr>
<tr>
<td>Minute Taker</td>
<td>Ms. Deanna Feyen, Executive Secretary to the President</td>
</tr>
<tr>
<td>Attendees</td>
<td>Dr. Ty Pate; Mr. Bryce Kocian; Ms. Pam Youngblood; Mr. Ben Brink; Mr. Mike Feyen; Mr. Scott Glass; Mr. Will Heierman; Mr. Ed Humme; Ms. Debby Luttringer; Ms. Liz McClane; Ms. Theresa Minks; Ms. Pat Rehak; Ms. Liz Rexford; Ms. Natalie Stavinoha; Mr. Gus Wessels; Ms. Sharla Walker; Mr. Robert Wolter; Mr. Philip Wuthrich</td>
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3. Agenda

<table>
<thead>
<tr>
<th>Topic</th>
<th>Owner</th>
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<tbody>
<tr>
<td>1. Call to order</td>
<td></td>
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<tr>
<td>2. Faculty Items:</td>
<td></td>
</tr>
<tr>
<td>a. Restrooms in Science Building (poor re-design and construction delay creates inconvenience for students and faculty)</td>
<td></td>
</tr>
<tr>
<td>b. Replacement of water fountains in the Science Building (any idea when?)</td>
<td></td>
</tr>
<tr>
<td>c. Security in the faculty office area in Sugar Land—students have been caught using the adjunct computers and wandering around unsupervised, especially after 5:00 P.M.)</td>
<td></td>
</tr>
<tr>
<td>d. When will the magnetic card entry system at Sugar Land be installed?</td>
<td></td>
</tr>
<tr>
<td>e. What is the policy regarding faculty use of the gym at Sugar Land?</td>
<td></td>
</tr>
<tr>
<td>3. Student Concerns:</td>
<td></td>
</tr>
<tr>
<td>a. Wi-Fi on campus (specifically in dorms and Pioneer Student Center)</td>
<td></td>
</tr>
<tr>
<td>4. Other Items:</td>
<td></td>
</tr>
<tr>
<td>a. 2008-2009 Competency Distribution Report—Pat Rehak</td>
<td></td>
</tr>
<tr>
<td>b. Cable TV and Internet in the dorms—Philip Wuthrich</td>
<td></td>
</tr>
<tr>
<td>c. Review procedures for students not feeling well</td>
<td></td>
</tr>
<tr>
<td>5. Adjourn</td>
<td></td>
</tr>
</tbody>
</table>
4. Information Items

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Date</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Call to order 3:00 P.M.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Faculty Items:</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>a. Mike explained the issues with no doors and the touch free idea in the</td>
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<tr>
<td></td>
<td>Science building restrooms. Betty explained why the restrooms were</td>
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<tr>
<td></td>
<td>designed that way due to ADA compliance and a small space. The doors</td>
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<tr>
<td></td>
<td>will be looked at after construction is complete. Mike also explained the</td>
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<tr>
<td></td>
<td>construction delays and stated that they were not ADA compliant like the</td>
<td></td>
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<tr>
<td></td>
<td>plans specified. The tile was back ordered and the construction should be</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>finished next week.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>b. Rath Plumbing will look at the water fountains at a later date.</td>
<td></td>
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<td></td>
<td>c. Robert received an email yesterday on the security problems at the</td>
<td></td>
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<tr>
<td></td>
<td>Sugar Land campus. Betty asked Robert to check on the issues and give</td>
<td></td>
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<tr>
<td></td>
<td>recommendations to her. Pam suggested installing signs stating “For</td>
<td></td>
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<tr>
<td></td>
<td>Faculty Use Only”.</td>
<td></td>
<td></td>
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<td></td>
<td>d. Robert will check on the magnetic card entry system with UofH.</td>
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<tr>
<td></td>
<td>e. Betty will look into faculty access to the gym. Betty explained that</td>
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<tr>
<td></td>
<td>at this time it is a liability issue because there is no person to watch</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>over the gym.</td>
<td></td>
<td></td>
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<tr>
<td>3.</td>
<td>Student Concerns:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>a. Pam stated that a study is being made on wireless campus-wide.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Other Items:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>a. Pat explained the findings in the 2008-2009 Competency Distribution</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Report. She stated that the report is posted on the Instructional</td>
<td></td>
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<tr>
<td></td>
<td>Assessment website. Pat acknowledged the five competency committees and</td>
<td></td>
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<tr>
<td></td>
<td>their hard work. Betty stated that the CCSSSE survey results will be</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>release soon.</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>b. Philip explained that cable and internet will be installed in the</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>dorms. The installation should start the end of the month. Philip</td>
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<tr>
<td></td>
<td>explained that a wireless connection will be installed in the dorms and</td>
<td></td>
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<tr>
<td></td>
<td>that it will not accommodate downloading movies. There are procedures in</td>
<td></td>
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<tr>
<td></td>
<td>place for sick students. Philip will research.</td>
<td></td>
<td></td>
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</tbody>
</table>

7. Action Items

<table>
<thead>
<tr>
<th></th>
<th>New Action Items</th>
<th>Owner</th>
<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Robert will check on the security issues and signage at the</td>
<td>Robert</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sugar Land campus.</td>
<td>Wolter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Robert will check on the magnetic card entry system with</td>
<td>Robert</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>UofH.</td>
<td>Wolter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Betty will research access for faculty at the Gym at Sugar</td>
<td>Betty</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Land.</td>
<td>McCrohan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Agenda and Minutes

v.1.0

11/05/09
4. Philip will research the procedures for sick Students.  

Philip Wuthrich

5. Adjournment

<table>
<thead>
<tr>
<th>Owner</th>
<th>Due Date</th>
<th>Status</th>
</tr>
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<tbody>
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</tbody>
</table>

1. The meeting adjourned at 3:30 P.M.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-D

Clipping Service for Month of October 2009

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of October 2009.
Fine Arts.
Wharton County Junior College presents a free program of music and performances by actors at "Fine Arts Showcase" 7 p.m. Tuesday, Sept. 23 at Horton Foote Theater on the Wharton campus. 979-532-6300.

WCJC.
Register now for a Phlebotomy Technician class which is 6 - 9 p.m. MR Sept. 28 - Nov. 19 at the Wharton County Junior College's Fort Bend Technical Center campus in Richmond. Register at the Richmond campus or call 281-239-1531.
Register now for a Phlebotomy Technician class which is 8 - 9 p.m., MR Sept. 28 - Nov. 19 at the Wharton County Junior College's Fort Bend Technical Center campus in Richmond. Register at the Richmond campus or call 281-239-1531.

Adult Education Registration Open
Wharton County Junior College is taking orientation registration for adult basic education, GED and English as a second language classes. Orientation in August is required before a student may enroll or attend September classes. For information call 1-800-561-9252 ext. 6552/6458.

STEVE WARINER LIVE!

Come enjoy a rare performance by this three-time GRAMMY Award winner and contemporary country music legend.


Friday, October 16, 2009
6:00 p.m.
Safari Texas Ballroom
11627 FM 1464
Richmond, Texas

Dinner • Live Auction • Show
Individual Tickets: $85

Reserve or purchase tickets by Oct. 1 at www.wcjc.edu or 979.532.6322
Visit www.wcjc.edu for sponsorship opportunities.

Presented by
The Wharton County Junior College Foundation
979.532.6322 or www.wcjc.edu

Generously underwritten by the Rosenberg-Richmond Auto Mile

Also published:
El Campo 9/26
Fort Bend Herald 9/27
Grammy winner this year's attention grabber for Gala

Grammy-winning recording artist, songwriter and musician extraordinaire Steve Wariner takes the stage at The Wharton County Junior College Foundation Gala on Friday, Oct. 16 at Safari Texas Ballroom in Richmond.

The doors open at 6:00 p.m. and Wariner performs at 9 p.m. following dinner. Advanced tickets are $85 each and available through Friday, Oct. 2.

Underwriters for the event are The Rosenberg-Richmond Auto Mile. Participating dealerships include The Finnegan Auto Group, Fort Bend Toyota, Legacy Ford Lincoln Mercury, and Gillman Honda Nissan.

Attendees can look forward to Wariner performing selections from "Steve Wariner, c.g.p., My Tribute to Chet Atkins" scheduled for release in retail stores on Nov. 10. Wariner and Atkins worked closely and held a mutual admiration for each other. The c.g.p. in the album title stands for "certified guitar player," a title Atkins bestowed on players he admired. Wariner is one of only four performers to hold this special designation.

Proceeds from the gala benefit student scholarships, faculty development, and academic programs at Wharton County Junior College, which Wariner calls a "wonderful cause." He's excited about this upcoming performance because he rarely tours.

Tickets for the Oct. 16 gala are available by calling 532-6322 or 1-800-661-9252, ext. 6322. Information about the event is available online at www.wjc.edu by linking to the Foundation.

Wariner is a three-time Grammy Award winner and was inducted into the Grand Ole Opry in 1996 and the Music City Walk of Fame in 2008.
FALL & WINTER MINI-TERMS
and SPRING SEMESTER 2010
REGISTRATION

Fall Mini-Term classes begin October 26
(Walk-in registration only—now through October 23)
Winter Mini-Term begins December 21
(Register November 1 through December 17)
Spring semester classes begin January 19, 2010
(Register November 1 through January 16)

WHARTON • SUGAR LAND • RICHMOND • BAY CITY
EL CAMPO • PALACIOS

Wharton County Junior College
1-800-561-WCJC
WCJC is an E.O.E. Institution
Grammy award winner performing for WCJC Gala

Grammy-winning recording artist, songwriter and musician Steve Wariner takes the stage at the Wharton County Junior College Foundation Gala on Friday, Oct. 16 at Safari Texas Ballroom in Richmond. Doors open at 6 p.m. and Wariner performs at 9 p.m. Advanced tickets are $85 each and available through Friday, Oct. 2.

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Wariner is a three-time Grammy Award winner.

(See WCJC GALA, Page 7-B)
WCJC Gala presents country songwriter, musician

(Continued from Page 3-B)

Award winner and was inducted into the Grand Ole Opry in 1996 and the Music City Walk of Fame in 2008. He has 18 number one hits including "Your Memory," "Holes in the Floor of Heaven" and "Some Fools Never Learn."

Wariner is also the songwriting genius behind many hit songs recorded by country musicians, including "Longneck Bottle" by Garth Brooks, "Where the Blacktop Ends" by Keith Urban and "Nothin' But the Taillights" by Clint Black. Wariner's formidable songwriting skills have earned him 16 BMI Country Awards and 11 BMI-Million-Air Awards for songs that top one-million on-air plays.

Tickets for the Oct. 16 gala are available by calling 979-532-6322 or 1-800-561-9252, ext. 6322.

Information about the event is available online at www.wcjc.edu.
Fort Bend Herald and Texas Coaster Rosenberg, TX Circ. 7709 From Page: 8 9/25/2009 92249

Register now for a Phlebotomy Technician class which is 6 - 9 p.m. MR Sept. 28 - Nov. 19 at the Wharton County Junior College's Fort Bend Technical Center campus in Richmond. Register at the Richmond campus or call 281-239-1531.

Fort Bend Herald and Texas Coaster Rosenberg, TX Circ. 7709 From Page: 1 9/29/2009 92249

Wharton County Junior College presents a free program of music and performances by actors at "Fine Arts Showcase" 7 p.m. Tuesday at Horton Foote Theater on the Wharton campus. 979-332-6300.
County budget, tax rate set for Monday adoption

By BARRY HALVORSON
bhhalvorson@journal-spectator.com

After months of preparation going down to a few last minute adjustments, the Wharton County Commissioners are scheduled to vote on adopting the proposed fiscal year 2010 budget along with the tax rate necessary to support it when they meet in regular session Monday morning.

With a few decisions left to make, the proposed budget, as of Friday morning, called for the county to collect revenues totaling $20,535,955 with expenditures projected at $22,417,004. The budget is proposed on adopting the calculated effective tax rate of 54.376 cents per $100 property valuation. The rate is slightly lower than the 54.584 cent tax rate collected this year.

The commissioners will hold a public hearing on the proposed budget and tax rate starting at 10:30 a.m. during the meeting. It will be followed by the vote to adopt the budget and the vote to adopt the tax rate.

Among the items included in the budget is funding for the Wharton County Junior College home-delivered meal grant program. Wharton County Judge John Murrile said the county annually contributes $42-43,000 a year to the program geared toward helping local senior citizens.

"This is a routine matter we do every year," Murrile said. "We serve as the sponsoring government and provide the local match and WCJC coordinates the program for us."

Another item on the agenda for the meeting is upgrading a part-time position to full-time in the district attorney's office. While the commissioners court announced early in the budget process they would not be funding any new positions or raises for employees, Murrile said the DA would be paying for the upgrade out of his discretionary funds so it would not involve the expenditure of any tax dollars.

Other items on the agenda for the meeting, which will start at 9:30 a.m. on Monday, Sept. 28, in the Wharton County Commissioners Courtroom, Wharton County Courthouse Annex Building, 309 E. Milam, include:

- Take all appropriate action on proclamation 09-34, Livestrong Day 2009.
- Take all appropriate action to adopt Drainage Review Ordinance.
- Take all appropriate action to approve modified contract between

See PUBLIC, Page A3
Public hearing planned on creation of tech fund

Continued from Page A1

- Halff Associates and Wharton County for the Tree Palacios Project – WA No. 5 Amendment No. 2.
- Take all appropriate action to approve contract between Halff Associates and Wharton County for the 2010 Communications Plan Project – WA No. 7.
- Take all appropriate action for bids to replace bridge at CR 442 over the Tres Palacios River.
- 10 a.m. PUBLIC HEARING – Public Hearing on the creation of the District Courts Records Technology Fund, SB 1685.
- Take all appropriate action to adopt a District Court Records Archive Fee of not more than $5.00 and establish a District Court Records Technology Fund and approve the District Court Records Technology Fund Archive Plan and Budget.
- Take all appropriate action to approve Interlocal Agreement for Geriatric Psychiatric Service with Matagorda County from Oct. 1, 2009 to Sept. 30, 2010 and authorize County Judge to sign agreement.
- Take all appropriate action to set fees for 2010 Sheriff's and Constables' Fees.
Steve Wariner Live
The Wharton County Junior College Foundation presents three-time Grammy Award winner and contemporary country music legend, Steve Wariner, who will perform live at 6 p.m. Friday, Oct. 16 at the Safari Texas Ballroom, 11627 FM 1464, Richmond. Individual tickets will be sold at $85, which include dinner, a live auction and a show. Reserve or purchase tickets by Friday, October 2 at www.wjcc.edu or 979-532-6322. Visit www.wjcc.edu for sponsorship opportunities.

WJC Greenroom Players
Wharton County Junior College and the Greenroom Players present "A Gentleman from Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performance will include "The Actor", "The Dancers", and "Death of the Old Man". The plays will be linked by narration drawn from Mr. Foote's memoirs. Performances will be Saturday, Oct. 10 at 7 p.m. Sunday, Oct. 11 and Monday, Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
WCJC announced record setting enrollment numbers this semester

Based on preliminary figures, Wharton County Junior College has enrolled 6,657 students for fall 2009, the largest enrollment in the history of the college. This unduplicated headcount is a nine percent increase over last fall’s enrollment.

Distance education classes experienced the largest growth – 23 percent – from fall 2008 to fall 2009. Individual campuses with double digit growth over the past year include Bay City with a 23 percent increase and Sugar Land with a 22 percent increase. The Wharton campus increased enrollments by nine percent and the Richmond campus increased enrollments by four percent.

