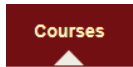




Wharton County Junior College

How to Change Your Password in Blackboard

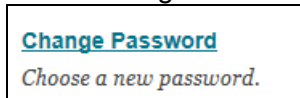
Step 1 Click the “Course” tab.



Step 2 Under “Tools”, click “Personal Information”.



Step 3 Click “Change Password”.

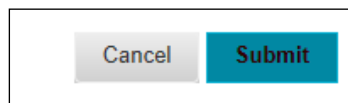


Step 4 Type a new password:

- a. at least eight (8) characters
- b. including three of the following categories:
 1. UPPER CASE
 2. lower case
 3. Numbers (0-9)
 4. Symbols (#@!%:.)Verify the password.

A screenshot of the "Change Password" form. It has a title "Change Password" in blue. Below the title is the instruction "Complete this form to change the password." There are two input fields: "Password" and "Verify Password", both with asterisks and masked with dots. The "Verify Password" field has a cursor at the end.

Step 5 Click “Submit”.



If your password is accepted, you will get this message. If not, the system will prompt you to try again.

Success: Password edited.