President Betty McCrohan credits WCJC’s personnel in helping foster and accommodate the growth.

“This enrollment increase in part stems from increased course offerings, new enrollment management practices, and a multi-media marketing campaign implemented for individual campuses and the college as a whole. "We appreciate our faculty for taking on increased assignments and for increasing their maximum enrollment numbers to accommodate student needs. Everybody from our receptionists to counselors to our registration and business office staffs, as well as our instructors, has stepped up to work with the larger numbers of students. With more students, our IT department, financial aid, housekeeping and so many other departments have seen their workloads increase. They, too, have stepped forward to accommodate these growing numbers. It has been a team effort that makes me proud," said McCrohan.

Wharton County Junior College Enrollments by campus, for Fall 2008, Fall 2009 and percent increase include:

Duplicated Enrollments
Wharton Campus, 1,804, 1,963, 9 percent; Sugar Land Campus, 1,748, 2,128, 22; Richmond Campus, 1,536, 1,595, 4; Bay City Campus, 182, 223, 23; Distance Education, 1,012, 1,297, 28; High Schools, 987, 994, 1.

Unduplicated Enrollments
In-District, 1,466, 1,697, 15; Out-of-District, 4,483, 4,847, 8; Out-of-State, 121, 131, 8; Total Enrollments, 6,115, 6,657, 9.

Educational opportunity

Staff photo by Barry Hlavacson
Wharton County:
Wharton
91472-09-30 2002

El Campo
Leader-News
El Campo, TX
Circ. 4994
From Page: 2
9/30/2009
91472

WCJC Presents Free Horton Foote Plays
Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton," three short plays by Horton Foote, which include "The Actos," "The Dancers" and "Death of the Old Man" at 7 p.m. Saturday, Oct. 10 and at 2 p.m. Sunday, Oct. 11 and Monday, Oct. 12 in the Horton Foote Theatre, Du stimulated Fine Arts Building, Wharton Campus. Admission is free. For information, call 979-532-6300.

WCJC Choir fundraiser
The WCJC Concert Choir is holding an Italian Chorus of Pasta - A Drive-through Dinner. Stop by the corner of Boling Highway and Pioneer Street and pick up dinner from 4:30-6:30 p.m. on Tuesday, Oct. 13. Cost is $8 per dinner and includes chicken pasta, salad, breadsticks and dessert. There may be some delivery to areas outside Wharton. For more information, call 532-6300. This fundraiser is to benefit the WCJC Concert Choir's trip to and performance at Carnegie Hall, NYC.
Charlotte Simmons


Mrs. Simmons accepted Christ at an early age at the Canton Street Church of Christ under the leadership of Eddie L. Brinkley Sr. She grew up and attended school in the Wharton Independent School District and Wharton County Junior College.

In 1951 she married her high school sweetheart, Walter Simmons. To this union, two children were born. These are Patrice and Wesley.

Prior to her illness, she was employed at Naco Chemical Company in Sugar Land as a secretary for 29 years, she later retired in 2006. She attended and graduated from Anthem College with a degree in billing and coding on April 28, 2008.

She is survived by her husband, Walter Simmons; two children, Denisha and Wesley; her parents, Robert and Earlene Phillips, of Wharton; one brother, Byron Phillips, Sr. of Houston; two sisters and brothers-in-law, Gilda and Sam Connor of Richmond, and Eugenia and Ray Hargis of Wharton; grandmother, Alberta McKinzie-Law, mother-in-law, Alice Stanley of Houston; nieces and nephews.
Robert Raye Dixon

Robert Raye Dixon, 62, of Brazoria passed away peacefully in his sleep on Tuesday, September 29, 2009, at Cornerstone Hospital in Houston, Texas, surrounded by his loving wife, Audrey Dixon, and daughters, Tina Dixon and Aretha Renae Abioye.

Robert grew up in West Columbia and graduated from Charlie Brown High School in 1965. He continued his education at Wharton Junior College and graduated cum laude from Prairie View Agricultural and Mechanical College of Texas with a degree in automotive technology in 1969. He later followed his passion for life and attended Commonwealth College of Funeral Service in Houston, Texas, where he graduated with an Embalming and Funeral Director’s license. Robert divided his time between working for National Life and Accident Life Insurance Company and building his career as a mortician. He worked for many different funeral homes learning his trade. He worked countless hours with no pay to follow his dream of owning his own funeral home. While working as an insurance agent, he received top awards for being the best in his field.

Robert had a zest for life in serving the public. He won a seat on West Columbia City Council in 1976, where he served for 14 years before being elected Brazoria County’s first African-American mayor in West Columbia, Texas. During Robert’s tenure, a library, civic center, city hall and the acquisition of the industrial park came to fruition. He also helped bring in H-E-B Pantry Foods, Wal-Mart and Eckerd Drugs. He loved politics. He truly believed you make a stand for what you believe in. He was in the political arena for many years, fighting for justice. Robert was appointed to the Texas Funeral Service by Gov. Ann Richards in 1990 and later became chairman of the board. He was active with the Brazoria Masonic Lodge 104 and the Knights of Pythias Lodge 388 before his health failed. He was a member of TFDA and Coastal Funeral Directors and Mortician Association.

For a life of caring and dedicated service in the community and for leadership in blazing new trails as a politician, busi-
nessman and consultant, Robert was nominated as Drum Major for the Brazoria County Dr. Martin Luther King Jr. Celebration Committee. Robert had a dream of opening his own funeral home. Dixon Funeral Home Inc., located at 1211 S. Brooks St. in Brazoria, Texas, opened its doors April 1, 1983. The 3,200-square-foot building was designed by Robert himself. It took 12 years of savings and working at other funeral homes before the first shovel of dirt was turned.

This first-generation funeral home is family owned. Mr. Dixon continued his dream and later opened his second location in Angleton, Texas, located at 2025 E. Mulberry St. "WOW" — what a man, what a vision. Other accomplishments include president of Brazoria County Cities Association, consultant for the newly built Mims Community Center, a trustee and steward at St. Paul A.M.E. Church in West Columbia and Citizen of the Year Award presented by Omega Psi Phi Fraternity Inc.

Robert is survived by his loving wife of 41 years, Audrey Dixon of Brazoria; loving children; mother-in-law, Maxine Davis of West Columbia; son-in-law, Awofe Abioye; brothers-in-law, Charles Johnson and wife, Carolyn, and Don Bates, both of Freeport, Texas; sisters-in-law, Mary Louise Dickson of Brazoria, Thelma Earls of Freeport and Abbie Faye McDowell of Wichita Falls, Texas; aunts, Carrie Thomas of Brazoria, Dorothy Thomas of Houston and Luberta Thomas of Clute; godsister, Debra Williams of West Columbia; godson, Larry Thomas of Austin; goddaughter, Addie "Tootie" Williams of Brazoria; grandchildren; great-grandchild; and a host of nephews, nieces, other relatives and friends.

Active pallbearers will be Robert Green Sr., Leroy Sanford, Billy Sanders, Dennis Diggs, George Davis Jr., Andrew Caldwell and Arthur Taylor Sr.

Honorary pallbearers will be the Class of 1965, Vernon Mack, Edward Wilkes, Coastal Funeral Directors and Morticians Association and stewards of St. Paul A.M.E. Church.

Funeral services will be Friday, October 2, 2009, at 11:00 a.m. at Brazoria First Assembly, 601 South Market Street, Brazoria, TX, with the Rev. Arthur Ferguson officiating.

Burial will follow at Thomas Dumas Cemetery in East Columbia, TX.

Visitation will be Thursday, October 1, 2009, at Dixon Funeral Home in Brazoria from 1:00 p.m. to 4:00 p.m.

A visitation will be at his home church from 6:00 p.m. to 8:00 p.m. at St. Paul A.M.E Church, 3246 FM 1301, West Columbia, TX.

Visitation also will be on Friday, October 2, 2009, at Brazoria First Assembly from 10:00 a.m. to 11:00 a.m. only. There will be no viewing afterward.

In lieu of flowers, please make donations to St. Paul A.M.E. Building Fund or Charles Brown Alumni Scholarship Fund, P.O. Box 118, West Columbia, TX 77486.

Send online condolences at www.dixonfuneralhome.com.

Final arrangements entrusted to Dixon Funeral Home of Brazoria. 979-798-9113.
Illness challenges WCJC team

Tuesday's volleyball match against Blinn was cancelled due to illnesses on the WCJC team, and has not yet been rescheduled, according to WCJC volleyball coach Brinn Flore.

But by Saturday enough players were feeling well enough to go ahead with the conference match against Coastal Bend College, which was a 25-18, 31-29, 25-16 WCJC victory. Kill leader for the Pioneers was Madison Minks with 13. Minks also had 2 blocks.

Beth Rodgers had 8 kills and contributed a career-high 6 blocks for the match along with 2 digs and one ace.

Brittani Huckfeld, whose primary position is libero, filled in as a middle blocker Saturday.

"Because we ran a 5-1 this weekend, our setter Danielle Johnson was able to rack up 40 assists (13.3 per set). She also had 2 blocks, 3 digs and one ace," the coach said.

"The Pioneers proved to be a flexible team which is willing to do anything to win. We had players in positions they don't normally play in but they were able to execute the plays needed to win the games," Flore said.

Though we had a few rough patches here and there, the team was still able to come out on top. Our numbers prove that each one of the players is able to do their part which allows us to play together as a team," WCJC hosted its first home conference game against San Jacinto yesterday.

"It is always fun to play at home because our stands are always full. Our fans really do define the term 'home court advantage,' and we appreciate every part of it," Flore said.

Defensively she had two blocks and 4 digs.
WCJC drama students prepare for production

By KELSEY BARTA
news@journal-observer.com

With the opening night of the WCJC's Greenroom Player's production of The Gentleman From Wharton, a tribute to Wharton native Horton Foote, a little over one week away, it's getting down to the wire as students and directors alike put the finishing touches on the play. As if they don't have enough to work with, the students must also complete all the behind the scenes work, including set design, costumes, advertising and publicity, multimedia and music.

"The students are in charge of each area of stagecraft for this play. We had divided the students into groups, but they have had to work in different areas to get everything done on time," WCJC drama director Phil Hoke said. "This really is an ensemble piece."

With the plays set in the early twentieth century, the costume crew, led by Dustin Larsen, had to find costumes that fit both the time period and the region.

"There are roughly 30 costumes that I had to costume in six weeks," Larsen said. "Most costumes and fabrics were pulled from what we have at WCJC. I haven't bought anything yet, we're trying to use all the resources we have."

The production is composed of three of Foote's One Act plays, each of which must be costumed with a different theme.

"Each show has a different theme that corresponds with a main theme. As of yet, I haven't finished costuming a single show," Larsen said. "The absolute latest I have to finish costuming is Oct. 10. I've actually put people on stage before with pinned costumes."

In addition to costuming, an entire set had to be built, including a porch that will be used in all the plays.

"We've been working for roughly two weeks. We've accomplished everything, except for finishing painting," rough building crew leader, Corey Davis said. "Most of the work was split between the rough and fine building crew (led by Tim Dunn). We've built stairs, platforms, a projector screen and flats to make a porch."

To help compliment the play and create an effect, multimedia had been added to the show.

"The multimedia effect shows elements of Horton Foote's life to link the plays and make some of the issues presented more moving," Hoke said. "Much of the multimedia includes photos that the Wharton County Historical Museum was kind for letting us use their information."

A final touch which will be presented at the end of the production is an original song written by Hoke and arranged by James Sheahan. The song, "Sighs Too Deep For Words," will be sung by Serena Berkes, Korey Davis, Beverly Holik and Sheahan.

"Mr. Hoke had written a guitar song and came to me with it," Sheahan said. "I arranged it using a computer program that creates orchestra-sounding pieces."

To hear "Sighs Too Deep For Words" and see the costumes and set the students have been working on, "The Gentleman From Wharton" will be performed for the public at the Horton Foote theater in the WCJC Fine Arts building October 10-12, Saturday at 7 p.m. and Sunday and Monday at 2 p.m. Admission is free to the public.
WCJC enrollment sets records

Based on preliminary figures, Wharton County Junior College has enrolled 6,657 students for fall 2009, the largest enrollment in the history of the college. This unduplicated headcount is a nine percent increase over last fall’s enrollment.

Distance education classes experienced the largest growth – 28 percent – from fall 2008 to fall 2009. Individual campuses with double digit growth over the past year include Bay City with a 23 percent increase and Sugar Land with a 22 percent increase. The Wharton campus increased enrollments by nine percent and the Richmond campus increased enrollments by four percent.

President Betty McCrohan credits WCJC’s personnel in helping foster and accommodate the growth.

“This enrollment increase in part stems from increased course offerings, new enrollment management practices, and a multi-media marketing campaign implemented for individual campuses and the college as a whole. “We appreciate our faculty for taking on increased assignments and for increasing their maximum enrollment numbers to accommodate student needs. Everybody from our receptionists to counselors to our registration and business office staffs, as well as our instructors, has stepped up to work with the larger numbers of students.

With more students, our IT department, financial aid, housekeeping and so many other departments have seen their workloads increase. They, too, have stepped forward to accommodate these growing numbers. It has been a team effort that makes me proud,” said McCrohan.

Wharton County Junior College Enrollments by campus, for Fall 2008, Fall 2009 and percent increase include:

Duplicated Enrollments
Wharton Campus, 1,804, 1,963, 9 percent; Sugar Land Campus, 1,748, 2,128, 22; Richmond Campus, 1,536, 1,595, 4; Bay City Campus, 182, 223, 23; Distance Education, 1,012, 1,297, 28; High Schools, 987, 994, 1.

Unduplicated Enrollments
In-District, 1,466, 1,687, 15; Out-of-District, 4,483, 4,847, 8; Out-of-State, 121, 131, 8; Total Enrollments, 6,115, 6,657, 9.
WCJC to present short play Oct. 11

Wharton County Junior College (WCJC) and the Greenroom Players present "A Gentleman From Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performance will include "The Actor", "The Dancers", and "Death of the Old Man". The plays will be linked by narration drawn from Mr. Foote's memoirs. Performances will be Saturday, Oct. 10 at 7 p.m., Sunday, Oct. 11 and Monday Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
**WCJC Greenroom Players**

**present three short plays**

Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero!

The performance will include "The Actor", "The Dancers", and "Death of the Old Man".

The plays will be linked by narration drawn from Mr. Foote's memoirs.

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For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
Wharton Pilot Club hosts fall conference here at WCJC

The Pilot Club of Wharton, Inc. hosted the South Fall Council meeting on Sept. 19 at the Wharton County Junior College campus in Wharton.

There were clubs from as far away as Beaumont, West Chambers, Livingston, Mid Jefferson County, Canyon Lake and Cuero.

Local area clubs included those from Bay City, El Campo and Matagorda counties.

There were a total of 21 clubs represented. Also attending was our youth group, the Anchors.

A total of 27 Anchor members from across South Texas were present to attend the meeting.

The total number of Pilot members was 128.

The event included members training and also officers training.

Skits were put on by the Anchor members present and by our local club's Brain Minders group which is geared to train children how to protect their brains through the uses of a puppet teaching skit.

Left, Pilots from across Texas attend fall conference held in the Pioneer Student Center at WCJC. The local Pilot Club hosted the event.
Behind the scenes

WCJC drama students prepare for next play

By KELSEY BARTA
news@journal-spectator.com

With the opening night of the WCJC's Greenroom Player's production of The Gentleman From Wharton, a tribute to Wharton native Horton Foote, a little over one week away, it's getting down to the wire as students and directors alike put the finishing touches on the play. As if they don't have enough to work with, the students must also complete all the behind the scenes work, including set design, costumes, advertising and publicity, multimedia and music.

"The students are in charge of each area of stagecraft for this play. We had divided the students into groups, but they have had to work in different areas to get everything done on time," WCJC drama director Phil Hoke said. "This really is an ensemble piece."

With the plays set in the early twentieth century, the costume crew, led by Dustin Larsen, had to find costumes that fit both the time period and the region.

"There are roughly 30 costumes that I had to costume in six weeks," Larsen said. "Most costumes and fabrics were pulled from what we have at WCJC. I haven't bought anything yet; we're trying to use all the resources we have."

The production is composed of three of Foote's One Act plays, each of which must be costumed with a different theme.

"Each show has a different theme that corresponds with a main theme. As of yet, I haven't finished costuming a single show," Larsen said. "The absolute latest I have to finish costuming is Oct. 10.
WCJC Drama Director Phil Hoke writes down dimensions for a new set being built for the students’ production of *The Gentleman From Wharton* opening at the Horton Foote Theater on Oct. 10. Pictured are, from left, Jensen Tidwell, Korey Davis, Colby Singletary, Jonathan Neal (hidden), Dustin Larsen and Hoke.

I’ve actually put people on stage before with pinned costumes.”

In addition to costuming, an entire set had to be built, including a porch that will be used in all the plays.

“We’ve been working for roughly two weeks. We’ve accomplished everything, except for finishing painting,” rough building crew leader, Korey Davis said. “Most of the work was split between the rough and fine building crew (led by Tim Dunn). We’ve built stairs, platforms, a projector screen and flats to make a porch.”

To help compliment the play and create an effect, multimedia had been added to the show.

“The multimedia effect shows elements of Horton Foote’s life to link the plays and make some of the issues presented more moving,” Hoke said. “Much of the multimedia includes photos that the Wharton County Historical Museum was kind for letting us use their information.”

A final touch which will be presented at the end of the production is an original song written by Hoke and arranged by James Sheahan. The song, “Sighs Too Deep for Words,” will be sung by Serena Berkes, Korey Davis, Beverly Holik and Sheahan.

“Mr. Hoke had written a guitar song and came to me with it,” Sheahan said. “I arranged it using a computer program that creates orchestra-sounding pieces.”

To hear “Sighs Too Deep For Words” and see the costumes and set the students have been working on, “The Gentleman From Wharton” will be performed for the public at the Horton Foote theater in the WCJC Fine Arts building October 10-12, Saturday at 7 p.m. and Sunday and Monday at 2 p.m. Admission is free to the public.
Pioneer Volleyball takes
down ranked San Jacinto

Taking advantage of an enthusiastic home crowd, the WCJC Pioneer volleyball team ambushed No. 8 ranked San Jacinto at the WCJC Gym on Tuesday night.

The Pioneers needed only four games to down their nationally ranked opponent. They won the opener by the merest of margins, 25-23 and took game two of the match 25-16. There was a brief bobble in game three as San Jac won 17-25 but the Pioneers regained the momentum and closed things out in game four, 25-14.

"I am proud of my girls for keeping their focus throughout the match," Coach Brianna Florus said. "Even though we let up a little in the beginning of the third set, we were still able to gain the momentum by the end of the game which allowed us to start off strong the fourth set and take the match. Once again, everyone did their part and we did things together as a team. We are going to be tested with these next few matches. We are a young team so the test is going to be if we can still play as strong and as together as we have been. In the past, we never really had anything to lose; nobody was really ever going after us and we were almost always overlooked. That's no longer the case and to me, that's an accomplishment in itself."

With the win, the Pioneers are now 3-1 in conference play and 13-9 overall. They return to action this Tuesday hosting Lee College at home starting at 6 p.m. They follow that up with an Oct. 13 re-match with San Jacinto.

"The team and I really appreciate the fans support," the coach said. "Our next home match is against Lee and we hope to fill the stands once again."

In Tuesday's match, the Pioneer hitting leader was Beth Rodgers with 12 kills and one error on 22 attempts (.500 efficiency). She also led the team in blocks and topped her career high total blocks for the match with seven. She also had five digs and one ace.

Not far behind was Jenna Trevibig with nine kills with no errors on 29 attempts (.310). She also contributed 2 blocks, 4 digs and an ace. Angela Sanders did her part by putting away seven kills with only one error and 23 attempts (.261).

"This was (Kayla) Dunk's first match since her injury was Tuesday against San Jac," Coach Brianna Florus said. "She was told she would be out for four to five weeks due to a severe ankle sprain, but with aggressive rehab she was able to bounce back sooner. Although she didn't have any recorded blocks this match, Dunk touched a lot of balls and slowed attacks down so we were able to pick them up in the back row which is just as helpful. She had seven digs in the back row and served up an ace. She also helped out on defense with five kills and no errors on 8 attempts (.625)."

Getting the balls to the hitters on the night were Veronica Espino with a team high 23 assists. Danielle Johnson was right behind Espino with a total of 15 assists. Johnson also had an ace. Each setter added three digs a piece. The libero Brittan Hackfeld racked up nine digs.
Cont'd Pioneer Volleyball takes down ranked San Jacinto

Working off the block

WCJC Pioneer hitter Jenna Treybig uses touch instead of smash to work a ball against a San Jacinto blocker in Tuesday night’s home match. The Pioneers beat the No. 8 ranked team in the nation in four games. They are at home this Tuesday night against Lee College. Game time is 6 p.m.
**WCJC Senior Bingo**

The Wharton County Junior College Senior Citizen Program is inviting local senior citizens to play Bingo with other seniors with prizes and refreshments furnished by Angels Care Home Health from 2:30 p.m. on Monday, Oct. 5, at the WCJC Senior Center, LaDieu Building, 911 Boling Hwy. If you are 60 years of age or older you are invited to attend.

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**WCJC Greenroom Players**

Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performances will include "The Actor", "The Dancer", and "Death of the Old Man". The plays will be linked by narration drawn from Mr. Foote's memoirs. Performances will be Saturday, Oct. 10 at 7 p.m. Sunday, Oct. 11 and Monday, Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
Senior Citizen Bingo

The Wharton County Junior College Senior Citizen Program is inviting local senior citizens to play Bingo with other seniors with prizes and refreshments furnished by Texas Home Health from 2-3 p.m. on Monday, Oct. 12, at the WCJC Senior Center, LaDue Technology Center, Wharton Campus, 911 Boling Hwy. If you are 60 years of age or older you are invited to attend.

WCJC Choir fundraiser

The WCJC Concert Choir is holding An Italian Chorus of Pasta - A Drive-through Dinner. Stop by the corner of Boling Highway and Pioneer Street and pick up dinner from 4:30-6:30 p.m. on Tuesday, Oct. 13. Cost is $8 per dinner and includes chicken pasta, salad, breadsticks and dessert. There may be some delivery to areas outside Wharton. For more information, call 532-6300. This fundraiser is to benefit the WCJC Concert Choir's trip to and performance at Carnegie Hall, NYC.
WCJC senior program

The Wharton County Junior College Senior Citizen Program will be holding a barbecue stuffed baked potato with trimmings fundraiser from 11 a.m. to 1:30 p.m. on Wednesday, Oct. 21 at the WCJC LaDue Technology Center, 911 Boling Highway. This will be a pre-sale and drive-through only event with tickets priced at $6. For tickets, contact the senior office at 532-6430 or event co-sponsor Texas Home Health, Bonnie Phillips, at 532-8584. East Bernard pick up will be from 11:45 a.m. to 12:15 p.m. at Savon Drugs. The El Campo pick up will be from 11:45 a.m. to 12:15 p.m. at the STMC parking lot.

Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton," three short plays by Horton Foote, which include "The Actor," "The Dancers" and "Death of the Old Man" at 7 p.m. Saturday, Oct. 10 and at 2 p.m. Sunday, Oct. 11 and Monday, Oct. 12 in the Horton Foote Theatre; Duson-Hansen Fine Arts Building, Wharton Campus. Admission is free. For information, call 979-532-6300.
Enrollments at WCJC sites show big gains

BY JUAN CARLOS REYES
jreyes@fb herald.com

Wharton County Junior College’s preliminary enrollment figures give the institution its largest enrollment ever.

A total of 6,657 students have signed for classes this semester, a 9 percent increase from the 6,115 people enrolled last year.

Seeing the biggest increase of enrollment is distance education at 28 percent.

Within the campuses, Bay City and Sugar Land saw their enrollment numbers get a boost. The Bay City campus increased by 23 percent, while Sugar Land increased by 22.

Because of Sugar Land’s increase, it now overtakes the Wharton campus with the most students enrolled at 2,128 compared to Wharton’s at 1,963.

“We were delighted to see such an increase and seeing more students come to our college,” Wharton County Junior College President Betty McCrohan said. “We’re seeing students take more hours and they’re taking advantage of the lower costs.”

McCrohan believes that the impact of the struggling economy could be a reason for the increase an enrollment causing people to enroll for programs that do not take much time to finish.

“There are people who have recently lost their jobs that are coming back to school, and one of the first things that they are thinking is how are they going to feed their family,” she said. “We have programs that can help people get certified for a new trade in as little as one year that can help them get back on track.”

Another reason for the increase that McCrohan said is that community colleges give students a chance to go to school close to home.

The college is expecting another increase by the spring semester in Sugar Land with the addition of a nursing program being added. This will give an opportunity for students to be officially certified as nurses in just two years.
LC women turn the tables on Wharton

FROM SPORTS
STAFF REPORTS

WHARTON

Wharton County Junior College handed Lee College a home volleyball loss in September.

Tuesday night, Lee's Lady Rebels returned the favor, going to the Pioneers' homecourt and beating them in three sets to break a first place district tie.

Sophomore Tamara Kitic had 17 kills, Julisa Ocasio 25 assists and Stephany Salas 22 digs as the Lady Rebels triumphed 25-20, 25-15, 25-15.

The victory pushed LC's record to 4-1 in District 14M of NJCAA Region XIV, 13-9 overall.

Carolyn Davies had nine kills for the Lady Rebels, Tiara Robinson and Ocasio six kills each and Stephany Salas four.

Ocasio had 20 digs and Kindra Wright nine. Salas served three aces and Kitic and Ocasio two each. Davies had three block assists and Robinson one solo block.

The Lady Rebels host Galveston College at 6 p.m. Tuesday in their next-to-last home match of the season.
October 16

Steve Wariner Live
The Wharton County Junior College Foundation presents three-time Grammy Award winner and contemporary country music legend, Steve Wariner, who will perform live at 6 p.m. Friday, Oct. 16 at the Safari Texas Ballroom, 11627 FM 1464, Richmond. Individual tickets will be sold at $85, which include dinner, a live auction and a show. Reserve or purchase tickets by Friday, Oct. 2 at www.wcjc.edu or 979-532-6322. Visit www.wcjc.edu for sponsorship opportunities.

p.m. in the auxiliary room.

WCJC Senior Citizen Bingo in El Campo
The Wharton County Junior College Senior Citizen Program plays bingo from 12:30-2 p.m. Thursday, Oct. 15 at the El Campo Housing Authority, 400A Ricebird Lane. Refreshments provided by cohost Garden Villa Nursing Home. Must be 60 or older to attend.
Senior Citizen Bingo: The Wharton County Junior College Senior Citizen Program is inviting local senior citizens to play Bingo with other seniors with prizes and refreshments furnished by Texas Home Health from 2-3 p.m. on Monday, Oct. 12, at the WCJC Senior Center, LaDieu Technology Center, Wharton Campus, 911 Boling Hwy. If you are 60 years of age or older you are invited to attend.

WCJC Greenroom Players: Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performance will include "The Actor", "The Dancers", and "Death of the Old Man." The plays will be linked by narration drawn from Mr. Foote's memoirs. Performances will be Saturday, Oct. 10 at 7 p.m. Sunday, Oct. 11 and Monday, Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
WCJC to present play Sunday

Wharton County Junior College (WCJC) and the Greenroom Players present "A Gentleman From Wharton," three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performance will include "The Actor," "The Dancers," and "Death of the Old Man." The plays will be linked by narration drawn from Mr. Foote’s memoirs. Performances will be Saturday, Oct. 10 at 7 p.m., Sunday, Oct. 11 and Monday Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.
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**WCJC Greenroom Players**

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**375**

**WCJC senior program**

The Wharton County Junior College Senior Citizen Program will be holding a barbecue stuffed baked potato with trimmings fundraiser from 11 a.m. to 1:30 p.m. on Wednesday, Oct. 21 at the WCJC La Dieu Technology Center, 911 Boling Highway. This will be a pre-sale and drive-through only event with tickets priced at $5. For tickets, contact the senior office at 532-6430 or event cosponsor Texas Home Health, Bonnie Phillips, at 532-8584. East Bernard pick up will be from 11:45 a.m. to 12:15 p.m. at Savon Drugs. The El Campo pick up will be from 11:45 a.m. to 12:15 p.m. at the STMC parking lot.
WCIC Choir Hosts Pasta Fundraiser

The Wharton County Junior College concert choir hosts a drive-through meal fundraiser from 4:30-6:30 p.m. Tuesday, Oct. 13 at the corner of the Boling Highway and Pioneer Street. Deadline to reserve a dinner is Oct. 8. Meal includes chicken pasta, salad, breadsticks and dessert and is $8. Benefits choir's trip to and performance at Carnegie Hall in New York City. Call 532-6300 for more information.
WCJC Senior Citizen Bingo in El Campo

The Wharton County Junior College Senior Citizen Program plays bingo from 12:30 p.m. Thursday, Oct. 15 at the El Campo Housing Authority, 400A Ricebird Lane. Refreshments provided by co-host Garden Villa Nursing Home. Must be 60 or older to attend.

WCJC Presents Free Horton Foote Plays

Sammy McDonald


He graduated from El Campo High School in 1958, attended Wharton County Junior College and received his bachelor of science degree in industrial arts from Sam Houston State University in 1962. Sammy loved playing football for the El Campo Ricebirds, WCJC Pioneers and the Sam Houston State University Bearkats. While playing for the Bearkats, he held the record for the longest run of 87 yards resulting in a touchdown against Texas A&I in 1961. That same year, he received honorable mention as an All Lone Star Conference football player.

He worked for May Aluminum as a draftsman in their tool and die department before becoming an independent contractor building homes in the Rosenberg, Sugar Land and Houston areas. Sammy was a Texas history and Civil War buff, collecting many artifacts from those periods. Texas Monthly recognized his talents as a historian and treasure hunter in a featured article. He was also an avid fisherman and hunter and devoted to his family and friends. He continued using his talents to help them after his retirement and was a member and volunteer at the El Campo Heritage Center.

He was survived by sisters-in-law, Velma McDonald of Taft, Irene McDonald of Houston and Leotha McDonald of Houston; and nieces and nephews, Rob, Derek, Marc, Jeanine, JoLynne McDonald and Pam Johnson.

He was preceded in death by his parents and four brothers, Robert, Jerry, Harley and Jimmy.

Memorial services will be held at Garden of Memories Cemetery in El Campo at 11 a.m., Saturday, Oct. 10 with the Rev. Larry Smith officiating. Honorary pallbearers are Sam Houston State football teammates and his many close friends.

Memorials remembrances may be made to the donor's choice.

Memorial services are under the direction of Triska Funeral Home, El Campo.
Joe Reyes

Joe Samaniego Reyes Sr., age 68, of Boling, passed away Monday, Oct. 5, 2009 at his residence following a sudden illness. He was born on June 29, 1941 in Newgulf, son of the late Evaristo G. Reyes and Teresa Samaniego Reyes.

Mr. Reyes was a lifelong resident of Wharton County having lived in Newgulf and Boling. He married Lydia Rodriguez Reyes on Jan. 2, 1965 in Wharton. Mr. Reyes worked in the maintenance department for Wharton County Junior College for 15 years prior to his retirement in June of 2009. In his younger years, he enjoyed playing softball. In recent years he enjoyed watching his children and grandchildren in their sporting events. He also enjoyed singing with his brothers and spending time with his family and friends.

Graveside services and interment will be held 10 a.m. Thursday, Oct. 8, 2009 at Evergreen Memorial Park Cemetery with Pastor Bobby Charles officiating. A prayer service will be held 6:30 p.m. Wednesday, Oct. 7, at Wharton Funeral Home. Friends may call for visitation after 4 p.m. today, Wednesday, at Wharton Funeral Home.

Survivors include his wife, Lydia Reyes of Boling; daughter, Elisa Samora and husband, William, of Boling; son, Joe Reyes Jr. and wife, Anita, of Boling; sister, Bertha Mireles and husband, Joe, of Clute; brothers, Andrea Reyes and wife, Yolanda, of Boling and Armando Reyes and wife, Rosie, of Brazoria; grandchildren, Dustin Joe Ortiz, Hannah Renee Ortiz, Joe Reyes III, Jessica Nicole Reyes, Jayme Marie Reyes and Aaron William Samora. Mr. Reyes is also survived by numerous step-grandchildren, nieces and nephews, whom he loved very much.

Pallbearers are Dustin Ortiz, Andy Reyes Jr., Peter Reyes, Efrain Reyes, Randy Ruiz, Jr. and Steve Reyes.

Honorary pallbearers are Robert Campos, Carlos Campos, Rudolfo Campos, Alonso Campos and Sotero Luera, Jr.

Funeral arrangements are under the direction of Wharton Funeral Home.
Foote plays open at WCJC this Saturday

By KELSEY BARTA
intern@journal-spectator.com

After six weeks of studying lines and rehearsing scenes, the big opening night for WCJC’s Greenroom Players’ production of Horton Foote’s The Gentleman From Wharton is merely days away.

The play is a series of plays written by Foote and put together for this production.

Not even the cast can believe how quickly time flew by.

“This whole experience is blowing by,” Darren Larsen said. “I can’t believe we are going to perform in front of an audience on Saturday. All we have left is to piece everything together. That’s going to be the hard part.”

The cast has put in hours of rehearsal and though they feel confident about Saturday’s opening, they believe there is still some work to be done.

“I’m ready, but it took a lot of time and effort,” Beverly Holik said. “I feel I still have work to do on my lines and character development. I know my lines, but there’s always room for improvement.”

In addition to nailing their lines, the actors also find they must work on their energy levels and stage presence.

“I feel my strength is my presence on stage,” said Fred Roberson. “I really need to work on my energy and find confidence in my lines.”

When it comes down to it, the cast has not only worked to put on a production. They have also discovered a little more about life along the way.

“I feel closer to Horton Foote. I always enjoyed his work, and coming from a small town I understand what he’s saying,” Dustin Larsen said. “He’s given me another point of view of how a father sees his children. I really want the audience to discover in my character the love someone can have for someone else.”

In addition to acting, Dustin has also directed one of the plays being presented. He says what he really wants the audience to discover in the play is joy.

“This is the second show I’ve directed. In this play, I really want the audience to find the joy that is Wharton,” Dustin said. “I want the more mature audiences to think back to the time when they were younger. For the younger audiences, I want them to see this as a life experience.”

For others, what they have discovered in their characters and in the plays is not a different point of view or a life experience, but a reflection of themselves.

“I think it’s weird my character is so similar to my own personality,” Darren said. “I feel I’m acting as myself. I’m trying to find me in my own character.”

The Gentleman From Wharton will be presented to the public this Saturday at 7 p.m. and Sunday and Monday at 2 p.m. in the Horton Foote Theatre at the WCJC’s Fine Arts building. Admission is free to the public.

On Saturday only there will be a special reception catered by Shane Odom at Sodexo in the greenroom of the Fine Arts building. Tickets for the special reception is $5 at the door.
Cont'd Foote plays open at UCJC
this Saturday

Photo contributed by Jensen Tidwell
Dustin Larsen, portraying the Old Man, finds relief and peace at the end of Death of the Old Man.
Cont'd Foot plays open at WCJC this Saturday

Happy to see her brothers, Kelsey Barta, playing the part of Rosa, enters into the house with Colby Singletary (Jack) and Korey Davis (Tom) as her father, portrayed by Dustin Larsen, looks on.
Showing off his dancing skills, Darren Larsen (left) practices dancing with Ashley Donnelly (right) in The Dancers.

Photo contributed by Dustin Larsen
WCJC students offer Foote plays Saturday

By KELSEY BARTA
intern@journal-spectator.com

After six weeks of studying lines and rehearsing scenes, the big opening night for WCJC’s Greenroom Player’s production of Horton Foote’s The Gentleman From Wharton is merely days away.

The play is a series of plays written by Foote and put together for this production.

Not even the cast can believe how quickly time flew by.

“This whole experience is blowing by,” Darren Larsen said. “I can’t believe we are going to perform in front of an audience on Saturday. All we have left is to piece everything together. That’s going to be the hard part.”

The cast has put in hours of rehearsal and though they feel confident about Saturday’s opening, they believe there is still some work to be done.

“I’m ready, but it took a lot of time and effort,” Beverly Holik said. “I feel I still have work to do on my lines and character development. I know my lines, but there’s always room for improvement.”

In addition to nailing their lines, the actors also find they must work on their energy levels and stage presence.

“I feel my strength is my presence on stage,” said Fred Roberson. “I really need to work on my energy and find confidence in my lines.”

When it comes down to it, the cast has not only worked to put on a production. They also discovered a little more about life along the way.

“I feel closer to Horton Foote. I always enjoyed his work, and coming from a small town I understand what he’s saying,” Dustin Larsen said. “He’s given me another point of view of how a father sees his children. I really want the audience to discover in my character the love someone can have for someone else.”

In addition to acting, Dustin has also directed one of the plays being presented. He says what he really wants the audience to discover in the play is joy.

“This is the second show I’ve directed. In this play, I really want the audience to find the joy that is Wharton,” Dustin said. “I want the more mature audiences to think back to the time when they were younger. For the younger audiences, I want them to see this as a life experience.”

For others, what they have discovered in their characters and in the plays is not a different point of view or a life experience, but a reflection of themselves.

“I think it’s weird my character is so similar to my own personality,” Darren said. “I feel I’m acting as myself. I’m trying to find me in my own character.”

The Gentleman From Wharton will be presented to the public this Saturday at 7 p.m. and Sunday and Monday at 2 p.m. in the Horton Foote Theatre at the WCJC’s Fine Arts building. Admission is free to the public.

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Tickets for the special reception is $5 at the door.
Cont'd WCJC students offer Foote plays Saturday

Happy to see her brothers, Kelsey Barta of East Bernard, playing the part of Rosa, enters into the house with Colby Singletary (Jack) and Korey Davis (Tom) as her father, portrayed by Dustin Larsen, looks on.

Photo by Jensen Tidwell
Foote Plays.

Wharton County Junior College presents free performances of three short plays by Horton Foote 7 p.m. Saturday, and 2 p.m. Sunday and Monday in the Duson-Hansen Fine Arts Building on the Wharton campus. 979-532-6300.

Web site Building Workshop

There will be a free Web site building workshop facilitated by Jan Goines, Director Brazosport College SBDC, from 6-9 p.m. Wednesday, Oct. 21, at the Wharton County Junior College Bay City campus. Limited seating is available so call 979-244-8466 to reserve your seat. The class is sponsored by the Bay City Community Development Corporation, Bay City Chamber of Commerce & Agriculture, Wharton County Junior College and UH/Coastal Plains Small Business Development Center.
Pioneer rodeo team at top of standings

The Wharton County Junior College Men's Rodeo team sits atop the standings of the Southern Region following a strong performance at the Northeast Texas Community College competition held Oct. 1-3.

The men's team has a total of 470 points putting them well ahead of Sam Houston State University's team score of 390. Following the top two teams in order are, with scores, Texas A&M, 370; Hill College, 305; McNese State, 275; Northeast Texas CC, 160; Panola Junior College, 85 and Trinity Valley CC, 60.

The WCJC women's team is currently 8th in the nine-team women's standings with 80 points. Northeast Texas CC is the team leader with 326.33 followed by Texas A&M at 305 with Hill in a distant third at 155.

In the individual standings, WCJC dominated the team roping standings with three Pioneers among the top nine in roping header and four in roping heeler. The headers include Caleb Smitt with 170 points to lead the field while Jaycie Davison is 4, 80; and Russe Graves is 9, 15. Among the heeler, Pioneer Jarrett Gutierrez is the leader with 170 points while Kody Dillery stands 4, 80; Clint Nyegaard, 6, 40; and James Huddleston, 9, 15.

Holding down the top spot in tie down roping is Pioneer Smitt at 170 points, 45 ahead of second place Dre Elder of NETXCC. Pioneer Keelan Cyphers is seventh with 30 points. WCJC's Ethan Crouch is tied for third in the standings for bareback riding at 80 while his teammate Zane Caddell is seventh with 10. Huddleston is third in the steer wrestling with 125 points.

Among the women's top scorers, WCJC's Camille Johse is 8 in breakaway roping with 10 points.
WCJC students take play to contest after public viewing

By KELSEY BARTA
intern@journal.spectator.com

There's been no rest for WCJC's Greenroom Players. Though tonight is opening night for The Gentleman From Wharton, a tribute to Wharton native Horton Foote, they must quickly be ready to focus on their next project — preparing for their Kennedy Center American College Theater Festival (KCACTF) next week, Oct. 14 to 18 in Wichita Falls.

"The festival is very intense, but laid-back at the same time. The atmosphere is almost like a theater family," actor and director, Dustin Larsen said. "It's similar to a dinner; different schools bring different 'dishes' to the table and we all critique each other and learn."

The schools Larsen refers to are Midwestern State University, Grayson County College and Wharton County Junior College. Each will perform a play and then be critiqued by each other. One play will be chosen to advance to the next level.

"I'm really hoping that we can advance and show that a small town community college can make a huge impact," Larsen said. "I think that we have a really good shot. We put this entire production together in six weeks. It's the biggest undertaking we've had in three years. This is truly an ensemble piece."

As with any performance, nerves get raw prior to the show. However, it is how the cast deals with the tension that makes or breaks the group.

"I'm not exactly looking forward to the pressures the night before the show. It really depends on the mood everyone is in," Serena Berkes said. "The company is like a team so if it's dealt with the pressure in the right way, this whole experience will bring us together more like a family."

For Larsen, he will get to experience something new this year. In addition to taking part in performing and being critiqued as an actor, he will also be able to take part in a forum for directors.

"This is my first time taking a show I've directed to festival," Larsen said. "I'm going to be sitting in a director's forum and asked questions by other directors about the choices I made for the show. It's scary, but at the same time exciting."

KCACTF isn't only about performing and critiquing, but also learning and meeting new people along the way.

"There are so many things to see. I love meeting all those theater students," Berkes said. "There's nothing quite like meeting people just like you. It really is amazing."

For fellow actor, Korey Davis, KCACTF isn't so much meeting new people, but experiencing a whole new atmosphere as well.

"It's a totally different world," Davis said. "In the real world, you are open around your friends. When you first get to the festival, you don't know the other people so you don't want to make a fool of yourself."

After a while you start having fun and opening up."

To see The Gentleman From Wharton before the Greenroom Players take the show to Wichita Falls, the play will be performed tonight at 7 p.m. and Sunday and Monday at 2 p.m. Admission is free to the public. In addition, a special reception will be held in the greenroom tonight only with refreshments catered by Shane Odom from Sodexo. Tickets for the reception are $5 at the door.

"I hope the community comes out and enjoys the show, especially since Horton Foote was reared here in this community. The saying really is true that 'It takes a village to raise a child,'" Larsen said.
Cont'd WCJC students take play to contest after public viewing

Staff photo by Kelsey Barta
James Sheahan, portraying the part of Horace, gets into his monologue between the plays, The Actor and The Dancers.
WCJC may have set enrollment record in ‘09

With 6,657 students for fall 2009, Wharton County Junior College appears to have set an enrollment record based on preliminary figures.

President Betty McCrohan credits WCJC’s personnel in helping foster and accommodate the growth.

"This enrollment increase in part stems from increased course offerings, new enrollment management practices, and a multi-media marketing campaign implemented for individual campuses and the college as a whole," she said.

"We appreciate our faculty for taking on increased assignments and for increasing their maximum enrollment numbers to accommodate students needs. Everybody from our receptionists to counselors to our registration and business office staffs, as well as our instructors, has stepped up to work with the larger numbers of students.

"With more students, our IT department, financial aid, housekeeping and so many other departments have seen their workloads increase. They, too, have stepped forward to accommodate these growing numbers. It has been a team effort that makes me proud," McCrohan said.

The count represents a 9 percent increase over last fall’s enrollment.

Distance education classes experienced the largest growth – 28 per-

(See WCJC, Page 14)
WCJC posts big increases

(Continued from Page 1)

... with a 22-percent increase. The Wharton campus increased enrollment by 9 percent and the Richmond campus increased enrollment by 4 percent.

Busy Campus

Student numbers at Wharton County Junior College are growing this year. Above, students relax at the student center in between classes.
WJC Greenroom Players
Wharton County Junior College and the Greenroom Players present "A Gentleman From Wharton", three short plays by Horton Foote. Come out and enjoy the award winning works of Wharton's own hometown hero! The performance will include "The Actor", "The Dancers", and "Death of the Old Man". The plays will be linked by narration drawn from Mr. Foote's memoirs. Performances will be today at 7 p.m. Sunday, Oct. 11 and Monday, Oct. 12 at 2 p.m. in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. For more information, please call 979-532-6300. This is a Center for the Arts program. Admission is free.

Senior Citizen Bingo
The Wharton County Junior College Senior Citizen Program is inviting local senior citizens to play Bingo with other seniors with prizes and refreshments furnished by Texas Home Health from 2-3 p.m. on Monday, Oct. 12, at the WJC Senior Center, LaDieu Technology Center, Wharton Campus, 911 Bowling Hwy. If you are 60 years of age or older you are invited to attend.
THURSDAY, OCT. 15

WCJC Senior Citizen Bingo in El Campo

The Wharton County Junior College Senior Citizen Program plays bingo from 12:30 p.m. Thursday, Oct. 15 at the El Campo Housing Authority, 400A Ricebird Lane. Refreshments provided by co-host Garden Villa Nursing Home. Must be 60 or older to attend.

WCJC Choir Hosts Pasta Fundraiser

The Wharton County Junior College concert choir hosts a drive-through meal fundraiser from 4:30-6:30 p.m. Tuesday, Oct. 13 at the corner of the Boling Highway and Pioneer Street. Deadline to reserve a dinner is Oct. 8. Meal includes chicken pasta, salad, breadsticks and dessert and is $8. Benefits choir’s trip to and performance at Carnegie Hall in New York City. Call 532-6300 for more information.
WCJC senior program

The Wharton County Junior College Senior Citizen Program will be holding a barbecue stuffed baked potato with trimmings fundraiser from 11 a.m. to 1:30 p.m. on Wednesday, Oct. 21 at the WCJC LaDue Technology Center, 911 Boling Highway. This will be a pre-sale and drive-through only event with tickets priced at $6. For tickets, contact the senior office at 532-6430 or event cosponsor Texas Home Health, Bonnie Phillips, at 532-8584. East Bernard pick up will be from 11:45 a.m. to 12:15 p.m. at Savon Drugs. The El Campo pick up will be from 11:45 a.m. to 12:15 p.m. at the STMC parking lot.

WCJC Choir fundraiser

The WCJC Concert Choir is holding an Italian Chorus of Pasta - A Drive-through Dinner. Stop by the corner of Boling Highway and Pioneer Street and pick up dinner from 4:30-6:30 p.m. on Tuesday, Oct. 13. Cost is $8 per dinner and includes chicken pasta, salad, breadsticks and dessert. There may be some delivery to areas outside Wharton. For more information, call 532-6300. This fundraiser is to benefit the WCJC Concert Choir's trip to and performance at Carnegie Hall, NYC.
Fort Bend
Herald and
Texas Coaster
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Circ. 7709
From Page:
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Foote Plays.
Wharton County Junior College presents free performances of three short plays by Horton Foote 2 p.m. Sunday and Monday in the Duson-Hansen Fine Arts Building on the Wharton campus.
979-532-6300.

County:
Fort Bend
92249-10-11_1001

GALAS.
The Wharton County Junior College Foundation Gala is Friday at Safari Texas Ballroom in Richmond. Doors open 6 p.m. followed by dinner and live auction, then a 9 p.m. performance by Steve Wariner. Tickets are $85 per person. 979-532-6323 or 1-800-561-9252, ext. 5322.
**WJC senior fundraiser**

The Wharton County Junior College Senior Citizen Program will be holding a barbecue stuffed baked potato with trimmings fundraiser from 11 a.m. to 1:30 p.m. on Wednesday, Oct. 21 at the WJC LaDieu Technology Center, 911 Boling Highway. This will be a pre-sale and drive-through only event with tickets priced at $6. For tickets, contact the senior office at 532-6430 or event co-sponsor Texas Home Health, Bonnie Phillips, at 532-8584. East Bernard pick up will be from 11:45 a.m. to 12:15 p.m. at Savon Drugs.

**WJC senior program**

Geraldine McCray, aging services specialist/benefits counselor with Houston-Galveston Area Agency on Aging, will give a presentation to identify Medicare beneficiaries that may qualify for low-income assistance to help pay for prescription drug costs. The program will be presented at 11:15 a.m. on Thursday, Oct. 22 at the LaDieu Building of the Wharton County Junior College Wharton campus.
THURSDAY OCT. 15

WCJC Senior Citizen Bingo in El Campo

The Wharton County Junior College Senior Citizen Program plays bingo from 12:30 p.m. Thursday, Oct. 15 at the El Campo Housing Authority, 400A Ricebird Lane. Refreshments provided by co-host Garden Villa Nursing Home. Must be 60 or older to attend.

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WCJC Registration

Wharton County Junior College is currently registering for the Fall & Winter Mini-Terms and the Spring 2010 semester. Register now through Oct. 23 for Fall mini-term. Walk-in registration only is required for the Fall mini-term. Students may register on-campus or on the Web Nov. 1 through Dec. 17 for the Winter Mini-Term. Students may register Nov. 1 through Jan. 16 online for the Spring semester and should visit the college’s Web site for on-campus registration dates. Web registration will be held Nov. 1 through Jan. 18. Fall Mini-Term classes begin Oct. 26, Winter Mini-Term classes begin Dec. 21 and Spring classes begin Jan. 19.

For more information about programs or registration, call 532-4560 for the Wharton campus.
Dual credit meeting at WCJC

Wharton County Junior College will host its second annual Dual Credit, Advanced Placement, Tech Prep Meeting on Friday, Jan. 22, 2010 at the Pioneer Student Center on the Wharton campus beginning at 9:30 a.m. The free meeting provides school superintendents and high school administrators and instructors with the opportunity to gain information about these programs and to develop and renew local articulation agreements.

The schedule includes:
- Registration and coffee: 9:30 – 10 a.m.
- Overview of college policies regarding credit for selected courses: 10 – 11 a.m.
- Tech Prep sessions for instructors: 11 a.m. – noon
- Lunch: Noon

To learn more about dual credit, AP and tech prep opportunities for high school students to earn college credit, or to make reservations, please contact Tammy Herrera at herrera.t @ wcjc.edu, 979.532.6307 or 1.800.561.9252, ext. 6307.

Deadline for reservations is Friday, Jan. 8, 2010.
Wharton County Junior College

Sign up now for classes

Wharton County Junior College is registering for the Fall and Winter Mini-Terms and the spring 2010 semester.

Register now through Oct. 23 for fall mini-term. Walk-in registration only is required for the fall mini-term.

Students may register on campus or on the Web Nov. 1 through Dec. 17 for the Winter Mini-Term.

Students may register Nov. 1 through Jan. 16 online for the spring semester and should visit the college's Web site for on-campus registration dates.

Fall Mini-Term classes begin Oct. 26, Winter Mini-Term classes begin Dec. 21, and spring classes begin Jan. 19.

Wharton County Junior College offers an associate in arts degree for those intending to transfer to a four-year institution, associate of arts in teaching degree, associate in applied science degrees, and certificate programs.

Distance education courses are available through the Web, interactive television, and videocassettes.

For more information about programs or registration, call 800-561-9252 or 979-532-4560 for the Wharton campus, 281-243-8447 for the Sugar Land campus, or 281-239-1500 for the WCJC Fort Bend Technical Center.

The college also offers classes at the Bay City campus.
WCJC volleyball heading into stretch run

After suffering a tough stretch of back to back losses, the WCJC Pioneer Volleyball team will be looking for the support of their home crowd as they try to turn things around this weekend.

The team was 3-3 in conference play and 13-11 headed into last night's match against Coastal Bend College. Today, the team returns to action with a home conference match against Laredo starting at 1 p.m.

"Again, we hope to see everyone at the games this weekend," Head Coach Brianna Florus said. She added that admission to the match is free.

Tuesday night, the Pioneers dropped a tough, back-and-forth match to San Jacinto, the No. 11 NJCAA ranked team in the country. The loss knocked WCJC out of the No. 20 spot in the poll but the team is still receiving votes toward the rankings.

The visitors started Tuesday's match at Pioneer Gym winning the first set 25-13 only to see WCJC bounce back and take games two and three 25-20 and 25-21. San Jac rallied to tie the match in the fourth game 25-12 and then won the deciding game 15-12.

"We worked hard (Tuesday) night and proved we are a fighting team," Florus said. "After being swept by Lee last week, we knew we needed to regain our focus and get back to playing the way we know how.

"Even though the score said we lost (Tuesday) night, to us we believe we still won because we proved to ourselves we are right there with the top team in our conference. All in all, we know we are capable of doing great things this year if we can keep our composure and focus on the task at hand."

In the match, Madison Minks recorded 10 kills with no errors on 23 attempts (.435 percentage). She also had two blocks (one assist and one solo) and a dig.

Beth Rodgers had 10 kills and only one error on 24 attempts (.375). She also had two blocks and seven digs. Angela Sanders had eight kills, no errors on 17 attempts (.471).

Kayla Dunk led the team in blocks with four (three assists and one solo). Dunk also had 7 digs. Her hitting percentage was .222 (four kills and two errors on nine attempts). April Grabowski had three blocks and six kills with only two errors on 17 attempts for the night. Jenna Treybig added eight kills, a block and a dig.

The setters did their best by getting the sets to the hitters. Veronica Espino had 22 and Danielle Johnson racked up 23.
WCJC band brings back football music

Remember when Wharton County Junior College had a football team? Those cool Saturday afternoons sitting in the bleachers listening to the pop of the pads as two teams came together in combat; the smell of popcorn, the shrill sound of the ref's whistle as they made one of those infamous calls, the rousing yells from the cheerleaders and the music played by the band.

The Wharton County Junior College Pioneer Band would like to invite the public to once again experience those thrills. On Tuesday Oct. 27, at 7 p.m. in the Horton Foote Theater on the Wharton Campus, the Pioneer Band will be presenting a tribute to those wonderful by gone days of WCJC Pioneer football.

Relive the spirit of the sport as vintage football films of Wharton County Junior College taking on Tyler Junior College are shown.

Special guests, the officers of the Wharton High School Drill team, will be featured along with local cheerleaders, once again raising their voices in support of the team.

The Rice Consolidated School District Flag Line from Eagle Lake will perform and Wharton's own WCJC Pioneer Band will take center stage and rock the house with those great stand tunes.

Join them as they present a 1980s era tribute to football and its music.

Bring the whole family for this free concert, sure to be enjoyed by football fans and music lovers alike.

For more information, please call 532-6300.
WCJC mini-term registration under way.

Wharton County Junior College is currently registering for the Fall & Winter Mini-Terms and the Spring 2010 semester.

Register now through Oct. 23 for fall mini-term. Walk-in registration only is required for the fall mini-term. Students may register on campus or on the Web Nov. 1 through Dec. 17 for the Winter Mini-Term. Students may register Nov. 1 through Jan. 16 online for the spring semester and should visit the college’s Web site for on-campus registration dates.

Web registration will be held Nov. 1, 2009 through Jan. 18, 2010.


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For more information about programs or registration, call 1-800-561-9252 or 532-4566 for the Wharton campus.
**WJC senior program**

The Wharton County Junior College Senior Citizen Program will be holding a barbecue stuffed baked potato with trimmings fundraiser from 11 a.m. to 1:30 p.m. on Wednesday, Oct. 21 at the WCJC LaDure Technology Center, 911 Boling Highway. This will be a pre-sale and drive-through only event with tickets priced at $6. For tickets, contact the senior office at 532-6430 or event cosponsor Texas Home Health, Bonnie Phillips, at 532-6585. East Bernard pick up will be from 11:45 a.m. to 12:15 p.m. at Savon Drugs. The El Campo pick up will be from 11:45 a.m. to 12:15 p.m. at the STMC parking lot.

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**WJC football tribute**

Are you ready for some football? At 7 p.m. on Tuesday Oct. 27 in the Horton Foote Theater, Wharton Campus, Wharton County Junior College and the Pioneer Band will be presenting a tribute to those glorious bygone days of WCJC Pioneer football. Come relive the spirit of the sport with vintage football film and guest drill team, flag line, and cheerleaders, all performing in support of the team. The Pioneer Band will take center stage and will rock the house with those great stand tunes everyone remembers. Admission is free. For information, call 532-6300.
Field on Sunday Oct. 18 at 4 p.m.

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**WCJC Senior Citizen Bingo in El Campo**

The Wharton County Junior College Senior Citizen Program plays bingo from 12:30-2 p.m. Thursday, Oct. 29 at the El Campo Housing Authority, 400A Ricebird Lane. Refreshments and prizes provided by co-host Garden Villa Nursing Home. Must be 60 or older to attend.
Sugar Land Town Square Tops ’50 Best’ List

October 21st, 2009 | by FortBendNow Staff | Published in News | 1 Comment

To help celebrate Sugar Land's 50th anniversary, residents were asked this year to vote for the "50 Best Things" about the city – Sugar Land Town Square came in first.

Other notable items that made the "Top 50" list included the quality of the city's police and fire departments, city parks and recreational events, diversity, retail and recreational amenities, schools and resident communications.

"Many thanks to the hundreds of Sugar Land residents who submitted nominations for "The 50 Best Things about Sugar Land,"" said City Manager Allen Bogard. "Looking over the list, it is easy to see why Sugar Land is acknowledged as one of the very best places to live in America."

Choices for the list had no limitations, and feedback ranged from a location to relax, a favorite eatery, an outstanding retail outlet, a particular street or path to walk and everything in between.

The following results were recently published in the City's official publication, "Sugar Land Today":

- Town Square
- People of Sugar Land
- Restaurants
- Oyster Creek Park
- First Colony Mall
- Safe City thanks to Sugar Land Police & Fire Departments
- Clean City
- Excellent Public Schools
- Diversity
- Landscaping
- Green Areas
- Mobility

http://www.fortbendnow.com/2009/10/21/41589

11/2/2009
• City Hall
• Red, White and Bluefest
• Animal Shelter
• Imperial Sugar Refinery
• Waterways
• Stephen F. Austin Statue in Town Square Fountain
• Small City Feel
• Movies Under the Moon
• Lakeview Elementary Auditorium
• Memorial Park
• Lost Creek Park
• Numerous Hospitals
• Dulles High School
• Tree-lined streets
• Interesting City History
• Ice Skating Rink
• Chinese Hotline
• Sugar Land Regional Airport
• University of Houston - Sugar Land/ Wharton County Junior College
• Mercer Stadium
• AMC Movie Theater
• First Colony Library
• Sugar Land Branch Library
• Citizen Communications
• Dragon Boat Races
• Chili Cook off
• Wildlife
• Water Towers
• Volunteer Opportunities
• Good Veterinarians
• Lots of Sidewalks
• Well Maintained Roads
• Night Life
• History written out on Town Square Plaza
• Health clubs and gyms
• Concerts in the Park
• Nice Neighborhoods
• Community Response to Ike

Responses

Feed

1. CST says:

   October 21st, 2009 at 3:13 pm (M)

   Wow...a strip-mallish commercial portion of the city is the best? They must've been pollin all the SUV moms in RiverPark.
WCJC CONCERT

The Carnegie Hall bound WCJC Concert Choir is happy to present a second night of "Dinner and a Concert!" If you missed the October concert, come out on Saturday, Nov.7 to the Pioneer Student Center, Wharton Campus, to hear show tunes and enjoy a delicious dinner. Tickets are $25. Call 979-532-6300 for more information.

Concert Choir: From the Wharton County Junior College hosts

(New York, New York, 7 p.m. Saturday, Calvary Baptist Church, 4111 Airport; 979-532-6300.)
WCJC Announces Registration

Wharton County Junior College (WCJC) is currently registering for the Fall & Winter Mini-Terms and the Spring 2010 semester. Register through Oct. 23 for fall mini-term. Walk-in registration only is required for the fall mini-term. Students may register on campus or on the web Nov. 1 through Dec. 17 for the Winter Mini-Term. Students may register November 1 through Jan. 16 online for the spring semester and should visit the college's website for on-campus registration dates.

Web registration will be held Nov. 1, 2009 through Jan. 18, 2010.


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For more information about call 800.561.9232 or 979.532.4560 for the Wharton campus, 281.243.8447 for the Sugar Land campus, or 281.230.1500 for the WCJC Fort Bend Technical Center. The college also offers classes at the Bay City campus.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM IX

MATTERS RELATING TO GENERAL ADMINISTRATION

A. Approve the new position of Internet Marketing Coordinator ($48,068.00 – $54,735.00 – salary to be budgeted in the 2009-2010 department budget)
Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 17, 2009     Date of This Proposal: November 10, 2009

SUBJECT (item as it will appear on agenda):  
Approve the new position of Internet Marketing Coordinator.

RECOMMENDATION:  
Approve the new position of Internet Marketing Coordinator.

BACKGROUND/RATIONALE:  
In order to accommodate additional responsibilities and increased work load designated to the Office of Marketing and Communications. The Internet Marketing Coordinator is responsible for developing strategies (including regulations) and implementing tactics for the college’s internet marketing initiatives, including but not limited to social media, key word marketing, the college’s core website, and online advertising. These responsibilities also include editing, creating, organizing, and updating content for portions of WCJC’s core website, social media sites, and other priority Internet projects.

Estimated Cost and Budgetary Support (how will this be paid for?): $48,068-$54,735 in salary to be budgeted in the 2009-2010 department budget.

RESOURCE PERSON(S) [name(s) and title(s)]: Zina Carter, Director of Marketing and Communications

SIGNATURES:  

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

DATE: Nov. 10, 2009

PRESIDENT’S APPROVAL:  

[Signature]
Bety E. McCracken

11-10-09

Reg 113
6-21-95, 12-16-99
Wharton County Junior College

JOB DESCRIPTION
Human Resources Department

<table>
<thead>
<tr>
<th>JOB TITLE:</th>
<th>Internet Marketing Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLSA:</td>
<td>Exempt</td>
</tr>
<tr>
<td>GRADE:</td>
<td>AA - 1</td>
</tr>
<tr>
<td>LOCATION:</td>
<td>FBTC</td>
</tr>
<tr>
<td>EFFECTIVE DATE:</td>
<td>November 10, 2009</td>
</tr>
<tr>
<td>REVISION DATE:</td>
<td>November 10, 2009</td>
</tr>
<tr>
<td>REPORTS TO:</td>
<td>Director of Marketing and Communications</td>
</tr>
</tbody>
</table>

PURPOSE AND SCOPE:

The Internet Marketing Coordinator is responsible for, primarily from a journalistic perspective, editing, creating, organizing, and updating content for portions of Wharton County Junior College’s core website, social media sites, and other priority Internet projects. The Internet Marketing Coordinator will focus on written content and must be able to convey intended messages accurately and succinctly both through editorial and visual mechanisms. The position will have expertise in research and strategy implementation and will possess skills in social media strategy, information architecture, design and other content. Position is responsible for developing strategies (including regulations) and implementing tactics for the college’s internet marketing initiatives, including but not limited to social media, key word marketing, the college’s core website, and online advertising.

ESSENTIAL JOB FUNCTIONS:

1. Develop a college-wide strategy for the college’s social media and internet marketing efforts.

2. Deliver interactive content to promote Wharton County Junior College, create engaged communities, and drive traffic through social media.

3. Develop and implement social media strategies including online marketing (including keyword marketing), on-line advertising, blogs, social networking, and social bookmarking.

4. Participate in several online communities, including Twitter, Facebook, LinkedIn, MySpace, etc. on a daily basis.

5. Monitor key areas of the college’s core website and provide content as needed, including recommendations to the web content managers on how to improve their web pages.
6. Develop and leverage social media (MySpace, Facebook, Flivkr, YouTube, Twitter), Blogger, and Wordpress/online media outreach for students and the community;

7. Monitor and report on the success of social media activities and search engine marketing, and continuously optimizing each initiative;

8. Develop and implement social media optimization (SMO) and search engine optimization (SEO) strategies and tactics;

9. Maintain and manage social media and the core website, including copy-editing, fact checking, securing approvals and comment moderation;

10. Stay current with social media trends and practices;

11. Navigate across multiple levels of the institution, and effectively manage multiple projects at the same time.

**KNOWLEDGE, SKILLS, EXPERIENCE:**

Bachelor's degree required in Marketing, Communications, Public Relations, Journalism, On-Line Marketing, or a related discipline. Minimum of three (3) years in a professional Marketing, Communications, Web, or Public Relations environment, including experience in editing and writing in a professional capacity and Internet marketing experience in a coordination role. Demonstrated competence in journalistic style writing is required. This position requires a keen understanding of how the college's core website and social media can improve communications efforts. The position requires experience with social media optimization (SMO) and search engine optimization (SEO), a proven track record in improving site traffic and building communities online, and experience with creating social media marketing and search engine marketing campaigns. Outstanding oral and written communication skills are required. Must have a working knowledge of desktop publishing and/or other means for the creation of production of advertising/publicity/marketing materials and knowledge of word processing and other computer applications. Experience in interviewing and research techniques to gather analyze, and summarize information and to create there from public information materials. Ability to work effectively and congenially with faculty, students, staff, and the public and to analyze, organize and integrate large amounts of information into clear concise presentations and plans. Criminal background check required.

**SUPERVISION OF OTHERS:**

This position does not require the supervisory responsibilities.

**SUPERVISION AND DIRECTION RECEIVED:**

The Internet Marketing Coordinator is responsible and accountable to the Director of Marketing and Communications for fulfilling the objectives, standards, and duties listed in

Initials
this document. Guidance for the performance of duties outlined in this job description comes from the policies and regulations of the college and any other applicable federal, state, and local statutes, ordinances, codes, rules, regulations, or directives.

**EQUIPMENT USED:**

A personal computer and/or Macintosh workstation, calculator, phone, digital camera, and other general office equipment will be the equipment used by the Internet Marketing Coordinator.

**CONTACTS:**

*External contacts* include the community, potential students, current students, and local and state agencies.

*Internal contacts* include administrators, faculty, and staff.

**COMPLEXITY/EFFORT:**

Job involves attention to detail and accuracy. Must have the ability to read and interpret departmental policies, procedures, and instructions. Must have the ability to hear and understand applicant and employee inquiries and oral instructions from supervisor and emergency announcement. Must possess a sufficient manual dexterity to prepare letters, reports, graphics, documents, and other data on the computer. Ability to work on a number of projects simultaneously and prioritize workloads required. Must have the ability to handle emergencies as they arise. Work requires characteristics supported by collaborative work efforts with external and internal customers in a collegial atmosphere. Professional working relationships, both with the college and with the public require the incumbent to maintain a high degree of judgment, tact, diplomacy, poise, and discretion at all times. A demonstrated commitment to the mission of a comprehensive community college is vital to the institution.

**WORKING CONDITIONS:**

Work is performed primarily in a climate-controlled office environment with computers. Exposure to natural atmospheric conditions such as dirt and dust, etc. is standard of an office. There is minimal exposure to safety hazards. Frequent interaction with administrators, faculty, staff, and the general public is required. Some travel and use of a personal vehicle is required. Job duties require little physical effort with light lifting as typically found in an office environment.
LAST MODIFIED: November 10, 2009

Employee's Signature

Date

Supervisor's Signature

Date

Initials
MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve the academic calendar for 2010-2011

B. Information Item:
   1. Seek sealed bids from vendors to print the 2010-2011 college catalog ($24,000.00 – current unrestricted operating fund budget for 2009-2010)
All students must have THEA scores, or proof of THEA exemption, prior to registering for college classes. Call (979) 532-6386 (Wharton campus) or (281) 239-1532 (Fort Bend Technical Center) or (281) 243-8434 (Sugar Land campus) for testing information.

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independence Day Holiday Observed (offices and library closed)</td>
<td>July 5</td>
</tr>
<tr>
<td>Web registration</td>
<td>July 14 – September 1</td>
</tr>
<tr>
<td>Walk-in registration 8:00 am – 4:00 pm (Fri 8:00 – 11:00 am)</td>
<td>July 16 – September 1</td>
</tr>
<tr>
<td>New Student Orientation at Sugar Land, 10:00 a.m. - 12:00 noon</td>
<td>August 17</td>
</tr>
<tr>
<td>New Student Orientation at Wharton, 10:00 a.m. - 12:00 noon</td>
<td>August 18</td>
</tr>
<tr>
<td>New Student Orientation at Fort Bend Tech Center, 10:00 a.m. - 12:00 noon</td>
<td>August 19</td>
</tr>
<tr>
<td>Official Opening Day of Semester</td>
<td>August 23</td>
</tr>
<tr>
<td>College Convocation, 9:00 a.m.</td>
<td>August 27</td>
</tr>
<tr>
<td>Cafeteria and Dormitories Open, 2:00 p.m.</td>
<td>August 29</td>
</tr>
<tr>
<td>Classes Begin, 8:00 a.m.</td>
<td>August 30</td>
</tr>
<tr>
<td>Late Registration and Schedule Changes</td>
<td>August 30 – September 1</td>
</tr>
<tr>
<td>Saturday Classes Begin, 8:00 a.m.</td>
<td>September 4</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>September 6</td>
</tr>
<tr>
<td>Twelfth Class Day</td>
<td>September 15</td>
</tr>
<tr>
<td>Constitution Day</td>
<td>September 17</td>
</tr>
<tr>
<td>Mid-Semester</td>
<td>October 22</td>
</tr>
<tr>
<td>Second 8 week courses begin, 8:00 a.m.</td>
<td>October 25</td>
</tr>
<tr>
<td>Last Day for Dropping Courses with Grade of “W”</td>
<td>November 19</td>
</tr>
<tr>
<td>Thanksgiving Holidays begin at 4:00 p.m.: (cafeteria and dormitories close at 2:00 p.m.)</td>
<td>November 24</td>
</tr>
<tr>
<td>Dormitories Open, 2:00 p.m.</td>
<td>November 28</td>
</tr>
<tr>
<td>Thanksgiving Holidays End, Classes Resume, 8:00 a.m.</td>
<td>November 29</td>
</tr>
<tr>
<td>Final Exams and Book Buy-Back at Bookstore</td>
<td>December 10-16</td>
</tr>
<tr>
<td>Grades are due no later than noon</td>
<td>December 17</td>
</tr>
<tr>
<td>Cafeteria and Dormitories Close After Lunch</td>
<td>December 17</td>
</tr>
<tr>
<td>Semester Ends</td>
<td>December 17</td>
</tr>
<tr>
<td>Winter Mini-Term begins, 8:00 a.m.</td>
<td>December 20</td>
</tr>
<tr>
<td>Winter Break (college offices and library closed)</td>
<td>December 18 – January 4</td>
</tr>
</tbody>
</table>
Spring Semester, 2011

All students must have THEA scores, or proof of THEA exemption, prior to registering for college classes. Call (979) 532-6386 (Wharton campus) or (281) 239-1532 (Fort Bend Tech Center) or (281) 243-8434 (Sugar Land campus) for testing information.

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Web Registration for Spring Semester</td>
<td>November 1 – January 20</td>
</tr>
<tr>
<td>Walk-in Registration 8:00 am – 4:00 pm</td>
<td>Nov 2 – Dec 17</td>
</tr>
<tr>
<td></td>
<td>Also Jan 5 – 20</td>
</tr>
<tr>
<td>College Offices Reopen</td>
<td>January 5</td>
</tr>
<tr>
<td>Official Opening day of Semester</td>
<td>January 5</td>
</tr>
<tr>
<td>College Convocation, 9:00 a.m.</td>
<td>January 14</td>
</tr>
<tr>
<td>Cafeteria and Dormitories Open, 2:00 p.m.</td>
<td>January 16</td>
</tr>
<tr>
<td>Martin Luther King Holiday (no classes; offices and library closed)</td>
<td>January 17</td>
</tr>
<tr>
<td><strong>Classes Begin, 8:00 a.m.</strong></td>
<td><strong>January 18</strong></td>
</tr>
<tr>
<td>Late Registration and Schedule Changes</td>
<td>January 18-20</td>
</tr>
<tr>
<td>Saturday Classes Begin, 8:00 a.m.</td>
<td>January 23</td>
</tr>
<tr>
<td>No Classes (Texas Community College Teachers Association Convention)</td>
<td>January 28</td>
</tr>
<tr>
<td>Twelfth Class Day</td>
<td>February 2</td>
</tr>
<tr>
<td>Mid-Semester</td>
<td>March 11</td>
</tr>
<tr>
<td>Cafeteria and Dorms close at 4:00 p.m.</td>
<td>March 13</td>
</tr>
<tr>
<td>Spring Break Begins at 8:00 a.m. (offices and library closed)*</td>
<td>March 14</td>
</tr>
<tr>
<td>Dorms Open, 2:00 p.m.</td>
<td>March 20</td>
</tr>
<tr>
<td>Spring Break Holidays End, Classes Resume at 8:00 a.m.</td>
<td>March 21</td>
</tr>
<tr>
<td>Second 8 week courses begin, 8:00 a.m.</td>
<td>March 21</td>
</tr>
<tr>
<td>Student Holiday (University Interscholastic League)</td>
<td>March 25</td>
</tr>
<tr>
<td>Last day to submit application for May graduation</td>
<td>April 1</td>
</tr>
<tr>
<td>Last Day for Dropping Courses with Grade of “W”</td>
<td>April 15</td>
</tr>
<tr>
<td>Easter Holidays Begin at 4:00 p.m. (offices and library closed)</td>
<td>April 20</td>
</tr>
<tr>
<td>Dorms Open, 2:00 p.m.</td>
<td>April 24</td>
</tr>
<tr>
<td>Easter Holidays End, Classes Resume at 8:00 a.m.</td>
<td>April 25</td>
</tr>
<tr>
<td>Final Examinations and Book Buy-Back at Bookstore</td>
<td>May 11-17</td>
</tr>
<tr>
<td>Grades are due no later than noon</td>
<td>May 18</td>
</tr>
<tr>
<td>May Mini-Term begins, 8:00 a.m.</td>
<td>May 18</td>
</tr>
<tr>
<td>Cafeteria and Dormitories Close at 2:00 p.m.</td>
<td>May 20</td>
</tr>
<tr>
<td>Commencement 2:00 pm – AA/AAT Degrees</td>
<td>May 20</td>
</tr>
<tr>
<td>Commencement 6:00 pm – AAS Degrees</td>
<td>May 20</td>
</tr>
</tbody>
</table>

* Saturday Classes will meet on March 12 but not on March 19
**Summer Session, 2011**

All students must have THEA scores, or proof of THEA exemption, prior to registering for college classes. Call (979) 532-6386 (Wharton campus) or (281) 239-1532 (Fort Bend Tech Center) or (281) 243-8434 (Sugar Land campus) for testing information.

**Registration**

<table>
<thead>
<tr>
<th>Web registration for summer terms</th>
<th>April 1 – June 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walk-in registration 8:00 am – 4:00 pm (Friday 8:00 – 11:00 am)</td>
<td>April 4 – June 6</td>
</tr>
</tbody>
</table>

**First Term**

<table>
<thead>
<tr>
<th>First Day of Classes (at all locations)</th>
<th>June 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day for Registering or Adding Courses</td>
<td>June 6</td>
</tr>
<tr>
<td>Last Day for Dropping Courses with Grade of “W”</td>
<td>June 28</td>
</tr>
<tr>
<td>Independence Day Holiday (No classes; offices and library closed)</td>
<td>July 4</td>
</tr>
<tr>
<td>Final Examinations and Book Buy-Back at Bookstore</td>
<td>July 7</td>
</tr>
</tbody>
</table>

**Second Term**

<table>
<thead>
<tr>
<th>Web registration for Summer-2</th>
<th>April 1- July 11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walk-in registration 8:00 am – 4:00 pm (Friday 8:00 – 11:00 am)</td>
<td>April 4 – July 11</td>
</tr>
<tr>
<td>First Day of Classes (at all locations)</td>
<td>July 11</td>
</tr>
<tr>
<td>Last Day for Registering or Adding Courses</td>
<td>July 11</td>
</tr>
<tr>
<td>Last Day for Dropping Courses with Grade of “W”</td>
<td>August 2</td>
</tr>
<tr>
<td>Final Examinations and Book Buy-Back at Bookstore</td>
<td>August 10</td>
</tr>
</tbody>
</table>

WCJC 2010-2011 Catalog

*In the event that unforeseen circumstances necessitate the cancellation of classes, the classes missed will be made up on Saturdays and/or holidays or by extension of the college calendar.*
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 17, 2009      Date of This Proposal: November 4, 2009

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids from vendors to print the 2010 – 2011 College Catalog.

BACKGROUND/RATIONALE:

Each year the College prints a Catalog describing course information and other relevant information needed by students. The college must produce a catalog on an annual basis to promote current programs and courses.

Estimated Cost & Budgetary Support (how will this be paid for?): $24,000.00


RESOURCE PERSON(S) [name(s) and title(s)]:

Dr. Ty Pate, Senior Vice President of Instruction
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator

Date 11-4-09

Cabinet-Level Supervisor

Date 11-4-09 11/5/09

PRESIDENT'S APPROVAL:

Date 11-9-09

Reg 113
6-21-95
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approval to seek bids for surplus properties
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 17, 2009          Date of this Proposal: November 5, 2009

SUBJECT:

Approval to seek bids for surplus properties.

RECOMMENDATION:

Approval of attached Resolution to seek bids for sale of surplus properties.

BACKGROUND/RATIONALE:

At the July 24-25, 2009 Board of Trustees Retreat, the Board recommended the sale of surplus tracts of land. The attached Resolution, prepared by Heath Radley of Duckett, Bouligny and Collins, will declare the sale of the Ammann, Weynandt, and Gulf Coast Medical Foundation tracts in the best interest of the college and authorize Administration to seek bids for the sale of these tracts.

Estimated Cost and Budgetary Support (how will this be paid for): -0-

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Betty A. McCrohan, President

SIGNATURES:

B. Kocian
Originator

11/5/09
Date

B. Kocian
Cabinet-Level Supervisor

11/5/09
Date

PRESIDENT'S APPROVAL:

Betty A. McCrohan

11-9-09

reg 113
6-21-95
RESOLUTION OF THE BOARD OF TRUSTEES
OF WHARTON COUNTY JUNIOR COLLEGE

The Board of Trustees of Wharton County Junior College, having duly met on November 17, 2009 for the purpose of conducting the general business of the College and to further consider the sale of the Surface Only of the tracts of real property (including improvements) located in Wharton County, Jackson County and Matagorda County, Texas and being more particularly described as follows:

TRACT ONE:
80 acres, more or less, in the Morris & Cummins Survey, Abstract 279, Wharton County, Texas.

TRACT TWO:
38.432 acres, more or less, in the James Duncan League and Labor, Abstract 144, Matagorda County, Texas.

TRACT THREE:
All of Wharton County Junior College’s undivided Fifty (50%) percent interest in and to 721.860 acres, more or less, known as the Weynandt acreage in Wharton and Jackson Counties, Texas, being described as follows: 721.860 acres of land, more or less, situated in Wharton and Jackson Counties, Texas, being a portion of Morris & Cummings Survey No. 21, Abstract No. 286 in Wharton County, Texas and Abstract No. 331 in Jackson County, Texas, containing 144.12 acres; all of the B. A. Miller Survey, Abstract No. 738 in Wharton County, Texas containing 200 acres; a portion of the J. C. Brown Survey, Abstract No. 790 in Wharton County, Texas, and Abstract No. 392 in Jackson County, Texas, containing 96.86 acres; all of the H. E. Hart Survey, Abstract 767 in Wharton County, Texas, and Abstract No. 383 in Jackson County, Texas containing 40 acres; and a portion of the W. W. O. Stanfield Survey, Abstract No. 409, Jackson County, Texas containing 120.88 acres.

After due consideration, the Board of Trustees hereby pass the following Resolutions:

RESOLVED, that the Board of Trustees find that the sale of the above described property is in the best interests of Wharton County Junior College, and that the property be submitted for public bids in accordance with the procedures prescribed by Texas law.

RESOLVED FURTHER, that the President of Wharton County Junior College is hereby authorized and directed to take any and all actions and to execute and deliver any and all documents, either by original signature or, where appropriate, by facsimile signature, as necessary or advisable, in such President’s sole discretion, to carry into effect the foregoing resolution.

Chairman of the Board of Trustees:

P. D. GERTSON, III
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Overload revisions for fall 2009

2. Dawn M. Aldana employed as temporary, full-time instructor of psychology, FAC-1-7, effective August 23, 2010

3. Rachel Gurrala extended as temporary, full-time instructor of economics, FAC-1-10, effective December 19, 2009

4. Suzan D. King employed as temporary, full-time instructor of English, FAC-1-10, effective August 23, 2010

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

H. Information Items: Non-contract Personnel Action

1. Brady A. Huston reclassified as temporary, part-time assistant baseball coach, to regular, full-time residence hall supervisor-Frankie Hall/assistant baseball coach, $25,000.00, effective October 26, 2009

2. Cynthia A. Kocian received a salary adjustment as regular, full-time special population advisor for Perkins grant/academic advisor, $42,052.00, to regular, full-time special population advisor for Perkins grant/academic advisor, $42,377.00, effective September 1, 2009

3. Cynthia A. Nelms separated as regular, full-time human resources secretary, O-10-2, effective October 27, 2009

4. Marty Smith separated as regular, full-time residence hall supervisor-Frankie Hall/assistant baseball coach, $25,000.00, effective October 15, 2009

5. Sara A. Delgado employed as regular, part-time continuing education instructional aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., effective October 29, 2009

6. Ashley L. Montalvo employed as regular, part-time continuing education instructional aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., effective October 29, 2009
7. Regina R. Randon separated as regular, part-time continuing education aide, O-10-0, $11.44 hr. x 33 hrs./wk. x 30 wks. = $11,325.60/yr., effective September 16, 2009

8. Lindsey A. Shimek reclassified as regular, full-time human resources clerk, O-6-2, to temporary, full-time human resources secretary, O-10-2, effective November 2, 2009

9. Rita M. Camacho employed as temporary, part-time biology lab worker, $7.25 hr. x 4 hrs./wk. x 32 wks. = $928.00/yr., effective October 20, 2009

10. Jayne A. Mathis employed as temporary, part-time human resources clerk, O-6-0, $10.45 hr. x 40 hrs./wk. x 7 wks. = $2,926.00/yr., effective November 2, 2009
### Correction to Amounts on Original Overload

#### PART TIME

<table>
<thead>
<tr>
<th>ID</th>
<th>POSN</th>
<th>NAME</th>
<th>CRN#</th>
<th>COURSE</th>
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<th>CORRECTION AMT</th>
<th>Original AMT</th>
<th>BANNER BUDGET #</th>
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**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Human Resources

Job Title/Position: Personnel Form

Budgeted Position? □ Yes □ No

Budget Number: 1110.14704.6091.100

Compensation: □ Annual

□ Hourly

□ Other (explain)

Schr. $40,187

□ At-will-employee

□ Per contract

Start Date: 8-23-2010

□ if temporary, expected termination date: 05-20-2011

Most regular full-time teaching faculty are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- 9 months
- 10 1/2 months
- 12 months
- Other 8.5 months

**PROPOSED** Division/Unit: Social and Behavioral Science

Job Title/Position: Instructor of Psychology

Budgeted Position? □ Yes □ No Name of Replaced Employee: New Position

Budget Number: 1110.14704.6091.100

Compensation: □ Annual

□ Hourly

□ Other (explain)

Schr. $40,187

□ At-will-employee

□ Per contract

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- 9 months
- 10 1/2 months
- 12 months
- Other 8.5 months

Explanation of Action:

Recommended by Supervisor (Department Head) Date

Approved by Vice President Date

Approved by Division Chair

Date

Reviewed by Human Resources Date

Budget Approval Date

Approved by President Date

Approved by Cabinet Level Supervisor Date

Date approved by Board or □ not applicable

Reg. 821 Revised May 15, 2009
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<tr>
<td>Social and Behavioral Science</td>
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<tr>
<td>Job Title/Position:</td>
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<tr>
<td>Temporary Instructor of Economics</td>
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<tr>
<td>Budgeted Position? ☒ Yes ☐ No</td>
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<td>Funded in which FY? FY10</td>
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<td>Budget Number: 1110.14802.6091.100</td>
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<td>Compensation: $ 22,275</td>
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<td>☐ If temporary, anticipated termination date: 12/18/09</td>
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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☑ Other 1 semester

| PROPOSED Division/Unit:       |
| Social and Behavioral Science |
| Job Title/Position:            |
| Temporary Instructor of Economics |
| Budgeted Position? ☒ Yes ☐ No |
| Name of Replaced Employee: James Allen |
| Funded in which FY? FY10      |
| Budget Number: 1110.14802.6091.100 |
| Compensation: $ 22,275         |
| ☐ Annual                      |
| ☐ Hourly                      |
| ☒ Other (explain)             |
| ☐ Sched FAC                   |
| ☐ Grade 1                     |
| ☐ Step 10                     |
| ☐ At-will-employee Per contract |
| Hourly Rate: (Part-time only) |
| $ N/A per hr x _____ hrs/wk x _____ wks = $ _____ per year |
| Start Date: 12/19/09          |
| ☐ If temporary, anticipated termination date: 05/21/10 |

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☑ Other 1 semester

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date Approved by Vice President Date

Approved by Division Chair Date Reviewed by Human Resources Date

Budget Approval Date

Approved by Cabinet Level Supervisor Date Date approved by Board or ☐ not applicable

Reg. 821 Revised May 15, 2009
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

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<td></td>
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<td>Suzan</td>
<td>D.</td>
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**Address**

<table>
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<th>City</th>
<th>State</th>
<th>Zip</th>
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**Part I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
- Full-Time
- Part-Time
- Regular
- Other (explain)

### CURRENT

**Division/Unit:**

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<th>Job Title/Position:</th>
<th>Specialized Area:</th>
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**Budgeted Position:** Yes

**Budgeted Position:** No

**Budget Number:**

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<th>Position No. (NBAPOSN):</th>
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**Compensation:**

- Annual
- Hourly
- Other (explain)

**Start Date:**

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<th>End Date:</th>
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</table>

**Hourly Rate:** (Part-time only)

$ _ _ _ per hr x _ _ _ hrs/wk x _ _ _ wks =

$ _ _ _ per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- 9 months
- 10 1/2 months
- 12 months
- Other

### PROPOSED

**Division/Unit:**

<table>
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<th>Communication &amp; Fine Arts</th>
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**Job Title/Position:**

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**Specialized Area:**

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**Budgeted Position:** Yes

**Budgeted Position:** No

**Budget Number:**

| 1110.14503.6091.100 |

**Compensation:**

- Annual
- Hourly
- Other (explain)

**Start Date:**

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<th>End Date:</th>
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**Hourly Rate:** (Part-time only)

$ N/A per hr x _ _ _ hrs/wk x _ _ _ wks =

$ _ _ _ per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- 9 months
- 10 1/2 months
- 12 months
- Other 8.5 months

**Explanation of Action:**

Temporary on-line instructor.

**Part III: Position/Budget Authorization**

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Reg. 821

Revised July 29, 2004
### Personnel Action Form

**Wharton County Junior College**

**Banner ID #**

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**Address**

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#### Part I: Check all that apply

- Classification:
  - [ ] Administrative/Professional Staff
  - [ ] Faculty
  - [X] Support Staff

- [ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time

- [ ] Regular
  - [ ] Full-Time
  - [ ] Part-Time

- [ ] Other (explain)

- [ ] New Employee
- [ ] Reassignment
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date): __________
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Human Resources**

### Part II: Assignment/Accounting

**CURRENT Division/Unit:**

- Athletics

**Job Title/Position:**

- Temporary Part-Time Assistant Baseball Coach

**Budgeted Position?** [X] Yes [ ] No

**Budgeted Position:**

- Specialized Area: Athletics
- Funded in which FY? FY10

**Budget Number:**

- 3914.354.6112.901
- Position No. (NBAPOSN): ABCW99

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [X] Other (explain)

- Sched: N/A
- Grade: ___
- Step: ___

- At-will-employee
- Per contract

- Hourly Rate: (Part-time only)
  - $ ______ per hr x ______ hrs/wk x ______ wks = $ ______ per year

- Start Date: 05-13-10
- End Date: 05-13-10

**PROPOSED Division/Unit:**

- Student Services/Athletics

**Job Title/Position:**

- Residence Hall Supervisor- Frankie Hall/Assistant Baseball Coach

**Budgeted Position?** [X] Yes [ ] No

**Budgeted Position:**

- Specialized Area: Athletics/Student Services
- Funded in which FY? FY10

**Budget Number:**

- 50% 3914.354.6131.901 & 50% 3912.14103.6101.501
- Position No. (NBAPOSN): RES004

**Compensation:**

- [X] Annual
- [ ] Hourly
- [ ] Other (explain)

- Sched: N/A
- Grade: ___
- Step: ___

- At-will-employee
- Per contract

- Hourly Rate: (Part-time only)
  - $ ______ per hr x ______ hrs/wk x ______ wks = $ ______ per year

- Start Date: 10-26-09

**Explanation of Action:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - [ ] 9 months
  - [ ] 10 1/2 months
  - [ ] 12 months
  - [ ] Other 34 weeks

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head)**

- [Signature]

**Approved by Division Chair**

- [Signature]

**Budget Approval**

- [Signature]

**Approved by Cabinet Level Supervisor**

- [Signature]

**Date approved by Board**

- [Signature]

**Date: 10-22-09**
Wharton County Junior College

Personnel Action Form

Run #1)

Last Name: Kocian
First: Cynthia
Middle Initial: A
City

Part I: Check all that apply

Classification:
- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
- Full-Time
- Part-Time
- Regular

New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)

■ New Employee

Retirement
- Resignation
- Separation (date:)
- Change in Assignment
- Additional Assignment
- Leave of Absence

Retirement

Job Vacancy No. (if applicable)

CURRENT Division/Unit:
Vocational Science (Perkins Grant)/Student Services (WCJC)

Job Title/Position:
Special Populations Advisor (Perkins Grant)/Academic Advisor (WCJC)

Budgeted Position? ■ Yes □ No

Position No. (NBAPOSN):

Specialized Area:
Perkins Grant/Advising

Funded in which FY? 2009-2010

Budget Number:
21475.6003.6093.102 (75%) 1110.14101.6093.503 (25%)

Compensation:
- Annual
- Hourly
- Other (explain)

Sched N/A

Hourly Rate: (Part-time only)

$ per hr x hrs/wk x wks =

$ per year

Start Date: 9/01/09
End Date: ■ At-will-employee
If temporary, anticipated termination date:
Per contract

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:
□ 9 months □ 10 1/2 months □ 12 months □ Other

PROPOSED Division/Unit:
Vocational Science (Perkins Grant)/Student Services (WCJC)

Job Vacancy No. (if applicable)

Job Title/Position:
Special Populations Advisor (Perkins Grant)/Academic Advisor (WCJC)

Budgeted Position? ■ Yes □ No

Specialized Area:
Perkins Grant/Advising

Funded in which FY? 2009-2010

Budget Number:
21475.6003.6093.102 (75%) 1110.14101.6093.503 (25%)

Compensation:
- Annual
- Hourly
- Other (explain)

Sched N/A

Hourly Rate: (Part-time only)

$ per hr x hrs/wk x wks =

$ per year

Start Date: 9/01/09
End Date: ■ At-will-employee
If temporary, anticipated termination date:
Per contract

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:
□ 9 months □ 10 1/2 months □ 12 months □ Other

Explanation of Action:
Annual salary reflects $20.37 hourly rate for FY10.

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head)

Approved by Division Chair

Budget Approval

Approved by Cabinet Level Supervisor

Approved by Vice President

Approved by Division Chair

Approved by President

Date-Approved by Board or □ not applicable

Date approved by Board or □ not applicable

Revised May 15, 2009
Wharton County Junior College

Personnel Action Form

Banner ID #

Last Name: Nelms
First Name: Cynthia
Middle Initial: A
Telephone: 

Address
City
State
Zip

Part I: Check all that apply

Classification: 
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [X] Support Staff

Temporary [ ] Full-Time [X] Part-Time

Regular [X] Full-Time [ ] Part-Time

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: 10-27-09)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: Human Resources

Human Resources Secretary

Job Title/Position: Specialized Area: Human Resources

Budgeted Position? [X] Yes [No]

Budgeted Position?: [X] Yes [No]

Budget Number: 1110.117.6101.6002

Position No. (NBAPOSN): SC3001

Compensation:

- [X] Annual
- [ ] Hourly
- [ ] Other (explain)

Sched 0 Grade 10 Step 2

Hourly Rate: (Part-time only)

$ N/A per hr x ___ hrs/wk x ___ wks = $ ___ per year

End Date: 10-27-09

If temporary, anticipated termination date:

At-will employee Per contract

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [X] 12 months
- [ ] Other

PROPOSED Division/Unit: 

Job Vacancy No.: (if applicable)

Job Title/Position: 

Specialized Area:

Budgeted Position? [ ] Yes [X] No

Name of Replaced Employee:

Funded in which FY?

Budget Number:

Position No. (NBAPOSN):

Compensation:

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

Sched ___ Grade ___ Step ___

Hourly Rate: (Part-time only)

$ ___ per hr x ___ hrs/wk x ___ wks = $ ___ per year

At-will employee Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [X] 12 months
- [ ] Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date Approved by Vice President Date

Reviewed by Human Resources Date

Budget Approval Date Approved by President Date

Approved by Cabinet Level Supervisor Date 

Date approved by Board or [ ] not applicable

Reg. 821

Revised May 15, 2009
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

<table>
<thead>
<tr>
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<th>First</th>
<th>Middle Initial</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td></td>
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</table>

**Part I: Check all that apply**

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<thead>
<tr>
<th>Classification</th>
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<tbody>
<tr>
<td>Administrative/Professional Staff</td>
<td>☒ Employee</td>
<td>☐ Extension</td>
<td>☐ Retirement</td>
</tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Support Staff</td>
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<td></td>
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</tr>
<tr>
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<tr>
<td>☐ Temporary</td>
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</tr>
<tr>
<td>☐ Part-Time</td>
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<td>☐ Other (explain)</td>
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<table>
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<tr>
<td>☐ Resignation</td>
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<tr>
<td>☐ Separation (date: 10-15-09)</td>
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<tr>
<td>☐ Change in Assignment</td>
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<tr>
<td>☐ Additional Assignment</td>
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<tr>
<td>☐ Leave of Absence</td>
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**Part II: Assignment/Accounting**

**CURRENT**

<table>
<thead>
<tr>
<th>Division/Unit:</th>
<th>Student Services/Athletics</th>
<th>Job Vacancy No.: (if applicable)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>0908 S 038</td>
</tr>
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</table>

**Job Title/Position:**

Residence Hall Supervisor- Frankie Hall/Assistant Baseball Coach

**Budgeted Position?**

☒ Yes ☐ No

**Budget Number:**

50% 3914.354.6131.901 & 50% 3912.14103.6101.501

**Compensation:**

☒ Annual ☐ Hourly ☐ Other (explain)  
Sched N/A Grade N/A Step N/A

**Hourly Rate: (Part-time only)**

$ N/A per hr x N/A hrs/wk x N/A wks = N/A per year

**Start Date:**

08-24-09

**End Date:**

10-15-09

☒ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other

**PROPOSED**

<table>
<thead>
<tr>
<th>Division/Unit:</th>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

**Job Title/Position:**

**Budgeted Position?**

☐ Yes ☒ No

**Budget Number:**

**Compensation:**

☐ Annual ☒ Hourly ☐ Other (explain)  
Sched _____ Grade _____ Step _____

**Hourly Rate: (Part-time only)**

$ _____ per hr x _____ hrs/wk x _____ wks = $ _____ per year

**Start Date:**

**End Date:**

☒ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice-President Date</th>
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<td></td>
<td>10/15/09</td>
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<table>
<thead>
<tr>
<th>Approved by Division Chair Date</th>
<th>Reviewed by Human Resources Date</th>
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</thead>
<tbody>
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<table>
<thead>
<tr>
<th>Budget Approval Date</th>
<th>Approved by President Date</th>
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<table>
<thead>
<tr>
<th>Approved by Cabinet Level Supervisor Date</th>
<th>Date approved by Board or ☐ not applicable</th>
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</thead>
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Reg. 821  Revised May 15, 2009
**Wharton County Junior College**

### Personnel Action Form

#### Human Resources

<table>
<thead>
<tr>
<th>Banner ID #</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Delgado</td>
<td>Sara</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Address | 43 |

#### Part I: Check all that apply

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date:_   _)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

#### Part II: Assignment/Accounting

- **CURRENT** Division/Unit: [Job Vacancy No.: (If applicable)]
- **PROPOSED** Division/Unit: [Job Vacancy No.: (If applicable)]

#### Job Title/Position:

- **CURRENT**: [Specialized Area:]
- **PROPOSED**: [Adult Basic Education]

- **Budgeted Position**: [Yes] [No]
- **Budgeted Position Name**: Nancita Davis

- **Budget Number**: 2129.6012.6147.1012

#### Compensation:

**CURRENT**

- [Annual] [Hourly] [Other (explain)]

**PROPOSED**

- [Annual] [Hourly] [Other (explain)]

#### S

**CURRENT**

- [ ] At-will employee
- [ ] Per contract

**PROPOSED**

- [ ] At-will employee
- [ ] Per contract

#### Start Date: 10/29/09

#### End Date: 

#### If temporary, anticipated termination date:

#### Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

#### Explanation of Action:

- [ ] Other 32 weeks

#### Part III: Position/Budget Authorization

- **Recommended by Supervisor (Department Head)**: Christine Heg
  - Date: 10/8/09

- **Approved by Division Chair**: [Approved by Vice President]
  - Date: 10-27-09

- **Budget Approval**: [Approved by President]
  - Date: 10-27-09

- **Approved by Cabinet Level Supervisor**: [Date approved by Board or [] not applicable]
  - Date: 10-22-09

**Reg. 821**

*Revised May 15, 2009*
**Part I: Check all that apply**

- Classification: 
  - [ ] Administrative/Professional Staff
  - [ ] Faculty
  - [x] Support Staff
  - [ ] New Employee
  - [ ] Extension
  - [ ] Reclassification
  - [ ] Transfer
  - [ ] Promotion
  - [ ] Salary Adjustment
  - [ ] Other (explain)
  - [ ] Retirement
  - [ ] Resignation
  - [ ] Separation (date: ___)
  - [ ] Change in Assignment
  - [ ] Additional Assignment
  - [ ] Leave of Absence

**Part II: Assignment/Accounting**

- **CURRENT** Division/Unit: 
- **PROPOSED** Division/Unit: Continuing Education

- Job Title/Position: 
  - Specialized Area:
  - Instructional Aide
  - Adult Basic Education

- Budgeted Position? [ ] Yes [ ] No
  - Name of Replaced Employee: Veronica Lopez
  - Funded in which FY? FY10

- Budget Number: 2129.6012.6147.1012
  - Position No. (NBAPOSN): GNTC99

- Compensation: 
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched: 0
  - Grade: 10
  - Step: 0
  - Hourly Rate: $11.44 per hr x 36 hrs/wk x 32 wks = $13,178.88 per year

- Start Date: 10/29/09
  - End Date: 
  - [ ] At-will-employee
  - [ ] Per contract
  - If temporary, anticipated termination date:

**Explanation of Action:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - [ ] 9 months
  - [ ] 10 1/2 months
  - [ ] 12 months
  - [ ] Other 32 weeks

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) 
  - Date: 10/8/09
  - Approved by Vice President:
    - Date: 10/29/09

- Approved by Division Chair: 
  - Date: 
  - Reviewed by Human Resources: 
    - Date: 10/29/09

- Budget Approval: 
  - Date: 10/27/09
  - Approved by President:
    - Date: 10/29/09

- Approved by Cabinet Level Supervisor: 
  - Date: 10/29/09
  - Date approved by Board or [ ] not applicable

Reg. 821

Revised May 18, 2009
**Part I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
- Regular
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (date: 9/16/09)
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit:
Continuing Education

Job Title/Position:
Aide

Budgeted Position? Yes No

Budget Number:
229.601 724.47.1012

Compensation:
- Annual
- Hourly
  - S
  - $11.44

Sched 0
Grade 10
Step 0

Start Date: 8/3/09
End Date: 9/16/09

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other 30 weeks

**PROPOSED** Division/Unit:

Job Title/Position:

Budgeted Position? Yes No
Name of Replaced Employee:

Budget Number:

Compensation:
- Annual
- Hourly
  - S

Sched
Grade
Step

Hourly Rate: (Part-time only)
$11.44 per hr x 33 hrs/wk x 30 wks =
$11,325.60 per year

Start Date:
End Date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other

Explanation of Action:

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head):

Approved by Vice President:

Approved by Division Chair:

Reviewed by Human Resources:

Budget Approval:

Approved by Cabinet Level Supervisor:

Date: 10/22/09

Date approved by Board or not applicable:

Reg. 821 Revised 5/12/99
### Personnel Action Form

#### Banner ID #
- **Last Name**: Shimek
- **First**: Lindsey
- **Middle Initial**: A
- **Telephone**

#### Part I: Check all that apply
- Classification:
  - Administrative/Professional Staff
  - Faculty
  - Support Staff
  - Regular
  - Temporary: Full-Time
  - Other (explain)

#### Part II: Assignment/Accounting

**CURRENT**
- **Division/Unit**: Human Resources
- **Job Title/Position**: Human Resources Clerk
- **Budgeted Position?**: Yes
- **Budget Number**: 1110.117.6101.6002

**Compensation**:
- **Yearly**: $22,375
- **Sched**: 0
- **Step**: 2
- **Annual**: Yes
- **At-will employee**: Yes
- **Per contract**: No

**Start Date**: 02/06/08
**End Date**: 11/02/09

**Hourly Rate (Part-time only)**
- $N/A per hr x _____ hrs/wk x _____ wks = $____ per year

**Most regular full-time teaching faculty, though engaged by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**
- 9 months
- 10 1/2 months
- 12 months
- Other

**PROPOSED**
- **Division/Unit**: Human Resources
- **Job Title/Position**: Temporary Human Resources Secretary
- **Budgeted Position?**: Yes
- **Name of Replaced Employee**: Cynthia Nelms
- **Budget Number**: 1110.117.6101.6002

**Compensation**:
- **Yearly**: $24,775
- **Sched**: 0
- **Step**: 2
- **Annual**: Yes
- **At-will employee**: Yes
- **Per contract**: No

**Start Date**: 11/02/09

**Hourly Rate (Part-time only)**
- $N/A per hr x _____ hrs/wk x _____ wks = $____ per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**
- 9 months
- 10 1/2 months
- 12 months
- Other 2 months

### Explanation of Action:

#### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head)**
- **Date**: 10-28-09

**Approved by Division Chair**
- **Date**: 10-29-09

**Budget Approval**
- **Date**: 10-29-09

**Reviewed by Human Resources**
- **Date**: 10-28-09

**Approved by Vice President**
- **Date**: 10-28-09

**Approved by President**
- **Date**: 10-28-09

**Date approved by Board or not applicable**

---

Reg. 821

Revised May 15, 2009
### Wharton County Junior College Personnel Action Form

#### Human Resources

<table>
<thead>
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<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
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<tbody>
<tr>
<td></td>
<td>Camacho</td>
<td>Rita</td>
<td>M.</td>
<td></td>
</tr>
</tbody>
</table>

#### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
  - [ ] Full-Time
  - [x] Part-Time
- [ ] Regular
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ____________)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT**

- Division/Unit: Specialized Area:
- Job Vacancy No.: (if applicable)

- Budgeted Position? [ ] Yes [ ] No
- Funded in which FY?
- Budget No.:
- Compensation:
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched: ______
  - Grade: ______
  - Step: ______
  - Hourly Rate: (Part-time only)
    - $ ______ per hr x ______ hrs/wk x ______ wks = ______
    - $ ______ per year
- Start Date: ______
- End Date: ______
- [ ] At-will-employee
- [ ] Per contract
- If temporary, anticipated termination date:

#### Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 32 weeks

#### PROPOSED

- Division/Unit: Specialized Area:
- Job Vacancy No.: (if applicable)

- Job Title/Position: Life Sciences
- Biology lab worker
- Budgeted Position? [x] Yes [ ] No
- Funded in which FY? FY10
- Budget No.:
- Compensation:
  - [ ] Annual
  - [x] Hourly
  - [ ] Other (explain)
  - Sched: NA
  - Grade: NA
  - Step: NA
  - Hourly Rate: (Part-time only)
    - $ 7.25 per hr x 4 hrs/wk x 32 wks = $ 928 per year
- Start Date: 10-20-09
- End Date: 05-15-10
- [ ] At-will-employee
- [ } Per contract
- If temporary, anticipated termination date:
  - 5/15/2010

#### Explanation of Action:

#### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head) Date: 10-8-09
- Approved by Division Chair Date: 10-8-09
- Budget Approval Date: 10/12/09
- Approved by Cabinet Level Supervisor Date: 10-21-07

Date approved by Board or [ ] not applicable

Reg. 821

Revised July 29, 2004

[Signature]
Wharton County Junior College

Personnel Action Form
Human Resources

Banner ID #
Last Name: Mathis
First Name: Jayne
Middle Initial: A
Telephone: 

Address:
City:
State:
Zip:

Part I: Check all that apply
Classification:
- ☐ Administrative/Professional Staff
- ☐ Faculty
- ☑ Support Staff

- ☑ Temporary
- ☐ Full-Time
- ☐ Part-Time

- ☐ Regular
- ☐ Other (explain)

- ☐ New Employee
- ☐ Extension
- ☐ Reclassification
- ☐ Transfer
- ☐ Promotion
- ☐ Salary Adjustment
- ☐ Other (explain)

- ☐ Retirement
- ☐ Resignation
- ☐ Separation (date):
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: 
Job Vacancy No.: (if applicable)
Specialized Area:
Funded in which FY?
Position No. (NBAPOSN):
Budget Number:

Compensation:
- ☐ Annual
- ☐ Hourly
- ☐ Other (explain)

Sched: 
Grade: 
Step: 

Hourly Rate: (Part-time only)
$ _____ per hr x _____ hrs/wk x _____ wks =
$ _____ per year

Start Date: 
End Date:
At-will-employee
Per contract
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

PROPOSED Division/Unit:
Human Resources
Job Vacancy No.: (if applicable)
N/A
Specialized Area:
Human Resources
Funded in which FY?
FY10
Position No. (NBAPOSN):
CC101T
Budget Number:
1110.111.6102.6002

Compensation:
- ☐ Annual
- ☐ Hourly
- ☐ Other (explain)

Sched: 0
Grade: 0
Step: 0

Hourly Rate: (Part-time only)
$ 10.45 per hr x 40 hrs/wk x 7 wks =
$ 2,926.00 per year

Start Date: 11/02/09
At-will-employee
Per contract
If temporary, anticipated termination date:
12/18/09

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other 7 weeks

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head):

Approved by Vice President:

Approved by Division Chair:

Reviewed by Human Resources:

Budget Approval:

Approved by President:

Approved by Cabinet Level Supervisor:

Date approved by Board or ☐ not applicable

Reg. 821

Revised May 15, 2009